IMPORTANT Information from the Treasurer’s/Bursar’s Office!
The Treasurer’s Office wants to update students and keep them informed as to the many changes that affect their student account. Please take a few minutes to read the information below and forward to anyone assisting with student finances such as parents, grandparents, spouses, etc.

Forms now submitted on-line!
These forms are only available via the MyUT portal. All new submissions or changes are submitted and/or updated on-line via the MyUT portal, under "My Toolkit" (left menu) and "My Account".

Paper forms are no longer available, nor will they be processed beginning December 15, 2009. Any information students already supplied, remains active. None of the following forms need to be resubmitted unless the student wishes to make a change.

- **Direct Deposit** - The Treasurer’s Office strongly encourages direct deposit for safe and efficient delivery of student account refunds. This form is used for bank account changes, as well as anyone initially enrolling in direct deposit for student account refunds. See Direct Deposit for Student Accounts and FAQ’s for more information.

- **FERPA** - also known as the Privacy Act - If students need their parents or a spouse to obtain information regarding their account, this is the form to complete. See FERPA and FAQ’s for more details.

- **Federal Title IV Authorization** - This form is required if students would like their federal aid to pay for “optional” fees such as a parking permit, legal service fee, or even transferring money to the Rocket Card to buy books. See Federal Title IV Authorization for more information and FAQ’s.

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Rocket Card Transfers

Check your University of Toledo e-mail account in the coming weeks for exciting news regarding Rocket Card Transfers for Spring 2010.

Installment Payment Plan News

The Spring 2010 Agreement is available. Some changes were made, so please read carefully.

Parking Permit~Friendly Reminder!

This is a reminder to all students to please check the expiration date on their current permit. If you are attending classes for Spring 2010 and need a permit you must request one through the MyUT portal prior to December 18 in order to insure that it arrives prior to the start of classes.

Once requested, permit fees appear as a separate line item on your student account after the fees have been activated for the spring semester billing (that is currently scheduled to happen in early November).

Spring term parking permits will be mailed to students’ local addresses. Please review your contact/mailing information for accuracy via your MyUT portal page prior to December 18 to ensure efficient delivery. On-campus residents can pick up their permits at their residence hall desk when returning to campus for the spring semester.

Permit orders may be cancelled prior to December 18 by contacting the Campus Community Support Office. Permits which have been received in the mail can be returned prior to Tuesday, January 26 for a full refund.

Questions regarding parking permits can be sent via e-mail, parking@utoledo.edu or by telephone at 419.530.5843. We respond to emails and voice mails no later than the next business day.

You can also visit the Campus Community Support Office on either campus (1610 Rocket Hall or in the basement of Mulford Library next to UT Police Dispatch) from 8:15 a.m. to 5 p.m., Monday through Friday.

Forward this information to anyone who is assisting you with your student finances such as parents, grandparents, spouses, etc. If you have questions regarding any of this information, please contact the Rocket Solution Central Office at 419.530.8700 or visit the Rocket Solution Central Office at Rocket Hall, Room 1200.