

MEDICAL COLLEGE OF OHIO

Subject: PAYMENT FOR SERVICES PROVIDED IN REFERRING PATIENTS FOR CLINICAL RESEARCH SUPPORTED BY GRANTS

Policy No.: 05-083

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**Policy**

The Medical College of Ohio and Medical College Hospitals encourage and expect all faculty and staff to actively support the conduct of research, including referring appropriate patients for research studies that may benefit patients and facilitate the pursuit of knowledge.

This referral is done without the expectation of financial remuneration. Compensation not to exceed \$100 per referral may be awarded if all of the following criteria are met.

1. Additional duties commensurate with the referral fee are required such as, reviewing clinical protocol and conducting a general eligibility screening.
2. Such is approved by The Medical College of Ohio IRB (see Policy 02-001, par.13).
3. Compensation is not contingent upon the patient's acceptance into the protocol, agreement to participate, or completion of the protocol.
4. The fee must be charged to the grant account.

**Administrative Procedures:**

If an individual refers an appropriate patient and has met the criteria detailed above the following steps must be taken for payment.

1. The referring physician will notify the appropriate Principal Investigator that a potential patient has been found for a particular research study. The referring Physician will provide to the Principal Investigator documentation supporting the first criteria.
2. The Principal Investigator will forward the request for payment to the Director of Grants Management in the form of a requisition containing the title of the study, the name of the referring Physician and his/her social security number.
3. After approval by Research & Grants Administration, the requisition will be forwarded to payroll for payment.
4. Payroll will determine final payment. Referral fee will be subject to all appropriate taxes.

Please direct any questions you have concerning compensation to Human Resources, ext. 3405.

Source: Vice President for Operations

Effective Date: 7/1/99

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