State compliance for Transfer and Articulation requires the following information to be included on the master and working syllabi:

Alpha Subject code with Course Number

Approved Course title [30 characters]

Time slot/Days of the week course/section is offered

Instructor contract information

Instructor office hours

Catalog Course Descriptions [75 words]

Course textbook(s) and readings with complete bibliographic information for each monographic title and complete citation including URL, if applicable, for all course readings]

URL for course website, if applicable

Course grading system [as approved by Faculty Senate Curriculum Approval process]

Course Goals within Program of Study

Student Learning Outcomes – clearly stated and measurable

Alignment of Student Learning Outcomes as follows:

- Ohio Transfer Module* with UT General Education;
- Transfer Assurance Guidelines (TAG)* with major field of study, if applicable;
- Career Technical Assurance Guidelines by career pathway, if applicable; and
- Advanced Placement by subject area

Assessment of each Student Learning Outcome documented by specific assignments, tests, quizzes, papers, etc.

Schedule of topics associated with course texts and/or course readings, assignments, etc. outlined across semester.

Academic policies in accord with University and federal guidelines

*There are courses which are approved for both the Ohio Transfer Module (OTM) and a specific Transfer Assurance Guidelines (TAG)