**DATA MANAGEMENT PLAN GUIDANCE AND TEMPLATE**

**Overview:** This template is meant to assist investigators in developing a Data Management Plan consistent with NSF’s requirement (<http://www.nsf.gov/bfa/dias/policy/dmp.jsp>), effective January 18, 2011, that all proposals to NSF include a supplementary document, not to exceed two pages, which will describe how the proposal will conform to the NSF Data Sharing Policy. NSF has stressed that the content of a successful Data Management Plan will be determined by peer review and standards that represent best practices for a discipline. However, they have suggested broad categories of content, which include:

1. **Types of data, samples, and other materials to be produced in the course of the project.**

1. **Standards to be used for data and metadata format and content.**
2. **Methods and policies for providing access and enabling sharing.**

The Computing Services of The University of Toledo College of Engineering will provide basic space for the storage of data and metadata by NSF investigators and periodic backup. Access to the public will be via the web. Regarding Disaster Recovery plan for storage of samples, College of Engineering departments will work with the PI to establish appropriate storage of samples.

1. **Provisions for re-use, re-distribution, and the production of derivatives.**
2. **Methods for archiving and preserving access to data and materials.**

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