

THE UNIVERSITY OF TOLEDO MEDICAL CENTER STERILE PROCESSING DEPARTMENT PROCEDURE

SUBJECT: Medical Equipment Inspection

PROCEDURE NO: SP1-3

PROCEDURE STATEMENT

The Sterile Processing Personnel working in the decontamination area will identify any medical equipment needing repair and /or electrical safety check while cleaning the equipment.

PURPOSE OF PROCEDURE

To assist the Biomedical Engineering Department in keeping patient care equipment preventive maintenance on schedule to provide safe clean equipment for patient care.

PROCEDURE

SP staff will place the cleaned equipment labeled “out of order” and/or due for Preventive Maintenance on the designated cart beside the computer in decontamination. Biomed will come to SP daily and pick up equipment needing attention.

When Biomed is finished with the equipment they will return it to SP decontamination, where it will be re-cleaned and packaged for distribution.

Medical equipment inspection records and reports are maintained by and kept in the Biomedical Engineering Department.

Reviewed/Revised:

1991 1992 1993 1996

2002 2005 2007 2010

1/28/2014