College of Nursing Ambassador Program

<table>
<thead>
<tr>
<th>Title:</th>
<th>College of Nursing Ambassador</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>College of Nursing</td>
</tr>
<tr>
<td>Reports To:</td>
<td>Student Services</td>
</tr>
</tbody>
</table>

**Basic Function:**
The College of Nursing Ambassador will assist the Communications and Recruitment Specialist and the College of Nursing Office of Student Services with nursing events for current and prospective nursing students each semester. The College of Nursing Ambassador will represent The University of Toledo College of Nursing and serve as a role model for nursing programs for a minimum of two semesters.

**Role Expectations:**
The College of Nursing Ambassador will participate in nursing events, which includes, but not limited to, Preview Days, Experience Days, Information Sessions, Career Fairs, Diversity Mixers, Summer Career Fridays, School Visits, Latino Youth Summit, and New Student Orientation.

Essential Responsibilities:

- Assist and attend recruitment events, visits, presentations, student panels, and orientation programs.
- Check in and register families, escort families to sessions, and provide tours of nursing facilities.
- Help distribute college materials, stuff folders, and set up facilities and catering needs.
- Educate students on available campus resources and acquaint new nursing students with academic opportunities, campus services, activities, and facilities.
- Serve as a role model for the college and answer questions for prospective students and families.
- Assist with other duties assigned by the Communications and Recruitment Specialist and the Office of Student Services.

All Ambassadors are required to wear a student identification badge, khaki pants, and a professional UT Nursing shirt provided by the college.

**Qualifications and Criteria:**

- Must be admitted to the upper division Bachelor of Science in Nursing program or a graduate nursing program
- Minimum cumulative GPA of 3.0 or higher required
- Must possess excellent communication skills and willingness to engage with students and families
- Familiarity with The University of Toledo and the College of Nursing
- Must attend training and development activities
- Must commit to serving as an Ambassador for a minimum of two semesters and must be available to attend majority of scheduled events
Preferred Qualifications:

- High level of professionalism
- Experience in campus involvement
- Experience in customer service
- Public speaking skills

Application Process:
Those interested in applying as a College of Nursing Ambassador must complete the Ambassador Application, submit a copy of your resume, and provide 1 letter of reference.

Please send application, resume, and letter of reference to Student Services, by email at admitnurse@utoledo.edu, or visit Collier Building 4405, or mail to 3000 Arlington Avenue, Mailstop 1026, Toledo, OH 43614.

Interview required.

Benefits:

- Gain leadership skills and experience
- Professional shirt provided to wear at events
- Meals provided at catered programs
- Letter of recommendation from the dean or program chair
- Gift card

Training:
All Ambassadors must attend training. Training will include information regarding The University of Toledo and the College of Nursing program. Training will consist of an overview of each nursing event and responsibilities as an Ambassador.
College of Nursing Ambassador Application

Applicants must be enrolled in upper division Bachelor of Science in Nursing program or a graduate nursing program to apply.

Date:__________________

Name:

Last  First  Middle

Rocket ID#:  Current Semester:

Cumulative GPA:  Expected Graduation Date:

Which Nursing Program are you Enrolled in? BSN  MSN  DNP  CNL
(check program that applies)

Mailing Address:

City:  State:  Zip:  County:

Local Phone:  Mobile Phone:

Rocket Email:

Personal Email:

Do you have experience in campus involvement? Yes_____  No_____
If yes, describe campus involvement?

Can you serve as an Ambassador for a minimum of two semesters? Yes_____  No_____

Why do you want to be a College of Nursing Ambassador?

Return to admitnurse@utoledo.edu, visit Collier Building 4405, or mail to 3000 Arlington Avenue, Mailstop 1026, Toledo, OH 43614.
College of Nursing Ambassador Reference Form

Name of student: ______________________________

Please describe why you feel the student is worthy of being an Ambassador?

__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Recommender Signature: ________________________________________________________________

Email: ___________________________________________ Phone Number: ______________________