Name of Policy: Separation of roles among academic advisors to ensure confidentiality and absence of conflict of interest in medical student promotion and evaluation decisions

Policy Number: 3364-81-04-025-00

Approving Officer: Dean, College of Medicine & Life Sciences

Responsible Agent: Associate Dean for Student Affairs and Admissions - College of Medicine & Life Sciences

Scope: College of Medicine & Life Sciences M.D. Program

New policy proposal ☐ X Minor/technical revision of existing policy ☐

Original effective date: 01/06/06

Revision date: 02/01/2017

D New policy proposal ☐ X Minor/technical revision of existing policy ☐

☐ Major revision of existing policy ☐ Reaffirmation of existing policy

(A) Policy statement

Medical students have the option to obtain advice about academic issues from individuals who are not involved in making decisions regarding their evaluation or promotion.

In order to prevent conflict of interest in student promotions decisions, the academic advisors in the Office of Student Affairs and the Academic Enrichment Center will not serve as members of the Medical Student Promotions Committee. The associate deans for Foundational Sciences or Clinical Undergraduate Medical Education serve as ex-officio non-voting members of the Medical Student Promotions Committee.

This policy and the roles of various participants in the advisory system will be communicated to medical students.

(B) Purpose of policy

In accordance with LCME Standards, it is essential to have a separation of roles among academic advisors to ensure confidentiality and absence of conflict of interest in medical student promotion and evaluation decisions. Therefore, students should have options to obtain advice about academic issues or academic counseling from individuals who have no role in making promotion or evaluation decisions.

(C) Scope

This policy applies to the College of Medicine and Life Sciences Doctor of Medicine degree program or combined MD programs.

(D) Procedure
If students are assigned to a clinical or preclinical academic experience in which a member of the faculty who has provided them with academic counseling would evaluate them, the student must not be evaluated by a faculty member who has served as their academic advisor.

Students subject to mandatory review by the Medical Student Promotions Committee may request that individuals who have provided them with advice about academic issues not be involved in any promotions decision.