


<b>Name of Policy:</b> Graduate Student Enrollment Status: Full-time, part-time and audit		 <b>Original effective date:</b> August 24, 2015	
<b>Policy Number:</b> 3364-77-05			
<b>Approving Officer:</b> President			
<b>Responsible Agent:</b> Vice Provost for Graduate Affairs and Dean, College of Graduate Studies			
<b>Scope:</b> All Graduate Students at the University of Toledo other than students of programs awarding the J.D., M.D. or Pharm.D.			
<input type="checkbox"/>	New policy proposal	<input type="checkbox"/>	Minor/technical revision of existing policy
<input checked="" type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

The university recognizes the role of enrollment status in support of satisfactory academic progress towards degree completion. A student's enrollment status is determined by the number of class hours the student is enrolled in credit bearing courses during a semester or during an entire summer term. The definitions are as follows: A full-time graduate student is enrolled for a minimum of 9 or more semester hours in credit bearing courses. A full-time student who elects to enroll in more than 18 credit hours in fall or spring (combined total of more than 15 semester credit hours in summer) is considered to be on academic overload. A part-time graduate student is enrolled for fewer than 9 semester hours in credit bearing courses. Audit means a student is enrolled in credit bearing courses but elects not to receive credit. A student enrolled in a full-time and transcribed internship placement will be considered a full-time student for purposes of reporting to the National Clearinghouse if the time commitment required for the internship equates to the time commitment of a graduate student enrolled in 9 semester credit hours.

(B) Purpose of policy

This policy defines enrollment status for graduate students.

(C) Scope

This policy applies to all graduate students. Each college may establish additional credit hour requirements based upon degree program requirements, graduate assistantship appointments, or other considerations deemed necessary to the program or college.

## (D) Procedure

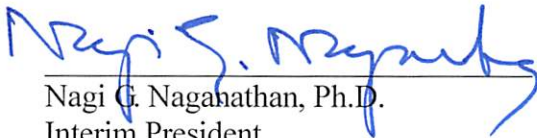
Full-time status is determined by the number of hours attempted in credit bearing courses for the term of enrollment. A minimum of 9 semester credit hours must be attempted for full-time status.

Graduate credit courses are numbered 5000 and above. Hours taken for audit, ALI, and undergraduate courses cannot be used to meet the graduate hour requirements.

To maintain graduate status at the University of Toledo, students must register at UT for at least one graduate credit that contributes to degree requirements (as determined by the program) in a calendar year.

- (1) Credits that are audited or in which a student receives a W do not count toward the minimum credit requirement.
- (2) A student who has not maintained enrollment in accordance with this requirement, may seek readmission.
- (3) The number of credit hours attempted each semester is mutually determined by the student and the advisor and in compliance with the college and department policies and requirements. The number should reflect the faculty and student effort and the use of university resources.

The registrar's office officially verifies external requests for enrollment status.

<p>Approved by:</p>  <p>Nagi G. Nagathathan, Ph.D. Interim President</p> <p>June 1, 2015 Date</p> <p><i>Review/Revision Completed by:</i></p> <p>Vice Provost for Graduate Affairs and Dean, College of Graduate Studies</p>	<p><b>Policies Superseded by This Policy:</b></p> <ul style="list-style-type: none"> <li>• Policy originally published in 2006-2008 Catalog</li> </ul> <p>Initial effective date: August 24, 2015 Review/Revision Date: Next review date: August 24, 2018</p>
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