


Name of Policy: Gifts in support of the university.		 <p>Revision date: April 27, 2011 Initial effective date: May 1, 2008</p>	
Policy Number: 3364-55-02			
Approving Officer: Vice President for Institutional Advancement			
Responsible Agent: Vice President for Institutional Advancement			
Scope: All University of Toledo Campuses			
	New policy proposal		Minor/technical revision of existing policy
X	Major revision of existing policy		Reaffirmation of existing policy

(A) Policy statement

The board of trustees, for and on behalf of the University, may accept all gifts and shall administer such gifts according to the terms agreed upon with the donor. The University of Toledo Foundation is recognized by the board of trustees as the official gift-receiving entity of the University. The Foundation shall administer gifts in accordance with terms agreed upon with the donor in an applicable fund agreement.

(B) Purpose

This policy provides for the request for, acceptance, and administration of gifts in support of the University.

(C) Procedures

- (1) There shall be no request for philanthropic gifts by any individual, division, college, school, department, organization or group for any purpose connected with the University without prior approval of the vice president for Institutional Advancement or designee.
- (2) Prior to acceptance and receipt, all gifts, including in-kind gifts, in support of the University, whether for the benefit of the entire University or any of its divisions, colleges, schools, departments, or other organizations or groups, shall be reported to the Division of Institutional Advancement which bears responsibility for reporting such gifts to the president, the board of trustees, and the Foundation for acceptance and acknowledgement.
- (3) No gift shall be accepted, without express authority and prior approval of the board, if the maintenance of the gift will add to the ordinary operating budget of the University.

<p>Approved by:</p> <p><u>/s/ C. Vernon Snyder</u> Vice President for Institutional Advancement</p> <p><u>April 27, 2011</u> Date</p> <p><i>Review/Revision Completed by: Institutional Advancement</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none">• <i>Previous 3364-55-02 Gifts in support of the university, effective date May 1, 2008</i> <p>Initial Effective Date: May 1, 2008 Review/Revision Date: April 27, 2011 Next review date: April 27, 2014</p>
---	---