MESSAGE FROM THE CHAIR

Fall weather has arrived on campus and the fall semester in full swing. PSC is busy working professional development opportunities and are focused on fundraising for our PSA scholarship. With the annual “Day of Giving” in October, please consider giving to the PSA scholarship to allow continued support for our students. Open enrollment is upon us and now is the time to enroll in the sick leave bank for PSA if you have not done so already; this provides the necessary sick hours for our colleagues who apply for it in their time of need. UT Homecoming festivities last all week so make sure to get out and enjoy the parade, game and all other events. Go Rockets!

JOIN US October 16th at midnight—October 17th at noon

Last year, over $450K was raised—let’s see if we can do even better this year. Give to your favorite areas at UT (PSAI) register to be an online advocate, participate in social media challenges, and spread the word using #rocketforward.

Continues on page 2...
IN THE SPOTLIGHT continued

How would you describe your job?
My job is the best! I get to work with students from all academic disciplines and backgrounds, and every day is different. The main functions of my job are to manage the day-to-day operations of the LEC, and facilitate presentations around campus. My favorite part is interacting directly with students and watching them accomplish their goals. It’s a joy to come to work, which is something not everyone can say about their job.

What distinguishes UT from other workplaces?
The many opportunities to learn about and experience the various cultures represented on our campus. Diversity is embraced and I love that!

What resources from UT are your “must-haves” to perform your job?
- Students—without them we wouldn’t have a job to do
- Student staff—they work so hard to make sure our clients are being served
- My immediate co-workers—we are a great team and work together to support each other and ensure success in our programs
- Faculty/staff—they champion for us and encourage students to take advantage of this great resource

What is your favorite thing about UT?
The diversity our campus has to offer. UT is immersed in culture.

Can you tell us something about yourself that most people don’t know or would be surprised to learn?
I love to water ski! I learned to ski when I was 7 years old and while I have not had the opportunity to ski lately, it is something I really enjoy doing.

CALL FOR VENDORS: RESERVE YOUR SPACE AT THIS YEAR’S HOLIDAY BAZAAR!

The Professional Staff Association at the University of Toledo is excited to announce our upcoming Holiday Bazaar on Friday, November 9th from 10:00am—5:00pm in the Student Union Ingman Room on Main Campus. All vendors are invited to purchase a table to sell their goods to the UT Community. 8’ tables are $25 each and proceeds will benefit the Professional Staff Association scholarship and progress fund.

Space is limited so register early! The deadline is Friday, November 2, 2018. The application and payment process are on the PSA fundraising committee webpage. Please note there will be no refunds of payments. For questions or more information, please contact PSC treasurer Aleiah Jones at Aleiah.jones@utoledo.edu.

Presented by the Office of Diversity & Inclusion, the Office of Multicultural Student Success (OMSS), and University Libraries—LGBTQ History Month October 2018. For a complete list of trainings and events, visit the OMSS LGBTQ+ Initiatives webpage.

Don’t forget about Safe Place Training, happening in October, November, and December. See the flier on the next page.

For more information contact OMSS at 419.530.2261.
Professional Staff Association has a Facebook page! Like and follow us for announcements, event photos, and the occasional fun, motivational post!

Want to be in the spotlight, or know someone who should? Nominate yourself or a colleague for a Spotlight feature in an upcoming newsletter with our new web nomination form, available on the PSA website.

Wish to serve on a committee? It’s not too late—simply visit the committee pages (links located at the top right of this page) to read the committee charge, and then send an email to the committee co/chair to be included on committee communications and future activities.

Questions, concerns, compliments, creative input? Send an email to utpsc@utoledo.edu

**IMPORTANT REMINDER**

WHO: ALL UT EMPLOYEES
WHAT: 2019 OPEN ENROLLMENT
WHEN: Opens—Monday, Oct. 1
Closes—Wednesday, Oct. 31 at 11:59 p.m.

FOR MORE DETAILS, ATTEND AN EMPLOYEE BENEFITS FAIR
- UHG—Wednesday, Oct. 3, 11 a.m.—4 p.m., Morse Center basketball courts
- Main Campus—Thursday, Oct. 4, 9 a.m.—2 p.m., Student Rec Center auxiliary gym

WHY: All employees are strongly encouraged to complete the open enrollment process during October to ensure correct coverage.
HOW: Log in to your account on the myUT portal
- In the Employee tab under “MY TOOLKIT” (top left of your screen) scroll down to “Benefits information” and click on “2019 Open Enrollment.”

For more info:
- Visit utoledo.edu/deppts/hr/benefits
- Call 419.530.4747, or
- Email benefits@utoledo.edu

MESSAGE FROM THE SICK LEAVE BANK CHAIR

Please note that the PSA Sick Leave Bank is changing their Open Enrollment period. In 2018, there are two enrollment periods (March and October), and starting in 2019, there will be only one (October). This move makes sense since it will align the SLB Open Enrollment with the University’s Open Enrollment for Healthcare Benefits.

Established in 1998, the University of Toledo Professional Staff Association’s Sick Leave Bank has proven to be a very worthwhile effort. This Sick Leave Bank provides help for all members who have exhausted their own vacation and sick hours due to a personal catastrophic illness or injury. Beginning in 2010, the Sick Leave Bank was expanded to also include Professional Staff on the Health Science Campus and in 2017, the University agreed to allow this valuable resource to continue.

Please consider joining the Sick Leave Bank and helping your coworkers who may need assistance now or in the future. This is one bank from which we truly hope you will never need to make a withdrawal! For links to more information, the policy, the current member list and the donation form, please go to the PSA Sick Leave Bank website. Enrollment forms should be submitted to Deb Sobczak, MS 608, and must be received by October 31, 2018.
CREATING ACCESSIBLE DOCUMENTS, PRESENTATIONS, AND EMAILS

Thursday, October 11, 2018
9 a.m. – 11 a.m. in Field House 1060 (Main Campus)

Space is limited! Reserve your spot today!

SAFE Training
Fall Dates:
Wednesday, October 3rd, 9am-12pm
Thursday, November 15th, 1pm-4pm
Friday, December 7th, 1pm-4pm
Register online at utoledo.edu/studentaffairs/omsas/

United Way and The University of Toledo have partnered to bring service and community engagement opportunities to faculty, staff, and students. They have launched a website where the UT community can learn more about United Way funded agencies and find opportunities to volunteer.

Partnership Info | Volunteer Opportunities