


Name of Policy: <u>Governmental relations</u> Policy Number: 3364-5-02 Approving Officer: President Responsible Agent: Assoc. Vice President of Governmental Relations Scope: All University of Toledo Campuses	 Review date: March 23, 2020 Original Effective date: August 1, 2008
<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

The Office of Governmental Relations serves as the primary resource in representing The University of Toledo to elected and appointed government officials and their staff. Government Relations is also the primary contact for visits of elected and appointed government officials to campus. University faculty, staff members and students are free to have open communication with elected and appointed government officials with the understanding that they are not representing The University of Toledo. Only members of the Office of Government Relations, or persons approved by the president or her designee shall represent the university to any elected or appointed government official or governmental body. UToledo faculty and staff are encouraged to visit elected and appointed government officials on the importance of the respective disciplinary or scholarly activities, but the Office of Government Relations is to be notified of planned visits in advance. UToledo faculty and staff who need to communicate with federal or state agency officials, such as grant program officers, about programs, projects or other activities as part of expected duties of a faculty or staff member need not involve the Office of Government Relations.

(B) Purpose of policy

The purpose of this policy is to establish who can represent the university to any elected or appointed government official or governmental body.

Approved by: <u>/s/</u> Sharon L. Gaber, Ph.D. President <u>March 23, 2020</u> Date <i>Review/Revision Completed by:</i> Assoc. Vice President of Government Relations SLT	Policies Superseded by This Policy: <ul style="list-style-type: none"> • Previous 3364-5-02 dated March 16, 2018 Initial Effective Date: August 1, 2008 Review/Revision Date: December 2, 2011; February 2, 2015, March 16, 2018, March 23, 2020 Next review date: March 23, 2023
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