



**THE UNIVERSITY OF TOLEDO
COLLEGE OF MEDICINE
OFFICIAL POLICY**

**Name of Policy: Implementation of New Programs
or Instituting Change in Existing
Programs**

Policy Number(s): HSC-COM-09-002-00

Scope of Policy: UT College of Medicine Residents

Effective Date: 03/04/08

Initial Date: 03/01/97

**Final Approval by: Provost &
Executive Vice President for
Health Affairs, Dean of the
College of Medicine**

**Responsible Agent: Director,
Graduate Medical Education**

POLICY

Implementation of a new program or instituting a significant change in an existing program shall be presented to the Graduate Medical Education Committee for discussion and approval.

PURPOSE

To ensure excellence in education for residency programs at The University of Toledo

To ensure adequate resources for residency programs at The University of Toledo.

PROCEDURE

Program Directors or potential Program Directors who are considering implementing a new residency or fellowship program, or instituting a significant change in an existing program are to present their proposal to the Graduate Medical Education (GME) Committee.

The proposal should first be submitted in writing to the Chairman of the GME Committee.

The Chairman would then invite the Program Director to present the proposal at a meeting of the GME Committee.

If deemed necessary, the Dean of the College of Medicine would discuss the recommendation of the GME Committee with the Executive Committee of the College of Medicine.

The Dean of the College of Medicine would ultimately be responsible for approval of the changes.

The Program Directors will be responsible to correspond with the respective agencies, with regards to the proposed changes in writing, and will have the designated institutional official's signature on such correspondence.

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| <p>Approved by:</p> <p>_____</p> <p>Chairman, Graduate Medical Education Committee</p> <p>_____</p> <p>Provost and Executive Vice President for Health Affairs Dean, College of Medicine</p> | <p>Policies Superseded by This Policy:</p> <p><i>None</i></p> |
| <p>Review/Revision Completed by:</p> <p><i>Graduate Medical Education Committee</i></p> | <p>Revision/Review Date: 3/2010</p> <p><i>Reviewed 2/00, Reviewed 2/02, Revised 3/04, Revised 3/07/06, Reviewed 3/4/08</i></p> |

Note: The printed copy of this policy may not be the most current version; therefore, please refer to the policy website (<http://utoledo.edu/policies/>) for the most current copy.



COLLEGE OF MEDICINE
THE UNIVERSITY OF TOLEDO

Graduate Medical Education

Request for New Residency Program or Change in Existing Residency Program

Residency/Fellowship Program: Pulmonary Critical Care Medicine

Date Request Presented to Graduate Medical Education Committee (GMEC): March 4, 2008

Anticipated Date for Request to be Implemented: 7/1/2008

Summary of Request

Requesting Two Additional Fellowship Positions

GMEC Recommendation

- GMEC Approved request as proposed with no further follow-up or additional information.
- GMEC Withheld Approval of request pending additional information as follows:
- GMEC Denied request based upon the following factors:

Mary R. Smith, M.D.
Chairman, GMEC Committee

Date

Executive Committee

Date Recommendation Discussed with Executive Committee:

Dean, College of Medicine

- Approved recommendation as proposed with no further follow-up or additional information.
- Withheld Approval of recommendation pending additional information as follows:
- Denied recommendation based upon the following factors:

Jeffrey P. Gold, M.D.
Provost and Executive Vice President for Health Affairs
Dean, College of Medicine

Date

Final Recommendation Presented to GMEC

Date Final Recommendation Presented to GMEC:

- Request for 2 additional Fellowship positions, Approved.
- Request for 2 additional Fellowship positions, denied based upon the following factors:
- No decision rendered pending additional information as requested:

Mary R. Smith, M.D.
Chairman, Graduate Medical Education

Date