


Name of Policy:	<u>Confidentiality/HIPPA</u>	 THE UNIVERSITY OF TOLEDO Effective Date: 10/1/2017 Initial Effective Date: 10/20/1993
Policy Number:	3364-134-75	
Department:	Radiation Oncology	
Approving Officer:	Chief Executive Officer - UTMC Professor & Chairman, Radiation Oncology	
Responsible Agent:	Technical Manager, Radiation Oncology	
Scope:	Radiation Oncology	
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy		<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement


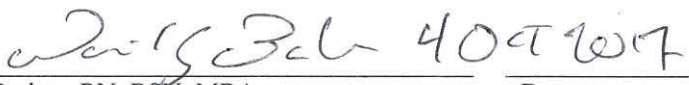
All communications and records pertaining to patient care will be treated as confidential.

(B) Purpose of Policy

To safeguard the privacy of the patient.

(C) Procedure

1. Patients should only be discussed with health care providers who have direct responsibility for care.
2. All written documents will have limited access and should only be viewed to provide patient care or to conduct quality assessment reviews, patient care reviews, and the like.
3. Patient care information will only be discussed in locations that provide patient privacy.
4. Where feasible, scientific presentation will block out the name of patient.

Approved by:  _____ Changhu Chen, MD Professor & Chairman, Radiation Oncology Date: <u>9/29/2017</u>	Review/Revision Date: 10/1993 2/1995 2/1996 3/1997 4/1999 3/2002 5/2008 7/1/2011 10/1/2014 10/1/2017
 _____ Daniel Barbee, RN, BSN, MBA Chief Executive Officer - UTMC Date: <u>4092017</u>	
Review/Revision Completed By: Michelle Giovanoli	Next Review Date: 10/1/2020
Policies Superseded by This Policy: 38-75	