Name of Policy:	Pneumococcal and Influenza Vaccine Standing Orders	THE UNIVERSITY OF TOLEDO
Policy Number: Department:	3364-100-70-14 Hospital Administration	
Approving Officer:	Chief Executive Officer - UTMC Chief of Staff	
Responsible Agent:	Chief Nursing Officer	
Scope:	The University of Toledo Medical Center and its Medical Staff	Effective Date: July 1, 2017 Initial Effective Date: 12/14/2005
	y proposal x Minor/technical ision of existing policy Reaffirmation of	revision of existing policy

(A) Policy Statement

All patients admitted to the University of Toledo Medical Center ("UTMC") shall be screened to determine if they are eligible for the pneumococcal or the influenza vaccine. Patients who are eligible shall be vaccinated according to the standing orders.

(B) Purpose of Policy

To screen all patients and vaccinate appropriate patients upon admission to UTMC in order to protect them from the increased morbidity and mortality associated with pneumonia and influenza infections.

(C) Procedure

All patients admitted to UTMC beginning each year on October 1 and going through March 31 shall be screened to determine if they are eligible to receive the influenza vaccine. The date may be adjusted annually per CDC and local health department recommendations.

All patients admitted to UTMC shall be screened to determine if they are eligible to receive the pneumococcal vaccine.

- 1. Nurses will use the vaccine protocols the computerized order entry system upon admission.
- 2. Upon admission, the nurse will review the list of contraindications and other reasons not to administer the vaccine **listed on the form.** If contraindicated, the appropriate designation will be entered into the electronic medical record and the vaccine will not be given.
- 3. If no contraindications are found,
 - A. For Pneumococcal Vaccine the nurse will review the vaccination criteria to determine appropriateness of vaccine administration. If any of the inclusions are checked, criteria has been met to vaccinate the patient.
 - B. For Influenza Vaccine –criteria to receive the vaccine has been met. The nurse should verify the patient's age and check appropriate box for patient to receive either high dose vaccine or standard dose vaccine.
- 4. If the patient is unable to answer the questions regarding vaccination status, the nurse will do the following in this order for pneumococcal or influenza:
 - a. Review available electron ic medical record resources or contact UTMC pharmacy to check if vaccine given previously.
 - b. If given previously, indicate during the electronic assessment
 - c. If patient transferred from ECF/outlying facility, contact facility to check if vaccine given previously.
 - d. If still unable to determine vaccination status the nurse shall administer the vaccine.
- 5. The nurse will provide and review with the patient the appropriate CDC vaccine information sheet.
- 6. The nurse will indicate in the electronic medical record that the patient has had a previous vaccination.

- 7. If appropriate, pharmacy will dispense the vaccine to the nursing unit to be given.
- 8. The nurse will document the vaccine administrations in the immunization charting in the electronic medical record and notification will be made to the Primary Care Physician informing them that the vaccine has been given.
- 9. If a physician does not want his or her patient to be vaccinated, an order must be written not to vaccinate the patient.

Reference: http://www.cms.gov/AdultImmunizations/Downloads/20102011ImmunizersGuide.pdf

Approved by: Substitute Su	Review/Revision Date: 4/23/2008 4/27/2011 4/1/2014 7/1/2017		
Samer Khouri, MD Chief of Staff Samer Khouri, MD Date			
Review/Revision Completed By: Pharmacy Administration			
Nursing Administration Infection Control Committee Chief of Staff	Next Review Date: 7/1/2020		
Policies Superseded by This Policy: 7-70-14			