



Board of Trustees

ACADEMIC AND STUDENT AFFAIRS COMMITTEE MEETING

December 17, 2018 - 1:00 p.m. - Driscoll Alumni Center, Schmakel Room

Jeffrey Cole-Chair, Will Lucas-Vice Chair, Stephen Ciucci, Patrick Kenney-Trustees

Kyle D. Bergen, Hedyeh Elahinia - Student Trustees

Christine E. Brennan, Birdel F. Jackson, III - National Trustees

Linda Rouillard - Faculty Representative, Mary Fedderke - Community Member

Holly Bristoll - ProMedica Partner



Academic and Student Affairs Committee Meeting - December 17, 2018

Agenda

1:00 p.m.

- 1. Call to Order**
- 2. Stakeholder Reports**
 - a) Student Government Report**
 - b) Graduate Student Association Report**
 - c) Faculty Senate Report**
 - d) Graduate Council Report**
- 3. Action Items**
 - a) Academic and Student Affairs Committee Meeting Minutes for September 17, 2018
 - Presentation for 3. b) and 4. a)
 - b) Posthumous Degree Engineering Candidate Mr. Ryan Pickens
- 4. Discussion Items**
 - a) Faculty Scholarship and Research Highlight**
 - b) Academic Affiliation Update
 - c) Graduate Medical Education Annual Institutional Review
 - Graduate Medical Education Definitions
- 5. Executive Session, if needed**
- 6. Other Business**
- 7. Adjournment**

Minutes
The University of Toledo Board of Trustees
Academic and Student Affairs Committee Meeting
September 17, 2018

Committee Chair Mr. Jeffrey C. Cole was present with Committee members Mr. Patrick J. Kenney, Mr. Will Lucas and Student Trustees Mr. Kyle D. Bergen and Ms. Hedyeh Elahinia. Committee members Ms. Christine E. Brennan, Mr. Stephen P. Ciucci, and Mr. Birdel F. Jackson, III were absent. Other Trustees who attended the meeting included Mr. Alfred A. Baker, Mr. Steven M. Cavanaugh, Ms. Mary Ellen Pisanelli, and Ms. Sharon Speyer. Faculty representative Dr. Linda Rouillard was present; Community member Ms. Mary Fedderke was present; and, ProMedica Partner Ms. Holly Bristoll was present. Other meeting attendees included Mr. Javonte Anderson, Dr. Karen Bjorkman, Ms. Sherri Boyle, Dr. Timothy Brackel, Dr. Thomas Bridgeman, Dr. Dale Brugh, Dr. Frank Calzonetti, Dr. Flapp Cockrell, Dr. Christopher Cooper, Ms. Meghan Cunningham, Mr. David Cutri, Ms. Wendy Fraley-Davis, Dr. Sharon Gaber, Mr. Rick Gerasimiak, Dr. Margaret Hopkins, Dr. Andrew Hsu, Ms. Mary Humphrys, Mr. Charles Jake, Mr. Larry Kelley, Dr. James Kleshinski, Dr. Linda Lewandowski, Ms. Jean Lovejoy, Ms. Diane Miller, Ms. Alisa Nammavong, Mr. Michael O'Brien, Mr. Peter Papadimos, Dr. Linda Rouillard, Mr. Matthew Schroeder, Ms. Joan Stasa, Dr. Amy Thompson, Dr. Jerry Van Hoy, and Ms. Cheryl Zwyer.

The meeting was called to order at 1:30 p.m. by Committee Chair Cole in the Driscoll Alumni Center Schmakel room. Ms. Joan Stasa, Secretary to the Board, recorded the minutes.

Student Government President Andrew Williams provided the Committee with a brief report on the new Student Code of Conduct and Medical Amnesty Policy, which was reviewed and a few facts added. Mr. Williams also mentioned that Student Government is gearing up for Homecoming events and the game with BGSU on October 6.

Ms. Alisa Nammavong, Graduate Student Association President, presented the Graduate Student Association report – Attachment 1.

Dr. Jerry Van Hoy, Graduate Council Chair, presented the Graduate Council report - Attachment 2.

Dr. Linda Rouillard, Faculty Senate President, presented the Faculty Senate report - Attachment 3.

Trustee Cole requested a motion to waive the reading of the minutes from the June 18 Committee meeting and approve them as written. A motion was received from Trustee Lucas, seconded by Trustee Kenney, followed by Committee approval.

ATTENDANCE

CALL TO ORDER

**STUDENT
GOVERNMENT**

**GRADUATE STUDENT
ASSOCIATION**

GRADUATE COUNCIL

FACULTY SENATE

**APPROVAL OF
MINUTES**

Dr. Andrew Hsu, Provost and Executive VP Academic Affairs, presented the Committee with Resolution No. 18-09-22: “Approval of Candidates for Degrees – Fall 2018, Spring 2019,” an annual resolution presented to the Board for approval for conferring of degrees at all FY19 commencement exercises. Trustee Cole requested a motion for approval of the resolution and to forward it to the Consent Agenda at the next Board meeting. A motion was received from Trustee Lucas, seconded by Trustee Kenney, followed by Committee approval.

Dr. Hsu requested approval to move the Department of Physician Assistant Studies to become a division under the Department of Family Medicine. Both departments, Faculty Council of the College of Medicine, the College Dean, Faculty Senate, Provost, and President, endorsed this move. Committee Chair Cole requested a motion for approval of the department move and to forward it to the Consent Agenda at the next Board meeting. A motion was received from Trustee Lucas, seconded by Trustee Kenney, and approved by the Committee.

Provost Hsu presented the following honorary degree nominations.

Dr. Michael Witherell is a distinguished physicist and Toledo native. He is Director of the internationally renowned Lawrence Berkeley National Lab and in 1960 awarded the W.K.H. Panofsky Prize in Experimental Particle Physics from the American Physical Society. Dr. Witherell is the former Director of the Fermi National Accelerator Laboratory (Fermilab). He has accepted the invitation to be the fall Commencement speaker and has been nominated for the degree of Doctor of Science, honoris causa, to be conferred at the Commencement ceremony on December 15.

Mr. Calvin Lawshe was a UT alumnus and former UT faculty member, who not only taught students but served in many various administrative roles at UT. Mr. Lawshe also served as Interim Director of the Lucas County Plan Commission and as Director of Economic Development for the City of Toledo. Dr. Hsu requested approval of the recommendation of the Degree of Doctor of Public Service, honoris causa, to be awarded posthumously due to Mr. Lawshe’s death earlier this month.

After presentation of both nominations, Trustee Cole requested a motion for approval of both nominations and to forward them to the Consent Agenda at the next Board meeting. A motion was received by Trustee Lucas, seconded by Trustee Kenney, and approved by the Committee.

Dr. Hsu introduced Dr. Thomas Bridgeman, Professor of Ecology and Director of the Lake Erie Center. Dr. Bridgeman provided information about Lake Erie Fishery Research being conducted by Professor Christine Mayer to protect and restore valuable fish species. He also discussed harmful algal bloom research and the early warning systems to protect drinking water

**RESOLUTION
NO. 18-09-22**

**DEPARTMENT MOVE
WITHIN THE
COLLEGE OF
MEDICINE AND LIFE
SCIENCES**

**HONORARY DEGREE
NOMINATIONS**

**LAKE ERIE CENTER
HIGHLIGHT**

supplies. A slide showing Water Task Force Research faculty members was displayed listing their specific areas of research and the involved organizations. Educational events and community outreach activities were discussed with the Committee, as well as new hires planned for fall 2019.

Dr. James Kleshinski, Senior Associate Dean for Clinical Affiliation, shared with the Committee the following appointments.

Dr. Lori Schuh started her position as Associate Dean for Graduate Medical Education and Designated Institutional Official (DIO) effective September 1. Dr. Schuh completed her MD degree at UMDNJ-Robert Wood Johnson Medical School, a neurology residency at the University of Virginia Medical Center, and a fellowship in Clinical Neurophysiology, EEG & Epilepsy at the University of Michigan. Most recently, Dr. Schuh comes to UT from Grand Rapids, MI where she was a Clinical Professor in the College of Human Medicine at Michigan State University and also served as Vice President of Academic Affairs and DIO of Spectrum Health. Dr. Schuh's office will be in the administrative space for our educational program leadership in the Jobst Tower on the TH campus and will be working clinically in the new neurosciences center.

Dr. Geehan Suleyman, Assistant Professor of Medicine, Division of Infectious Disease in the College of Medicine and Life Sciences has assumed medical director responsibilities in the area of Infection Prevention and Control at ProMedica. She did her residency in internal medicine at the University of Connecticut and her ID fellowship at Henry Ford Hospital in Detroit, with the third year of her fellowship being focused specifically on infection control and antimicrobial stewardship.

Dr. Kleshinski announced that Art Polizzi will be leaving ProMedica to take on a new position in Cincinnati and extended his thanks and appreciation to him for all his efforts to make the Academic Affiliation a reality.

With no further topics before the Committee for action or discussion, Trustee Cole adjourned the meeting at 2 p.m.

**ACADEMIC
AFFILIATION UPDATE**

ADJOURNMENT

Attachment 1

Graduate Student Association Report to Board of Trustees Academic and Student Affairs Committee September 17, 2018

To begin I would like to thank the Board of Trustees and its members for inviting the Graduate Student Association (GSA) to share its updates. The GSA continues its mission of advocating for the graduate student body and collaborating with those who support our mission. We have taken a great leap into the semester, communicating with several graduate students and leaders of the university.

This report highlights the activities from the Graduate Student Association from June 19 to September 12. The Executive Board would like to thank all those who invited its members to participate in welcoming events throughout the summer. It was a pleasure to be able to share its resources with the incoming and current graduate students who may not realize the benefits of the GSA. We look forward to the new ideas and concerns that this student body will bring forth to continue our progression. We also look forward to future collaborations with other organizations, including that of Student Government, the Student Advisory Board with Dr. Flapp Cockrell, and others.

We have officially welcomed our new group of College Representatives that will act as the leaders and point of communication for their respective colleges. This year we had 45 applicants from all the graduate colleges, which was an improvement from last year where we were extending searches to meet need. Narrowing these applicants to two Representatives per college was a challenge for the Executive Board, but we hope to find ways to improve this process for the future. We are overall excited to welcome the 20 Representatives that have accepted their position as they come from diverse professions, experiences, and backgrounds.

The General Assembly (full body) meeting schedule is available on the GSA website. Our first full body meeting is on Sept. 19 6-8pm on Health Science Campus in the Health Education Building, Room 105. This meeting will cover several topics including introductions of the Executive Board and Representatives, discussion and voting for a budget presented by the Biological Graduate Research Symposium, creation of the many committees that will be active this academic year, and a questions and answers session featuring Dr. Sammy Spann, Dan Boyle, and Bonnie Murphy in regards to student health insurance concerns. We are excited to begin the year with such a great task and hope that the university will continue to include graduate students in these discussions.

The Graduate Student Association looks forward to the promising year and its collaborations with the College of Graduate Studies, Graduate Council, the Office of Student Affairs, and the University of Toledo community! We are thankful for the opportunity to lead the graduate student body and appreciate the Board of Trustees for taking this time.

Respectfully,
Alisa Nammavong, MSN
University of Toledo, Graduate Student Association President

Attachment 2

Graduate Council Report to Board of Trustees Academic and Student Affairs Committee September 17, 2018

This report includes the activities of Graduate Council (GC) since our last report on June 18, 2018. In July and August, the Graduate Council Executive Committee (GCEC) worked on the following two College of Graduate Studies policies.

The Academic Grievance Policy—this policy governs graduate student grievance procedures. The GCEC received comments from Academic Standing Committee (ASC) and the policy was revised based on ASC and GCEC input. This policy is now being reviewed by ASC again.

Graduate Student Enrollment Status—The Provost’s office requested adding a sentence to the policy clarifying that students must be enrolled in a course to receive credit on the transcript. GCEC discussed and approved the addition. This policy has been posted for comment.

The GCEC made two appointments to Research Council. We appointed Bashar Gammoh (College of Business and Innovation) and Dan Hammel (College of Arts and Letters) for three-year terms.

Beginning in June 2018, the GCEC was granted monthly meetings with Provost Hsu. These meetings allow the GCEC to bring issues of concern to the Provost for discussion and allows the Provost to have a regular, open channel of communication with the GCEC. Some of the issues we have discussed with the Provost include Winter Intersession, the possible need for a maternity policy for graduate students working for UT as graduate assistants and topics related to implementing the UT Strategic Plan. These discussions have been productive and we look forward continuing to meet with Provost Hsu.

At our first GC meeting on September 4, President Gaber and Provost Hsu helped us welcome the new academic year with updates from each of their offices. At our second meeting, on September 18, Interim Dean Cyndee Gruden will introduce a discussion about implementing Area Two of the COGS Strategic Plan: Advance excellence in research, scholarship and creative activities.

Graduate Council looks forward to continuing partnerships with COGS, the Provost’s office, the Research office, the Graduate Student Association, and UT faculty, staff and students in supporting our graduate and professional programs.

Respectfully,
Jerry Van Hoy, Ph.D.
University of Toledo, Graduate Council Chair

Attachment 3

Faculty Senate Report to the Board of Trustees Academic and Student Affairs Committee September 17, 2018

Good afternoon, Mr. Chairman and members of the Board. In my remarks today I would like to highlight the continuing collaboration between the Provost Office and Faculty Senate. That collaboration takes many forms. For instance, Faculty Senate was recently contacted by the Provost Office for nominations to an ad hoc committee to study the student evaluation of teaching survey. In another instance, Associate Vice Provost Denise Bartell and I have set the week of October 15 as our first meeting of a task force to review and revise the First Year Experience Program for incoming students. Our goal is to get as many faculty, staff, advisors, success coaches, students, student services, academic support services, office of diversity and inclusion representing all colleges to work together on improving that academic experience for our students.

FSEC will participate next week in the interviews with candidates for the AVP position in Mar/Comm. We appreciate the opportunity to provide feedback on candidates for a position that promotes our university and our programs.


FSEC has also reviewed a Free Speech Statement for optional inclusion in course syllabi, forwarded to us by Dr. Flapp Cockrell and it will be on the 9/25 FS meeting agenda which will also include a presentation from the Office of Diversity and Inclusion. Like you, we seek to create and maintain an environment that is respectful and inclusive.

Faculty Senate has also promoted initiatives from the Provost Office such as the Program of Academic Excellence and the winter intersession.


In short, I believe that we continue to have a good working relationship with both the Provost and the President who have always been open to discussion and problem solving with us, the key characteristic of any successful organization.

Respectfully,
Linda Rouillard, Ph.D.
University of Toledo, Faculty Senate President

MEMORANDUM

DATE: October 15, 2018 

TO: Sharon L. Gaber, PhD
President

FROM: Andrew T. Hsu, PhD 
Provost and Executive Vice President for Academic Affairs

RE: Support of Awarding a Posthumous Degree for Bachelor of Science in Chemical Engineering for Mr. Ryan Pickens (R01134983)

After reviewing the positive recommendation letter from Dr. Scott Molitor, Associate Dean of Undergraduate Studies, College of Engineering, and after reviewing the records/documentation for Mr. Ryan Pickens, I concur with the findings that we should award a posthumous degree in this unfortunate case.

The awarding of this Posthumous Degree meets the eligibility requirements outlined in UT's Posthumous Degree Awards policy #3364-71-19.

1. At the student's untimely death, he was actively enrolled in his 4th year in the chemical engineering program and completed 80% of his course requirements (minimum requirement is 80%).
2. Mr. Pickens was in good academic standing and had no financial and/or disciplinary holds on his account.

The next step in this process, if you concur with the recommendation, is to request approval from the Board of Trustees at its next meeting.

Office of the Provost

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COLLEGE OF MEDICINE

THE UNIVERSITY OF TOLEDO

Graduate Medical Education Definitions

What is GME?

GME refers to the formal medical education and training pursued after medical school graduation, leading to board certification and independent practice

Who are Residents?

Medical school graduates who are training in a specific area of medicine, during which they care for patients under the supervision of physician faculty (usually 3-7 years in length depending on chosen field)

Who are Fellows?

Physicians who enter a training program in a subspecialty area, after completing a residency (usually 1-3 more years after residency)

What is the ACGME?

The Accreditation Council for Graduate Medical Education (ACGME) is the organization that evaluates and accredits residency programs in the United States

Who is the Designated Institutional Official (DIO)?

The individual in a sponsoring institution who has the authority and responsibility for all of the ACGME-accredited GME programs

Why Does the DIO Present an Annual Update to the University of Toledo Board of Trustees?

This is an ACGME Institutional Requirement.

"I.B.5.b) The DIO must annually submit a written executive summary of the AIR to the Sponsoring Institution's Governing Body."