


<b>Name of Policy:</b> <u>MedsManager User's Guide</u> <b>Policy Number:</b> 3364-133-54 <b>Department:</b> Pharmacy <b>Approving Officer:</b> Director of Pharmacy <b>Responsible Agent:</b> Director of Pharmacy <b>Scope:</b> University of Toledo Medical Center	 <b>Effective Date:</b> August 2004
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

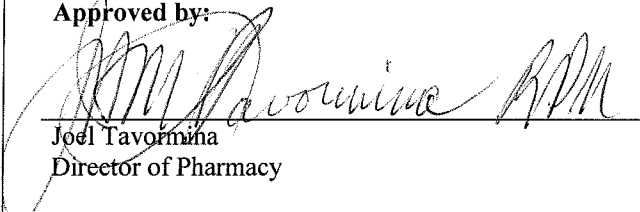
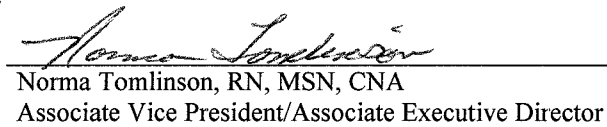
All Medication Orders Processed by the Pharmacy Department will be documented in the MedsManager Computer program.

**(B) Purpose of Policy**

To establish a uniform procedure within the Pharmacy Department for processing orders, billings of pharmaceuticals and dispensing of Pharmaceuticals.

**(C) Procedure**

See attached manual.

<b>Approved by:</b>  Joel Tavormina Director of Pharmacy   Norma Tomlinson, RN, MSN, CNA Associate Vice President/Associate Executive Director  <i>Review/Revision Completed By:</i> Pharmacy	<b>Review/Revision Date:</b> 7/96 4/99 7/02 7/04 8/07  05/12/08 Date  5/22/08 Date  <b>Next Review Date:</b> August 1, 2010
<b>Policies Superseded by This Policy:</b> <i>It is the responsibility of the reader to verify with the responsible agent that this is the most current version of the policy.</i>	