


Name of Policy: <u>Staffing on the Hemodialysis Unit</u> Policy Number: 3364-118-28 Department: End Stage Renal Disease Program/ Hemodialysis (Nursing Service) Approving Officer: Chief Nursing Officer (CNO) Responsible Agent: Nursing Director, Hemodialysis Unit Scope: The University of Toledo Medical Center	 Effective Date: 10/1/2023 Initial Effective Date: July, 1990				
<table> <tr> <td><input type="checkbox"/> New policy proposal</td> <td><input checked="" type="checkbox"/> Minor/technical revision of existing policy</td> </tr> <tr> <td><input type="checkbox"/> Major revision of existing policy</td> <td><input type="checkbox"/> Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/> Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy
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(A) Policy Statement

To assure that sufficient staffing is available to provide safe hemodialysis procedures.

(B) Purpose of Policy

To establish basic minimum requirements and qualifications for nursing staff in the Hemodialysis Unit.

(C) Procedure

1. The nurse patient staffing ratio will be determined by the patient acuity level. Basic minimum staffing will be 1 nurse to 3 patients.
2. Dialysis staff will notify the House Supervisor (HS) and/or Nursing Director when supplemental staffing is needed due to increased unit activity and patient acuity.
3. On-call staffing coverage will be rotated among staff nurses who have successfully completed orientation.
4. On-call coverage is scheduled for staff nurses once per week, and an occasional day per week as needed. .

Approved by: /s/ _____ Kurt Kless, MSN, MBA, RN, NE-BC Chief Nursing Officer	Review/Revision Date: 11/91 7/02 1/93 7/03 4/94 7/05 3/95 11/06 4/96 6/07 9/97 1/23/2008 10/98 8/2011 2/00 8/2014 10/2017 9/2020 10/2023
Review: Policy & Standard Committee, 8/11, 8/14, 9/20, 10/2023 Revision Completed By: Tana Cepek, Lead RN, Hemodialysis Unit	Next Review Date: 10/1/2026
Policies Superseded by This Policy:	

It is the responsibility of the reader to verify with the responsible agent that this is the most current version of the policy.