


Name of Policy: Absence From Residency Program	 Effective date: 04/04/17
Policy Number: 3364-86-035-00	
Approving Officer: Dean, College of Medicine and Life Sciences	
Responsible Agent: Director, Graduate Medical Education	
Scope: UT College of Medicine Residents	
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

POLICY


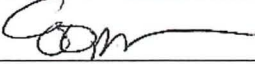
A policy must exist to ensure that each residency program provides its residents with a written policy in compliance with its Program Requirements concerning the effect of leaves of absence on satisfying the criteria for completion of the residency program.

PURPOSE

To ensure residents are aware of the effects concerning leaves of absence, for any reason, on satisfying the criteria for completion of the residency program.

PROCEDURE

1. Each residency program will develop and provide to the resident a written policy on the effects that leaves of absence, for any reason, including, but not limited to vacation time, sick time, maternity or paternity leave, will have on satisfying the criteria for completion of the residency program.
2. The policy must take into consideration the criteria for eligibility to sit for the Certifying Examination Boards in the respective residency program.
3. If any extension of residency education is required for completion of the residency program, due to leaves of absence, the program director must meet with the resident to discuss the amount of time needed to complete the program. A letter in writing regarding the discussion must be provided to the resident with a copy to the Graduate Medical Education office.
4. Each residency program is required to submit a copy of its policy that has been provided to their residents to the Graduate Medical Education office.

Approved by:  Chair, Graduate Medical Education Committee  Dean, College of Medicine and Life Sciences Review/Revision Completed by: Graduate Medical Education Committee	Policies Superseded by This Policy: <ul style="list-style-type: none"> • None Initial effective date: 02/2007 Review/Revision Date: Reviewed 2/6/07, Reviewed 2/3/09, Reviewed 3/1/11, Reviewed 3/5/13, Reviewed 3/3/15, Reviewed 4/4/17 Next review date: 4/2019
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