


<p>Name of Policy: Alternative sites of instruction for the required clerkships</p> <p>Policy Number: 3364-81-04-009-00</p> <p>Approving Officer: Dean, College of Medicine Office of Medical Education</p> <p>Responsible Agent: Associate and Assistant Deans for Clinical Undergraduate Medical Education</p> <p>Scope: All University of Toledo Campuses</p>	 <p>Effective date: 04/22/07</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy statement

There must be comparable educational experiences and equivalent methods of evaluation across all alternative sites of instruction within a given clerkship.

(B) Purpose of policy

To assure that the clerkship educational experiences at alternative sites are designed to achieve the clerkship learner objectives as defined by the faculty of the department(s) supporting the clerkship.

(C) Procedure

1. The clerkship length at all sites must be the same length.
2. The instruments and criteria used for student evaluation must be the same at all sites.
3. The policy for determining final grades must be the same at all sites.
4. The faculty who teach at alternative sites must be sufficiently knowledgeable in the specialty area of the clerkship to provide effective instruction. All faculty must have a clear understanding of the educational program objectives, the specific clerkship learner objectives, and the evaluation methods both formative and summative used by the clerkship.
5. Opportunities for faculty development must be available at all instructional sites.
6. Each clerkship must define the core clinical experiences for its students including:
 - Patient type and number
 - Level of student involvement
 - Technical skills experiences needed to achieve the clerkship's learner objectives

7. The clerkship director and the faculty must assure that students have the required number of clinical experiences to complete the specific clerkship learner objectives. Mechanisms to provide the required clinical experiences must be defined by each clerkship.
8. The clerkship director must orient all preceptors and students about the educational program objectives, the specific clerkship learner objectives, and the formative and summative evaluation systems.
9. A variety of methods must be used to assure equivalency of experiences and student performance across all sites. The evaluation methods include but are no limited to:
 - Common clerkship evaluation data by site
 - NBME subject examination data weighted by site
 - Required Educational Experience log data by site
 - Clinical log data entries by site
 - Students' clerkship final grades weighted by site

<p>Approved by:</p> <p>Jeffrey Gold, M.D.</p> <hr/> <p>Name</p> <p>Dean, College of Medicine</p> <hr/> <p>Title</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by:</i></p>	<p>Policies Superseded by This Policy:</p> <p>None</p> <p>Initial effective date</p> <p>Review/Revision Date:</p> <ul style="list-style-type: none"> • 01/25/06 • 04/22/07 <p>Next review date: 04/22/10 (three years from most recent revision/review date)</p>
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