


Name of Policy: The University of Toledo's Housing Assignment Policy Policy Number: 3364-30-15 Approving Officer: President Responsible Agent: Senior Vice President for Student Affairs Scope: All University of Toledo On Campus Housing		 Original effective date: August 22, 2016	
X	New policy proposal	<input type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement and purpose

The purpose of this policy is to articulate to current and prospective University of Toledo students the twenty-five mile radius and two year live on campus requirement and exceptions to the policy, when and how room assignments are allotted and/or changes by the Office of Residence Life, as well as how students can initiate a room change.

(B) Policy

(1) Residency requirement

There are many benefits to living on campus at The University of Toledo. For this reason, all first-year and second-year students who live outside of a twenty-five mile radius from the university are required to live on campus and participate in the meal plan program. Exemptions from this policy may be granted for first and second year students who:

- (a) Have lived on campus for four semesters.

- (b) Are commuting daily from the permanent homes of their parents, legal guardian or spouse, located within a twenty-five mile radius of The University of Toledo main campus.
 - (i) Please note that the Office of Residence Life considers the permanent home address of the student's parent(s) or legal guardian(s) to be the address-of-record on file with federal, state and local tax agencies and where a minimum of one of the student's parent(s) or legal guardian(s) reside at the time of their original university application. Address changes will be reviewed for verification.
 - (ii) Students who qualify to reside off-campus under this clause are not required to complete an exemption application, verification will be done automatically based off of the student's admissions application. Providing false information to the university is a violation of the code of student conduct.
 - (c) Have completed four semesters as a full time student post high school by the first day of the fall semester.
 - (d) Are twenty-one years of age or older by the first day of the fall semester.
 - (e) Are enrolled in a university-approved co-op program.
 - (f) Are married residing with spouse.
 - (g) Have primary custody of child(ren) living with the student.
 - (h) Have a medical condition that cannot be accommodated by the Office of Residence Life.
 - (i) Financial hardship.
- (2) Room assignments

When making room assignments, the Office of Residence Life cannot discriminate on the basis of race, color, religion, national origin, age,

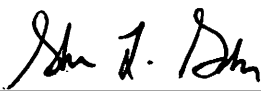
disability, sexual orientation, gender identity, or gender expression. The Office of Residence Life reserves the right, if the need arises, to reassign students to other residences or rooms/suites/apartments within a building for room consolidation, vacancies, maintenance or safety issues, policy violations or disruption of the living environment.

(3) Room changes

Room changes, including moves made within suites, must be initiated with the hall director of the residence hall or a member of the central office staff prior to moving. Room changes between university residences halls must be initiated with the hall director of a residence hall or a member of the central office staff before a new room assignment will be offered. A short period is established at the opening and closing of each semester during which no room/suite or residence hall changes are made. During the open room change period students may initiate a room change at the front desk of the building they wish to move to. Requests for room assignment changes will not be honored for reasons involving age, race, ethnicity, color, national origin, sexual orientation, disability or religion.

(4) Violation of the policy

Students found responsible for violating the housing assignment policy may be subject to an assessment equal to the average cost of on campus housing and the required meal plan.

<p>Approved by:</p>  <hr/> <p>Sharon L. Gaber, Ph.D. President</p> <p><u>January 12, 2017</u> Date</p> <p><i>Review Completed by: Senior Leadership Team Senior Vice President for Student Affairs Director of Residence Life</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • <i>None</i> <p>Initial effective date: August 22, 2016 Review/Revision Date: Next review date: August 22, 2019</p>
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