

Academic Personnel Calendar, 2007-08

Materials To	Year 2 Renewal	Promotion & Tenure	Merit for AY 2006-07	Year 3, 4 and 5 Renewal	Sabbatical Proposals	Five-Year Professional Assessment	Evaluation of Lecturers	Year 1 Review
Department Personnel Committee								
Receive Dossier	8/13/07	8/31/07	9/4/07	9/21/07	-----	11/20/07	-----	1/7/08
Forward Dossier*	9/4/07	9/21/07	9/28/07	10/12/07		12/14/07		1/22/08
Department Chair								
Receive Dossier	9/4/07	9/21/07	9/28/07	10/12/07	10/1/07	12/14/07	1/25/08	1/22/08
Forward Dossier	9/17/07	10/5/07	10/19/07	10/26/07	10/19/07	1/22/08	2/25/08	2/8/08
College Personnel Committee								
Receive Dossier	9/17/07	10/5/07	-----	10/26/07	-----	1/22/08	-----	-----
Forward Dossier	10/1/07	10/26/07		11/20/07		2/25/08		
College Dean								
Receive Dossier	10/1/07	10/26/07	10/19/07	11/20/07	10/19/07	2/25/08	2/25/08	2/8/08
Forward Dossier or Final Eval.	10/19/07	11/20/07	11/16/07	1/7/08	11/20/07	3/24/08	3/24/08**	2/29/08
University Committee on Academic Personnel								
Receive Dossier	10/19/07	11/20/07	-----	1/7/08	-----	-----	-----	-----
Forward Dossier	11/9/07	1/25/08		2/29/08				
University Sabbatical Committee								
Receive Dossier	-----	-----	-----	-----	11/20/07	-----	-----	-----
Forward Dossier					12/14/07			
Provost								
Receive Dossier	11/9/07	1/25/08	-----	2/29/08	12/14/07	3/24/08	-----	2/29/08
Forward Dossier or Final Eval.	11/30/07	3/14/08		4/11/08	1/25/08	4/21/08		03/28/08
President								
Receive Dossier	11/30/07	3/14/08	-----	4/11/08	1/25/08	-----	-----	-----
Final Evaluation	12/14/07	03/28/08		04/25/08	2/4/08			

* According to the UT-AAUP Collective Bargaining Agreement (9.2.3.6) with the tenured/tenure-track faculty, "Forwarding of the dossier to the next level shall not occur until the five (5) day reconsideration timeline has expired." In order to provide faculty a five-day window in which to request reconsideration as provided by the CBA, **all** evaluations must be completed at least five days prior to forwarding the dossiers to the next evaluator.

** According to the UT-AAUP Collective Bargaining Agreement (9.2.9) with the lecturers, lecturers "must receive their evaluation review approved by the Dean no later than the last day of March."