

# Academic Personnel Calendar, 2011-12

Materials To *	Year 1 and 2 Renewal	Promotion & Tenure	Merit for AY 2010-11	Year 3, 4 and 5 Renewal	Sabbatical Proposals	Five-Year Professional Assessment	Evaluation of Lecturers
Department Personnel Com. Receive Dossier Forward Dossier *	1/3/12 1/20/12	8/26/11 9/16/11	9/1/11 9/23/11	9/16/11 10/7/11	-----	11/21/11 12/9/11	-----
Department Chair Receive Dossier Forward Dossier	1/20/12 2/3/12	9/16/11 10/10/11	9/23/11 10/14/11	10/7/11 10/28/11	8/30/11 9/16/11	12/9/11 1/17/12	1/20/12 2/17/12
College Personnel Com. Receive Dossier Forward Dossier	-----	10/10/11 10/31/11	-----	10/28/11 12/2/11	-----	1/17/12 2/21/12	-----
College Dean Receive Dossier Forward Dossier or Final Eval.	2/3/12 2/24/12	10/31/11 11/21/11	10/14/11 11/14/11	12/2/11 1/11/12	9/16/11 11/21/11	2/21/12 4/2/12	** 2/17/12 3/19/12
University Committee on Academic Personnel Receive Dossier Forward Dossier	@ 2/24/12 3/9/12	11/21/11 1/13/12	-----	1/11/12 2/24/12	-----	-----	-----
University Sabbatical Com. Receive Dossier Forward Dossier	-----	-----	-----	-----	11/21/11 12/9/11	-----	-----
Provost Receive Dossier Forward Dossier or Final Eval.	2/24/12 3/23/12	1/13/12 2/23/12	-----	2/24/12 4/13/12	12/9/11 1/20/12	4/2/12 4/20/12	-----
President Receive Dossier Final Evaluation	@ 3/23/12 4/13/12	2/23/12 3/14/12	-----	4/13/12 4/27/12	1/20/12 2/3/12	-----	-----

\* According to the UT-AAUP Collective Bargaining Agreement (9.2.3.6) with the tenured/tenure-track faculty, "Forwarding of the dossier to the next level shall not occur until the five (5) day reconsideration timeline has expired." In order to provide faculty a five-day window in which to request reconsideration as provided by the CBA, all evaluations must be completed at least five days prior to forwarding the dossiers to the next evaluator.

\*\* According to the UT-AAUP Collective Bargaining Agreement (9.2.9) with the lecturers, lecturers "must receive their evaluation review approved by the Dean no later than the last day of March."

@ According to the UT-AAUP Collective Bargaining Agreement (9.2.3.1) Used ONLY if non-renewal recommended by the Dean