

MEDICAL COLLEGE OF OHIO

Subject: TRANSFER OF SICK LEAVE-CONTRACT AND NON-  
CONTRACT EMPLOYEES

Policy No.: 05-071

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According to Section 124.38 of the Ohio Revised Code and MCO policy, unused sick leave shall be cumulative without limit. Section 124.38 also requires that any contract employee, non-contract employee, or part-time faculty who transfers from one Ohio public agency to the Medical College of Ohio shall be credited, upon request, with the unused balance of his or her accumulated sick leave from that agency, subject to verification of the balance. This applies only to those employees who have worked for a public agency within ten years of the date on which they are hired at the Medical College of Ohio.

Verification of an employee's accumulated sick leave at another public agency shall be confirmed in a similar fashion as an employee's length of service at another public agency would be verified. Any such employee has the responsibility to report prior service and complete the appropriate form with Human Resources for verification purposes.

Source: Vice President for Operations  
Ohio Revised Code Section 124.38

Effective Date: 04/01/98

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