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UNIVERSITY COUNCIL

(A) Name

The name of the organization is the University Council of the University of Toledo.

(B) Purpose

The University Council is the principal university body for shared governance at the University of Toledo as designated by the Board of Trustees. The University Council provides the organizational structure through which key stakeholders of the University consider and provide input to the Board of Trustees on matters relevant to the strategic goals of the University.

Composed of representatives of faculty, students, staff, alumni, and administrators, the University Council ensures that the University continually strives to meet its mission, vision, core values, and strategic goals. The University Council advises the Board of Trustees through the administration and accepts responsibilities as may be delegated to it by the Board of Trustees.

(C) Responsibilities

The University Council considers reports and recommendations from Faculty Senate, Graduate Council, Student Government, Graduate Student Association, Medical Student Council, Professional Staff Association, Alumni Association, the University Administration and other constituents on matters related to the University's mission, vision, core values, and strategic goals including but not limited to the University's six strategic areas of focus:

- (1) Undergraduate Academic Programs;
- (2) Graduate and Professional Academic Programs;
- (3) Research and Technology Transfer;
- (4) Learning Environment;
- (5) Health Care Access and Delivery; and
- (6) Outreach and Global Engagement.

As part of the deliberation relevant to the six strategic areas of focus, the University Council may consider activities of the University that affect the common interests of faculty, staff and students, and thereby advise the Board of Trustees through the administration on topics including:

- (1) New academic programs; curricula, courses, certificates and diplomas;
- (2) Termination of academic programs;

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- (3) Establishment, alteration, abolition of educational units in the University;
- (4) Physical facilities, personnel, budget planning, and other resources when these may affect the strategic goals of the University;
- (5) Criteria and policies for performance review, appointments, reappointments, promotions, granting of tenure, and benefits; and
- (6) Conditions for admission and for degrees.

All recommendations of the University of Toledo constituent groups named above regarding these matters are made to the University Council.

The University Council shall create such standing and ad hoc committees as it deems necessary.

(D) Membership

The members of the University Council consist of:

Faculty Senate President and President-elect
Graduate Council Chair and Vice Chair
Student Government President, Vice President, and Senate Chair (undergraduate)
Graduate Student Association President and Vice President
Medical Student Council President
Professional Staff Council Chair and Vice Chair
Alumni Association Board of Trustees President
Associate Vice President for Alumni Relations
Chair of Deans Council
Faculty Chair of each College Council
Senior Executive Director, UT Innovation Enterprises
Chief Financial Officer
UTMC Senior Vice President
Provost and Executive Vice President for Academic Affairs
Chancellor and Executive Vice President for Biosciences and Health Affairs
President of the University

(E) Term of Office

Representatives on the University Council who are elected from their constituent group serve for a term concurrent with and not to exceed their elected term on their constituent group.

(F) Officers

- (1) The officers of the University Council are the Chair and Secretary.

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- (2) The President of the University is the Chair of the University Council. In the absence of the President, the Provost and Vice President for Academic Affairs shall preside. In the absence of the Provost, the Chancellor and Executive Vice President for Biosciences and Health Affairs shall preside.
- (3) The Secretary of the University Council is appointed by the President of the University, and need not be a member of University Council. The Secretary is responsible for issuing notification of meetings, preparing University Council meeting minutes, and maintaining records and documents relating to the University Council.

(G) Meetings

- (1) Regular meetings: The University Council meets monthly. Meetings are scheduled by the Chair.
- (2) Special meetings: A special meeting may be called by the Chair or the Executive Committee of the University Council.
- (3) Quorum: The quorum for regular and special meetings of the University Council is a majority of voting members.
- (4) Agenda: The agenda is established by the Executive Committee and may include items submitted by University Council. Items should be submitted at least five days prior to the scheduled meeting.
- (5) Voting: All members of University Council, exclusive of the Chair, have voting privileges. No absentee ballots are allowed.

(H) Executive Committee

The purpose of the executive committee is to help the University Council perform business efficiently and effectively by acting on matters that require a rapid response.

- (1) The executive committee consists of eight members:
 - President
 - Faculty Senate President
 - Graduate Council Chair
 - Student Government President
 - Graduate Student Association President
 - Professional Staff Council Chair
 - Provost and Executive Vice President for Academic Affairs
 - Chancellor and Executive Vice President for Biosciences and Health Affairs

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The Chair of University Council serves as the Chair of the Executive Committee.

(2) Duties and responsibilities

The Executive Committee acts on behalf of the Council between meetings of the Council, and reports these actions to the Council.

The Executive Committee establishes the agenda for University Council. Any member of University Council may suggest an item to the Executive Committee for placement on the agenda.

The Executive Committee refers matters to the appropriate University Council committee.

The Executive Committee has the power to call, by vote of any three members, a special meeting of the Council, and has such power and duties as the University Council may delegate to it during periods when the Council is not in session.

The Executive Committee reviews the structure, operation, and effectiveness of the University Council.

Executive Committee members are available as an advisory group to the Board of Trustees for advice.

(I) Bylaws of the University Council

The University Council has the power to organize its internal operations and to make Bylaws for its own proceedings, subject to the approval of the Board of Trustees.

The Council's bylaws may be amended at any time by a majority of Council members present and voting, subject to the approval of the Board of Trustees.

(J) Amendment and Periodic Review of University Council Constitution

This Constitution may be amended at any regular meeting of the University Council by a two-thirds vote of the Council membership provided that the amendment has been submitted in writing at the previous regular meeting.

Such amendments shall not become effective until approved by the Board of Trustees.

University Council

Proposed membership/April 9, 2012

	Faculty	Students	Staff	Alumni	Administration
Faculty Senate President and President-elect	2				
Graduate Council Chair and Vice Chair	2				
Student Government President, Vice President, Senate Chair		3			
Graduate Student Association President and Vice President		2			
Medical Student Council President		1			
Professional Staff Council Chair and Vice Chair			2		
Alumni Association Board of Trustees President				1	
Associate Vice President for Alumni Relations				1	
Chair of Deans Council					1
Faculty Chair of each College Council	14				
Senior Executive Director, UTIE					1
Chief Financial Officer					1
UTMC Senior Vice President					1
Provost and Chancellor					2
President of the University					1
Subtotal	18	6	2	2	7
Percent	51%	17%	6%	6%	20%
Total	35				