


Name of Policy:	<u>Hazardous Materials/Right to Know</u>	 THE UNIVERSITY OF TOLEDO Effective Date: 9/1/2017 Initial Effective Date: 10/25/1993
Policy Number:	3364-134-79	
Department:	Radiation Oncology	
Approving Officer:	Chief Executive Officer - UTMC Professor & Chairman, Radiation Oncology	
Responsible Agent:	Technical Manager, Radiation Oncology	
Scope:	Radiation Oncology	
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy		<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement


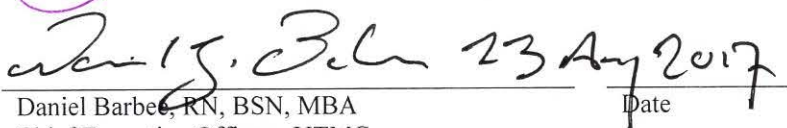
The hazards of material used by the University of Toledo Medical Center Radiation Oncology Department shall be evaluated, and information concerning those hazards shall be provided to employees.

(B) Purpose of Policy

To promote safe working conditions for employees by evaluation and communication of the hazardous properties of materials used.

(C) Procedure

1. All existing and any new products to be in Radiation Oncology shall be evaluated the Chief Radiation Therapist and other appropriate staff.
2. Any hazardous products shall have the Material Safety Data Sheet (MSDS) on file on the ChemWatch Safety Data Sheet (SDS) icon link. This is on every desktop computer.
3. All containers used for storing hazardous materials shall be labeled in a manner described in the institutional policy to inform employees as to the hazards of the material.

Approved by:  Changhu Chen, MD Professor & Chairman, Radiation Oncology Date: <u>8/22/2017</u>	Review/Revision Date: 2/1995 2/1996 3/1997 4/1999 3/2002 5/2008 7/1/2011 9/1/2014 9/1/2017
 Daniel Barbee, RN, BSN, MBA Chief Executive Officer - UTMC Date: <u>23 Aug 2017</u>	Next Review Date: 9/1/2020
Review/Revision Completed By: Michelle Giovanoli	
Policies Superseded by This Policy: 38-79	