


Name of Policy:	<u>Monitoring Pathology Safety</u>	 Effective Date: 6/10/2008 Initial Effective Date: 5/25/1998
Policy Number:	3364-107-405	
Department:	Pathology-Laboratory	
Approving Officer:	Director, Clinical Pathology/Hematopathology	
Responsible Agent:	Manager, Lab	
Scope:	Pathology-Laboratory	
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy		<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

The Hospital Safety Officer, or appointee, will meet with the Pathology Department regarding safety issues during regularly scheduled Environmental Rounds.


(B) Purpose of Policy

To identify safety issues, devise an action plan, and monitor progress. To provide a method to relate compliance issues. To monitor and assess employee safety through periodic safety inspections.

(C) Procedure

1. Semi-annual safety inspections (Environmental Rounds) will be conducted to review compliance issues, obtain safety recommendations from the safety team, and evaluate employee safety. The inspections will not be announced to the department.
2. Departmental safety manuals and CAP checklists will be reviewed annually by the Hospital Safety Office.

Any safety issues identified by Risk Management, Lab PI/QA Committee, the Fire Marshall, or reported to the Safety Officer will be investigated and discussed as appropriate.

Approved by:  _____ Robert L. Booth, Jr., M.D. Associate Professor Director, Clinical Pathology/Hematopathology Review/Revision Completed By: Cynthia O'Connell - Manager, Lab	Review/Revision Date: 9/01/98 10/06/03 10/4/04 9/30/05 9/18/06 9/14/2007 6/10/2008
	Next Review Date: 6/1/2011
Policies Superseded by This Policy: S-05	

It is the responsibility of the reader to verify with the responsible agent that this is the most current version of the policy.