Position Description
University of Toledo
Dean of the College of Languages, Literature, and Social Sciences

The University of Toledo invites nominations and applications for an internal search for the position of Dean of the College of Languages, Literature, and Social Sciences. The untimely death of the College’s founding dean, Dr. Alice Skeens, before the end of her term as dean, necessitates the employment of a second founding dean of the College.

The second founding Dean will have the opportunity to shape the College’s direction and future. The College is pursuing an aggressive growth model that incorporates state, university, and college strategic initiatives for the 21st century. The College is committed to excellence in teaching and learning, advising, research/professional development, and outreach. The Dean will report directly to the Provost and Executive Vice President for Academic Affairs. The Dean will work collaboratively with the College departments and affiliated schools in hiring, developing, and evaluating faculty; in developing and implementing new degree programs; in promoting the work of the College to internal and external audiences; in collaborating with internal and external partnerships; and in ensuring the efficient and effective use of resources. The Dean will pursue these goals in light of the University Strategic Plan and the values and ambitions it articulates. The Dean will also work collaboratively with other deans on the formation of new schools that will create and enhance cross-unit interdisciplinary partnerships with University faculty.

The Dean, who is the chief executive and academic officer of the College, provides academic and administrative leadership for the faculty, staff, and students, and represents the College within the University. The Dean is the fiscal officer of the college and is responsible for oversight of financial resources. The Dean provides leadership that results in significant increases in support for the College from private gifts, grants, contracts, and other sources of revenue. The Dean maintains a strong focus on curriculum and excellence in teaching including: learning outcomes; time to degree; affordability; learning environments and modes of engagement including online, face-to-face and “blended” approaches; course subsidy enhancement; program relevance; student success; retention; and satisfaction. The Dean will lead an ongoing faculty effort to critically examine and reform undergraduate teaching and learning, and to actively support and engage in university performance-based assessment and program review activities.

The successful candidate will be a visionary leader with an academic record of accomplishment in teaching, research/scholarship, professional development, and service. Candidates must have a demonstrated record of effective administrative leadership and classroom teaching experience in higher education; a demonstrated record of innovative thinking and creativity; outstanding organizational and communication skills; a demonstrated record of leadership in team building and strategic planning; a demonstrated commitment to and experience with diverse populations; a commitment to developing teaching and learning among faculty of diverse ranks; and a willingness to develop external relationships and to provide leadership in fund raising. The successful candidate will be devoted to the creation of a student-centered, learning-centered approach and will pursue innovation in curriculum, scheduling, and educational technology to improve undergraduate teaching and learning.
The Dean of the College of Languages, Literature, and Social Sciences will have an opportunity to shape the course of liberal learning in the humanities and social sciences for generations of UT students. Through collaborative work with diverse departments and interdisciplinary programs, faculties affiliated with current and future schools, and stakeholders in the community and throughout the region, the Dean will advance the recognition, stature, and relevance of humanistic inquiry as a scholarly pursuit and as a necessary part of the human experience. The Dean will lead an ongoing faculty effort to find ways to integrate the humanities and social sciences into the intellectual lives of all students at UT.

Departments:
Communication  Geography  Political Science
Economics  History  Psychology
English  Philosophy and Religious Studies  Sociology and Anthropology
Foreign Languages  Women’s and Gender Studies

Qualified candidates must have an earned doctorate or terminal degree from an accredited institution in an appropriate field; leadership experience in higher education; evidence of professional and scholarly activity; understanding of shared governance, academic personnel processes and issues, curricular matters and budgeting; and effective leadership, interpersonal, and communication skills. The second founding Dean will receive a two-year, non-interim appointment.

Application process: Send nominations or applications electronically to Donna.Belkofer@utoledo.edu Applications should include: vita, letter of interest including a “vision statement” for the new college, and the names and phone numbers of three professional references.

The University of Toledo is an equal opportunity, affirmative action employer.