


Name of Policy: <u>Physics Chart Check, Final</u> Policy Number: 3364-134-42 Department: Radiation Oncology Approving Officer: Chief Executive Officer - UTMC Professor & Chairman, Radiation Oncology Responsible Agent: Technical Manager, Radiation Oncology Scope: Radiation Oncology	 HEALTH THE UNIVERSITY OF TOLEDO
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy

Effective Date: 12/1/2017
 Initial Effective Date: 10/1/1985

(A) Policy Statement

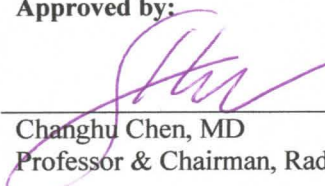
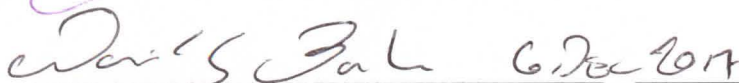
Within one week of completion of a course of radiation therapy, a medical physicist will perform an end-of-treatment review of the patient's radiation record.

(B) Purpose of Policy

To ensure accurate summation of accumulated dose prior to formal recording of the dosage delivered in the treatment course.

(C) Procedure

1. Therapist will schedule the patient for a "final treatment" in ARIA. A task is then created for the physicists to perform this final physics check.
2. A qualified member of the Physics Division will perform the final physics check within one week of the patient's completion of the course of therapy and notify the Radiation Oncologist immediately if there is any discrepancy.
3. Upon completion of the check, a note is written in ARIA in the Journal stating; the Prescription, Treatment plan and delivered dose are in agreement and that all Physics documents are in order.

Approved by:  Changhu Chen, MD Professor & Chairman, Radiation Oncology Date: 11/21/2017	Review/Revision Date: 10/1986 3/2002 1987 1/2007 1988 4/22/2010 1989 10/1/2011 2/1990 12/1/2014 11/1992 12/1/2017 1/1994 3/1994 2/1995 1996 3/1997 4/1999
 Daniel Barbee, RN, BSN, MBA Chief Executive Officer - UTMC Date: 6 Dec 2017	
Review/Revision Completed By: Michelle Giovanoli	Next Review Date: 12/1/2020
Policies Superseded by This Policy: 38-41	