

PSA *VOICE*

May 2018

OFFICIAL NEWSLETTER OF THE UNIVERSITY OF TOLEDO PROFESSIONAL STAFF ASSOCIATION



IN THE SPOTLIGHT
Kelly Donovan

Kelly is a Senior Quality Assurance Financial Analyst in the Controllers Department

How long have you been a Rocket and in what capacity?

Growing up in Toledo, I have been a proud Rocket my whole life! I attended UT for my undergraduate degree in Accounting and Finance. I came back a few years later as a Graduate Assistant to earn my Masters in Business Administration. Finally, I returned again in 2012 as a full time employee.

How would you describe your job?

I am the Senior Quality Assurance Financial Analyst in the Controllers Department. AKA: the Pcard Administrator. My main responsi-

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MESSAGE FROM THE CHAIR



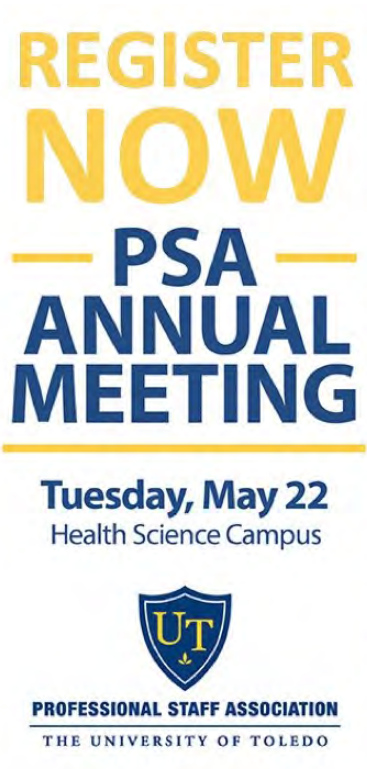
Jamie Fager

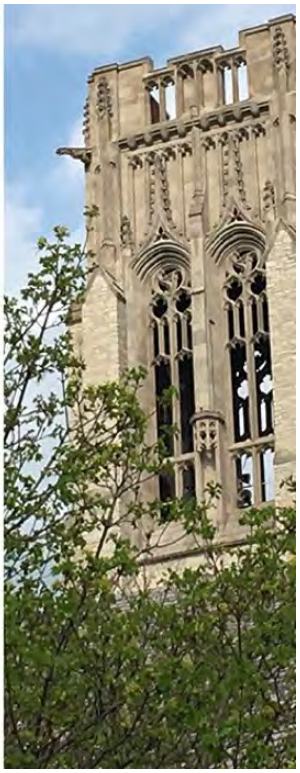
May has arrived and the warmth is finally here! We would like to invite all PSA members to our annual meeting this month (see details below). Please consider donating a non – perishable food item for the student food bank as we will be collecting those items upon entry. Also, remember to bring cash to purchase tickets for the 50/50 raffle and the lottery tree. Hope to see you there! Also, PSC elections are right around the corner. Please nominate a fellow PSA member or you can self-nominate as well. ***Go Rockets!***

Register NOW for the PSA Annual Meeting on Tuesday, May 22nd in the Health Ed Bldg. Room 100 on the HSC

CLICK TO REGISTER.

Join us for a recap of the past year, presentation of scholarship recipients, silent auctions, and the announcement of the winner of this year's Frank E. Horton Outstanding Professional Staff Award. All of this—plus food!





IN THE SPOTLIGHT continued

bility is to manage the Purchase Card and Travel Expense Programs at UT. I offer assistance, guidance, and make sure all procedures and policies are being followed in regards to both programs.

What distinguishes UT from other workplaces?

Having worked in a few other sectors, I truly enjoy working in a school environment. I love being surrounded by students and a continuous learning environment. The atmosphere at UT is always energetic and I love the great people I get to work with on a daily basis.

What resources from UT are your "must-haves" to perform your job?

My function in my department allows me to get to interact with every department across UT. We all rely on each other in order to make sure our jobs are being performed correctly and in compliance with UT policies. I also have wonderful IT contacts who allow my systems/modules to work on a daily basis. The coffee at Starbucks doesn't hurt either!

What is your favorite thing about UT?

My favorite thing about UT, as cliché as it will sound, are the people. I love that my role at UT allows me the opportunity to go out and meet many people across the University. The best part about my job is when I am able to help an employee, I love being able to leave for the day knowing I may have been able to make someone's day just a little better.

Can you tell us something about yourself that most people don't know or would be surprised to learn?

Besides the fact that my favorite food is brussel sprouts, (true statement!) I am married to my High School Sweetheart (who also is a UT Alumni) and have 2 beautiful daughters, Teagan (4 years old) and Tenley (18 months). I love working at UT and hope to continue to grow here. My ultimate goal is to eventually earn my PhD!

LESSONS IN LEAD*HER*SHIP

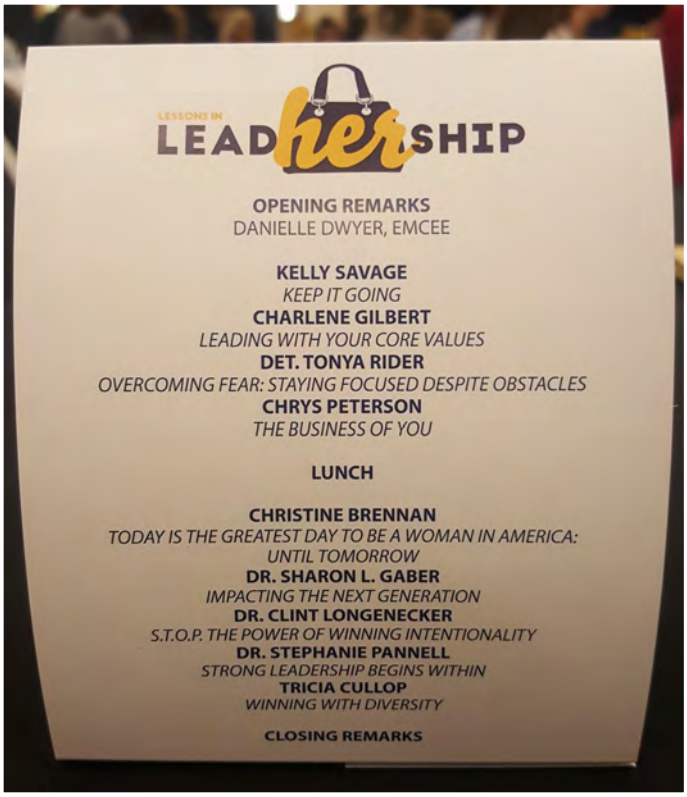
Professional Staff Council sponsored four PSA members to attend Lessons in Lead*HER*ship on April 17. Here's what they had to say about the inaugural event, which featured a panel of guest speakers, including USA Today columnist and Toledo native, Christine Brennan.

"The Lead*HER*ship event was a fantastic presentation with nine inspiring speakers that all have a local connection," said Mary Ann Schuster. Schuster's top takeaways from the event were to never stop learning, prioritize work/life balance, and remember to take vacation time. She also highlighted the notion that hard work and gratitude create good fortune.

Mingli Xiao appreciated the reminder to take care of yourself first and unleash the power of S.T.O.P., which stands for Sit, Think, Optimize, Perform. As a supervisor of a staff of instructional designers, the idea of making people feel valued particularly resonated with her.

Heather Frost said she felt very empowered by the event, which exceeded her expectations. When asked about the lessons in Lead*HER*ship that meant the most to her, she replied, "No matter where you might be in life doesn't mean you have to feel 'stuck.' Take a leap of faith, be brave, and try not to fear things that may 'hold you back.' Let them make you work harder!"

Maggie Garcia found it interesting to hear the obstacles female leaders face, such as balancing family life while taking on more demanding roles, which she took as a reminder that as a woman, she is not alone in her struggles. "There are women out there who can help you and inspire you to achieve your dreams," she said, noting that there is an amazing group of accomplished women on UT's campus to learn from. "You don't have to look far for a mentor in leadership [here at UT]."



Photograph by Jennifer Pizio



Professional Staff Association has a Facebook page! Like and follow us for announcements, event photos, and the occasional fun, motivational post! Want to be in the spotlight, or know someone who should? Nominate yourself or a colleague for a Spotlight feature in an upcoming newsletter with our new web nomination form, available on the PSA website. Have news to share or wish to serve on a committee? Send an email to utpsc@utoledo.edu



PROFESSIONAL STAFF ASSOCIATION

PROFESSIONAL STAFF COUNCIL

ANONYMOUS FEEDBACK

PROFESSIONAL STAFF ASSOCIATION
THE UNIVERSITY OF TOLEDO

PSA COMMITTEES

ADVOCACY | COMMUNICATIONS | ELECTIONS | FUNDRAISING | MEMBERSHIP

PROFESSIONAL DEVELOPMENT | SCHOLARSHIP | SICK LEAVE BANK

UT WANTS YOUR HELP TO MAKE A DIFFERENCE

The Office of Student Conduct and Community Standards (OSC & CS) is currently seeking faculty and staff applicants for its two hearing boards. The University Conduct (UCB) and Title IX (T9B) boards may be selected by university recognized student groups and organizations as an alternative to a traditional administrative hearing.

The goal is that the composition of these boards are representative of the diverse campus community, and inclusive of women, underrepresented minorities, veterans, and individuals with disabilities. The UCB and T9B play an integral role in educating students about their rights and responsibilities as members of the UT community, and upholding community behavioral standards as outlined in the Student Code of Conduct.

T9B and UCB members are expected to:

- Uphold the University's community standards as defined by the Student Code of Conduct
- Honor the principles of student accountability, confidentiality, and objectivity
- Share in the task of making challenging and difficult decisions that support the ethical and behavioral standards of the UT community
- Set aside personal and/or organizational perspective in order to establish accountability and maintain community standards
- Attend all required training sessions

Time Commitment

- Term commitment is 2 years.
- Members of either board are asked to commit to serving on 3 - 5 hearings per year.
- Board members are contacted as needed and are scheduled for hearings as available.
- Hearings last approximately 4 hours and occur between 8 a.m. – 5 p.m. Monday through Friday, Sept. - April unless special circumstances exist.

The next initial training is scheduled for May 14, 15 and 16 from 8:15 a.m. to 5

Please complete THIS FORM if you are interested in serving on the UCB or T9B

Any questions should be directed to StudentConduct@utoledo.edu or 419.530.1258 p.m.



GET YOUR TICKETS!

P-S-A AT THE BALLGAME

TOLEDO MUD HENS VS. NORFOLK TIDES

SUNDAY, JUNE 10TH 4:05 PM

INFLATABLE THEME PARK
KIDS RUN THE BASES
CLICK HERE FOR DISCOUNTED ONLINE TICKETS

THE FRANK E. HORTON OUTSTANDING PROFESSIONAL STAFF ASSOCIATION AWARD

VOTING PERIOD: MAY 7 - MAY 11



THE DETAILS

The honoree will be a member of the PSA and will demonstrate exemplary support, advocacy, and service to professional staff at The University of Toledo, including but not limited to: service on UT committees representing professional staff, membership on PSC, and membership on PSA committees.

THE PROCESS

The PSC will identify five (5) nominees for the award and present them to the PSA members who will then select their top candidate through electronic vote.

Award recipient honored at the PSA Annual Meeting, May 22, 2018

http://www.utoledo.edu/org/psa/awards/horton.html

PROFESSIONAL STAFF ASSOCIATION THE UNIVERSITY OF TOLEDO

. . . AND THE AWARD GOES TO?



Alice H. Skeens Outstanding Woman Award

Melissa Gleckler—Educational Technologist, UT Online
Michele Soliz—A.V.P. for Student Success & Inclusion

Diane Hymore Exemplar of Excellence Award

Lisa Bollman—Academic Adviser, Department of Communication

Lancelot C. Thompson Service to Students

Deirdre Jones—Director of the ESSPS, College of Business

Outstanding Adviser Award

Amanda Seabolt—Academic Adviser, College of NS&M

Outstanding Staff Award

Dan Kall—Law Registrar, College of Law

PROFESSIONAL STAFF ASSOCIATION THE UNIVERSITY OF TOLEDO

PSA Staff Awards webpage



