



Responsibilities

- Ensure the safety and cooperation of all intramural participants by clearly articulating and enforcing all sport rules, policies, and procedures.
- Inspect all intramural sports equipment and facilities, report all unsafe conditions and/or equipment to the Intramural Site Manager or Building Supervisor.
- Assist the Intramural Site Manager with daily set up/tear down responsibilities.
- Work with teammates to rate participating teams on their sportsmanship.

Personal/Professional Development and Responsibilities

- Attend and participate in all trainings and meetings within employee group and department wide, including Leadership and Training Week: **August 20-24, 2018**
- Be receptive to professional and personal development;
- Balance time commitments;
- Recognize limitations and work to improve;
- To function as a contributing member of the UTREC team
- Assist the Office of Recreational Services in keeping all facilities, programs, and services: modern, inclusive, and positive.

Expectations

- Respectfully manage disagreements and model positive rapport with patrons
- Role model appropriate behavior at all times, including in online communities
- Maintain regular and frequent communication with supervisory team
- Attend and actively participate in all Intramural Sport Officials Trainings/Clinics

Requirements

- Must have and maintain current American Red Cross Professional Rescuer Level CPR/AED and First Aid Certification
- Attend all UT Rec compliance trainings and new employee department and employee group trainings
- Successfully complete 30-day probationary employment period

Working Conditions

- Maximum of 28 hours worked per week
- Work will take place on the Main Campus in the Student Recreation Center, Carter Field, and the Fetterman Training Center
- Work shifts include morning, afternoon, evening and weekend hours; some holiday hours are required

Reporting Relationship

- **Employee Group Supervisor:** Coordinator, Competitive Sports and Camps
- **Direct Supervisor:** Competitive Sports and Camps Graduate Assistant
- **Hiring Manager:** Coordinator, Competitive Sports and Camps and Competitive Sports and Camps Graduate Assistant
- **Shift Manager:** Intramural Site Manager
- Directly supervised by the Competitive Sports and Camps Graduate Assistant

To apply:

- Attend any Student Employment Informational Meeting; dates and times can be found at www.utreccenter.com