



## CHANGE OF NAME OR ADDRESS

\_\_\_\_\_  
Name - Last                      First                      MI

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program of Study

My address has been changed from:

(former address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(new address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(phone number) \_\_\_\_\_

My name has been legally changed to:  
Attached is documentation that certifies that my name has been legally changed.  
(for example: a copy of a marriage certificate)

(old name) \_\_\_\_\_

(new name) \_\_\_\_\_

**\*IMPORTANT\*** If you have changed your name and you would like your MUO email account to also reflect the change you must contact the department of Information Systems at 419-383-4259.

If you are an employee of MUO you must notify Human Resources of your change in address/name.