


<p>Name of Policy: Research core facilities subsidy ("Core Cash")</p> <p>Policy Number: 3364- 81-03-013-00</p> <p>Approving Officer: Dean, College of Medicine</p> <p>Responsible Agent: Associate Dean for Clinical Undergraduate Medical Education</p> <p>Scope: All University of Toledo Campuses</p>	 <p>Effective date: 01/01/08</p>				
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(A) Policy statement

The Dean of the College of Medicine may approve “Core Cash” for use by departments to facilitate recruitment and retention of faculty and optimize utilization

(B) Purpose of policy

The allocation of Core Cash is intended to optimize utilization of core facilities in the College of Medicine, and to support new research projects.

(C) Procedure

“Core Cash” may be used to cover regular services fees, except for the actual cost of materials/reagents, such as gene chips, protein chips, antibodies, etc. in the following core facilities: Bioinformatics, Proteomics and Genomics (Director – Bob Blumenthal, Ph.D.), Flow Cytometry (Director - Akira Takashima, M.D., Ph.D.), and Advanced Microscopy & Imaging Center (Director - David Allison, M.D.).

Department Chairs may request from the Dean of the College of Medicine “Core Cash” for the following purposes:

1. Annually - Department Chairs may request up to \$50,000 in “Core Cash” to retain productive faculty members, support new research projects, and promote research activities among trainees.
2. Start-up Funds - As part of the start-up package for newly recruited faculty members Department Chairs may request up to \$50,000 in “Core Cash.”
3. Bridge Funding – up to \$25,000 to complement institutional bridge funding.

“Core Cash” may not be used for on-going research projects with extramural funding.

Core Directors may claim “Core Cash” as income for the Core Facility for budget justification.

Request & Approval Process

Department Chairs will submit a letter requesting allocation of “Core Cash” and justifying the purpose and intended use to the Dean of the College of Medicine.

The Dean of the College of Medicine will notify the requesting Department Chair and all Core Directors of all approved “Core Cash” allocations. Department Chairs will be responsible for notifying faculty members and Core Directors as to eligibility for “Core Cash” awards.

Core Facilities will account and track “Core Cash” utilization by faculty member and department. Core Facilities will provide quarterly the first week of April, July, October, and January a report to the Associate Vice President for Finance and Strategy and all Department Chairs with faculty using “Core Cash” detailing the use of “Core Cash” by faculty member.

Department’s will be responsible for payment of service fees in the event a faculty member or department uses more “Core Cash” than has been allocated.

<p>Approved by:</p> <p>Jeffrey Gold, M.D.</p> <hr/> <p>Name</p> <p>Dean, College of Medicine</p> <hr/> <p>Title</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by:</i></p>	<p>Policies Superseded by This Policy: None Initial effective date: 01/01/08 Review/Revision Date: • Next review date: 01/01/11 (three years from most recent revision/review date)</p>
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