



COLLEGE OF NURSING
THE UNIVERSITY OF TOLEDO

College of Nursing Ambassador Program

Title: College of Nursing Ambassador
Department: College of Nursing
Reports To: Student Services

Basic Function:

The College of Nursing Ambassador will assist the Communications and Recruitment Specialist and the College of Nursing Office of Student Services with nursing events for current and prospective nursing students each semester. The College of Nursing Ambassador will represent The University of Toledo College of Nursing and serve as a role model for nursing programs for a minimum of two semesters.

Role Expectations:

The College of Nursing Ambassador will participate in nursing events, which includes, but not limited to, Preview Days, Experience Days, Information Sessions, Career Fairs, Summer Career Fridays, School Visits, Latino Youth Summit, and New Student Orientation.

Essential Responsibilities:

- Assist and attend recruitment events, visits, presentations, student panels, and orientation programs.
- Check in and register families, escort families to sessions, and provide tours of nursing facilities.
- Help distribute college materials, stuff folders, and set up facilities and catering needs.
- Educate students on available campus resources and acquaint new nursing students with academic opportunities, campus services, activities, and facilities.
- Serve as a role model for the college and answer questions for prospective students and families.
- Assist with other duties assigned by the Communications and Recruitment Specialist and the Office of Student Services

All Ambassadors are required to wear a student identification badge, khaki pants, and a professional UT Nursing shirt provided by the college.

Qualifications and Criteria:

- Must be admitted to the upper division Bachelor of Science in Nursing program or a graduate nursing program
- Minimum cumulative GPA of 3.0 or higher required
- Must possess excellent communication skills and willingness to engage with students and families
- Familiarity with The University of Toledo and the College of Nursing
- Must attend training and development activities
- Must commit to serving as an Ambassador for a minimum of two semesters and must be available to attend majority of scheduled events

Preferred Qualifications:

- High level of professionalism
- Experience in campus involvement
- Experience in customer service
- Public speaking skills

Application Process:

Those interested in applying as a College of Nursing Ambassador must complete the Ambassador Application, submit a copy of your resume, and provide 1 letter of reference.

Please send application, resume, and letter of reference to Student Services, by email at rachel.vansickle@utoledo.edu, visit Collier Building 4305, or mail to 3000 Arlington Avenue, Mailstop 1026, Toledo, OH 43614.

Interview required.

Benefits:

- Gain leadership skills and experience
- Professional shirt provided to wear at events
- Meals provided at catered programs
- Letter of recommendation from the dean or program chair
- Gift card

Training:

All Ambassadors must attend training. Training will include information regarding The University of Toledo and the College of Nursing program. Training will consist of an overview of each nursing event and responsibilities as an Ambassador.



COLLEGE OF NURSING
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College of Nursing Ambassador Application

Applicants must be enrolled in upper division Bachelor of Science in Nursing program or a graduate nursing program to apply.

Date: _____

Name: _____

Last

First

Middle

Rocket ID#: _____ Current Semester: _____

Cumulative GPA: _____ Expected Graduation Date: _____

Which Nursing Program are you Enrolled in? _____ BSN _____ MSN _____ DNP _____ CNL
(check program that applies)

Mailing Address: _____

City: _____ State: _____ Zip: _____ County: _____

Local Phone: _____ Mobile Phone: _____

Rocket Email: _____

Personal Email: _____

Do you have experience in campus involvement? Yes _____ No _____

If yes, describe campus involvement?

Can you serve as an Ambassador for a minimum of two semesters? Yes _____ No _____

Why do you want to be a College of Nursing Ambassador?

