

STATE TEACHERS RETIREMENT SYSTEM OF OHIO

275 East Broad Street
Columbus, OH 43215-3771

1-888-535-4050
www.strsoh.org/employer

**NEW HIRE NOTIFICATION FOR
UNIVERSITY AND COLLEGE EMPLOYERS**

Notify STRS Ohio of all new hires within **10 business days of their first date on payroll** using one of the following methods:

- Complete this form and fax it to STRS Ohio at 614-227-2912;
- Mail this completed form to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771; or
- Submit the required information via the STRS Ohio Employer Web Site at www.strsoh.org/employer.

EMPLOYEE INFORMATION

Name _____ Male Female

Social Security number _____ - _____ - _____ Date of birth ____ / ____ / _____

Address _____

City, state, ZIP code _____

First date on payroll ____ / ____ / _____

Is this employee eligible for an alternative retirement plan (ARP)? Yes No

(Only full-time university and college employees are eligible.)

EMPLOYER INFORMATION

Name _____

Title _____

School _____

Employer number _____ Signature _____

Date _____