


<b>Name of Policy:</b> <u>Election Day Voting</u> <b>Policy Number:</b> 3364-103-PC-13 <b>Department:</b> Service Excellence – Pastoral Care <b>Approving Officer:</b> Chief Experience Officer <b>Responsible Agent:</b> Spiritual Support Manager <b>Scope:</b> UTMC Pastoral Care	  <b>Effective Date:</b> 10-4-2019 Initial Effective Date: 3/19/2009				
<table> <tr> <td><input type="checkbox"/> New policy proposal</td> <td><input type="checkbox"/> Minor/technical revision of existing policy</td> </tr> <tr> <td><input type="checkbox"/> Major revision of existing policy</td> <td><input checked="" type="checkbox"/> Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy
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### (A) Policy Statement

Registered voters of Lucas County admitted to the University of Toledo Medical Center will be provided an opportunity to vote on the day of the election. The Pastoral Care Office will facilitate the voting process.

### (B) Purpose of Policy

To assure that all registered Lucas County voters are offered the opportunity to vote on Election Day.

### (C) Procedure

1. Obtain all necessary paperwork from Lucas County Board of Elections.
2. Obtain report from IT for all patients eligible to vote including new admissions.
3. Schedule appropriate Pastoral Care staff to visit all eligible voters, if the patient wishes to vote they will be given an application for an absentee voter's ballot to complete.
4. Process all applications and fax to Lucas County Board of Elections by 3:00pm on Election Day.
5. On or about 7:00-7:30pm a representative from the Lucas County Board of Elections will visit each patient that received an application to obtain their ballot. The representative will then return to the Board of Elections prior to the closing of the polls.

<b>Approved by:</b>  <u>/s/</u> Mario Toussaint Chief Experience Officer  <i>Review/Revision Completed By:</i> Dan Deeter	<b>Review/Revision Date:</b> 10/29/2012 10/23/2015 08/17/2018 10/4/2019  <b>Next Review Date:</b> 10/4/2022
<b>Policies Superseded by This Policy:</b> None	

*It is the responsibility of the reader to verify with the responsible agent that this is the most current version of the policy.*