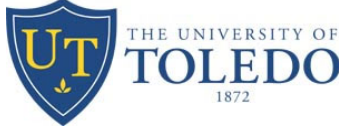


Name of Policy: Flag presentation Policy Number: 3364-20-11 Approving Officer: President Responsible Agent: Associate Vice President of Facilities Scope: All University of Toledo campuses and facilities		 Revision date: <u>July 27, 2022</u> April 22, 2020 Original effective date: February 11, 2011
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/> Minor/technical revision of existing policy
<input checked="" type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy

(A) Policy statement

The university is committed to demonstrating honor and allegiance to the United States of America, the state of Ohio, and this University, through presentation of flags as well to provide guidance for the display of flags on the University of Toledo campuses not addressed by existing laws, regulations, and codes.-

(B) Purpose of policy

The purpose of this policy is to ensure continuity with all memorial celebrations by reflecting uniformity at all University of Toledo owned or operated facilities, and to address the request for display of flags of symbolism that represent the values of the University.-

(C) Procedure

- (a) Authorized flags will include the display of the American, POW/MIA, state of Ohio and University of Toledo flags. The President of the University of Toledo will authorize the presentation of flags.
- ~~(b)~~ Federal and state guidelines shall be observed.
- ~~(e)(b)~~ The American, state of Ohio and University of Toledo flags will be presented every day at full mast.
- ~~(d)(c)~~ The flags will be flown in a consistent manner at all facilities.
- ~~(e)~~ The flags will be replaced as needed to ensure their integrity.
- ~~(f)(d)~~ The President of the University of Toledo may authorize other flags to be flown.
- ~~(g)(e)~~ Flag presentation, other than at full ~~mast~~staff, will be directed by the President of the United States, by the Governor of the State of Ohio or the President of the University of Toledo.
- (f) Time frame for display at half-~~mast~~staff will be specified.

(D) Flag of Symbolism Procedure

University sanctioned clubs, organizations, and departments may request that a flag of symbolism, representing the values of the University, be flown in the designated location for a minimum of 24 hours and a maximum of seven days.

- (a) The Vice President of Student Affairs may authorize flags of symbolism to be flown to reflect the University's values. Such authorization will be based on the University's determination of the appropriateness of the occasion and not upon request by individuals or organizations.
- (b) Approval of these requests will be obtained from the Vice President of Student Affairs. The Vice President may designate a person or person(s) to enforce this policy.

The Vice President of Student Affairs will submit the request to a committee consisting of the following:

- A representative of Student Government
- A representative of Graduate Student Association
- A representative of Faculty Senate
- A representative designated by the Provost
- A designee of the Vice President, who will also serve as the chair of the committee

The committee will recommend to the Vice President whether to raise the flag and what dates the flag will fly.

- (c) The location(s) for flags of symbolism to be displayed ~~Flag of Symbolism~~ location will be designated by the Senior Associate Vice President for Administration.

The sponsoring organization must provide the flag to be flown, and it must be professionally produced and outfitted to fly on a flagpole. The flag must be 4' by 6' in size.

Upon approval by the Vice President, the sponsoring organization will provide the flag to the Director of Facilities Operations to arrange for the flag raising and flag lowering on the approved date(s).

<p>Approved by:</p> <hr/> <p><u>Sharon L. Gaber, Ph.D</u><u>Gregory C. Postel, M.D.</u> President <u>April 22, 2020</u></p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by:</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • <i>Previous 3364-5-08, effective date April 10, 2015; policy renumbered to 33-64-20-11 effective April 22, 2020</i> <p>Initial effective date: February 11, 2011 Review/Revision Date: April 10, 2015, April 22, 2020 Next review date: April 24, 2023</p>
---	--

<i>Associate Vice President of Facilities, SLT</i> <hr/>	
---	--