


<b>Name of Policy:</b> <u>Clinical Affairs Committee Informational Updates</u> <b>Policy Number:</b> 3364-100-35-05 <b>Department:</b> Hospital Administration <b>Approving Officer:</b> President, University of Toledo <b>Responsible Agent:</b> Chief Executive Officer, UTMC <b>Scope:</b> The University of Toledo Medical Center	 <b>Effective Date:</b> 5/1/2014 <b>Initial Effective Date:</b> 10/25/1993
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

The Hospital shall follow the procedures outlined below in order to provide the necessary informational updates to orient and train Clinical Affairs Committee members of the Board of Trustees.

**(B) Purpose of Policy**

All members of the Clinical Affairs Committee of the Board of Trustees will understand and fulfill their responsibilities.

**(C) Procedure**

1. The Chief Executive Officer, UTMC will be responsible for assuring that, on an annual basis, specific time is dedicated to updating Clinical Affairs Committee members of the Board of Trustees on the following topics:
  - a. Roles and Responsibilities
  - b. Quality Improvement
  - c. Risk Management/Safety Programs
  - d. Medical Staff Credentialing/Privilege Delineation Process
  - e. Patient Rights
  - f. Regulatory Agency Activities
  - g. Evaluation of the hospital’s performance in relation to its mission, vision and goals.
3. Miscellaneous publications may be distributed by the Chief Executive Officer, UTMC on a periodic basis for review by members of the Clinical Affairs Committee.
4. Clinical Affairs Committee members are also encouraged to attend formal continuing education programs related to Hospital Governing Body roles and responsibilities, and shall be made aware of such programs on an ongoing basis.
5. Other resources as appropriate will be made available by Hospital Administration to assure adequate ongoing orientation and training of all Clinical Affairs Committee members.

<b>Approved by:</b>  <hr/> Nagi Naganathan Interim President, University of Toledo  <i>Review/Revision Completed By:</i> HAS Clinical Affairs Committee, Board of Trustees	<b>Review/Revision Date:</b> 7/22/96 6/10/99 3/27/02 7/25/05 9/2/2008 5/23/2011 5/1/2014  <b>Next Review Date:</b> 5/1/2017
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**Policies Superseded by This Policy:** 7-35-05 - Clinical Affairs Committee Informational Updates