

09-10 SRC @ UT - Program Registration Form - please print

See Current Listing of Course/Program Offerings at the SRC or online at www.utreccenter.com

To register, submit this **completed form, front and back** & full payment at least 5 days before the class starts.
Only one registrant per form please. **REGISTRANTS MUST PAY AT THE TIME OF REGISTRATION.**

Name _____ (If SRC staff, list dept. _____)

Phone _____ E-mail Address _____

Address _____ City _____ State _____ Zip _____

Are there any health considerations/disabilities that your instructor should be aware of? (Write no, or if yes, comment.)

Demographic Information (optional):		Gender: <input type="checkbox"/> Female		<input type="checkbox"/> Male	<input type="checkbox"/> Do not wish to report
Ethnic Origin:		<input type="checkbox"/> African American	<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Caucasian
		<input type="checkbox"/> Hispanic	<input type="checkbox"/> Bi-Racial	<input type="checkbox"/> Other	<input type="checkbox"/> Do not wish to report

Programs/Classes: check all that you are registering and paying for, write in the start date, and circle the cost

*If you miss a class session, refunds or make-up sessions are not offered.

		UT Student or SRC Member	NON Member	Camp Adv.	SRC Staff
<input type="checkbox"/> Lifeguard Training 1st Day of Class: _____ <i>*Must be a STRONG swimmer. MUST sign up for a pre-course test Prior to first day.</i>		\$130	\$140	\$120	\$20
Pre-course Testing Date: _____ <i>Must be prior to first day of your lifeguard Training Class.</i>					
<input type="checkbox"/> Lifeguard Training Challenge 1st Day of Class: _____ <i>*Must know material and skills VERY, VERY well to pass!</i>		\$60	\$70	\$50	\$10
<input type="checkbox"/> Basic Water Rescue 1st Day of Class: _____ <i>*Must be comfortable in water to your shoulders & able to put face in water..</i>		\$35	\$35	\$35	\$35
<input type="checkbox"/> First Aid 1st Day of Class: _____		\$35	\$40	\$30	\$10
<input type="checkbox"/> CPR/AED 1st Day of Class: _____		\$55	\$65	\$50	\$10
<input type="checkbox"/> CPR/AED Challenge 1st Day of Class: _____ <i>*Must know material and skills VERY, VERY well to pass!</i>		\$35	\$40	\$30	\$10
<input type="checkbox"/> FA, CPR, AED Instructor 1st Day of Class: _____ <i>*Must be FA/CPR/AED certified.</i>		\$150	\$150	\$150	\$20
<input type="checkbox"/> Lifeguard Instructor 1st Day of Class: _____ <i>*Must be LGT certified.</i>		\$160	\$160	\$160	\$20
<input type="checkbox"/> Swim for Fitness 1st Day of Class: _____ <i>*Stroke development and swimming workout routines for swimmers age 14 and up.</i>		\$25	\$35	\$20	\$0
<input type="checkbox"/> Learn-To-Swim; Child 1st Day of Class: _____ <i>*Weekender Sessions – age 6-13</i>		\$50	\$60	\$50	n/a
<input type="checkbox"/> Learn-To-Swim; Adult 1st Day of Class: _____ <i>*Weekender Sessions – age 14 and up</i>		\$50	\$60	\$50	\$10
<input type="checkbox"/> Water Safety Instructor 1st Day of Class: _____ <i>*Must be at least a level 5 swimmer, ready to test swimming skills on day one.</i>		\$120	\$130	\$110	\$20
<input type="checkbox"/> Other _____ 1st Day of Class: _____					

Parking Pass: ___ I do NOT need a parking pass, I already have one or my class is Fri after 5, weekend, or break.
___ I DO need a day parking permit for my class sessions that occur anytime Monday - Thursday or Friday before 5 PM.
(If you need a parking pass, parking passes will be mailed to you at no additional cost.)

OFFICE USE ONLY: Date Sent: _____ Staff Name: _____

Payment: ___ Drop off your registration and payment at UT's REC center; on Oakwood, just off Douglas Rd.
___ Mail the completed registration and waiver forms with a check made out to "University of Toledo".
___ Mail or FAX the completed registration and waiver forms with your Visa or Master Card information.

Type of Card: _____ Name on Card: _____

Card Number: _____ Exp. Date: _____

Signature of Card Holder: _____

UT Student Recreation Center - 2801 W. Bancroft MS# 208 Toledo, OH 43606 - Fax: 419-530-3710

Recreation Outing-Release The University of Toledo Student Recreation Center

Emergency Contact: Name: _____ Relation: _____ Phone: _____

The undersigned, in consideration of his/her voluntary participation in activities of the University of Toledo's Student Recreation Center involving the use of it's facilities and equipment, understands and assumes the risk of any injuries to his/her person, including death, or damage to his/her property which may result from his/her participation in such activities or arising from the use of the Recreation Center's equipment or facilities.

The undersigned, on behalf of his/her heirs, executors, administrators and assigns, hereby waives, releases and discharges the State of Ohio, The University of Toledo, it's trustees, officers, employees and agents from any and all claims, demands or causes of action for loss, cost, injury or damage whatsoever arising from or out of the undersigned's participation in the Student Recreation Center's programs or the use of it's equipment and facilities.

Date(s) visiting the SRC for this program: _____

Participant, if 18 or older or a UT student, please print & sign your name above. _____ Date _____

PARTICIPANTS AGE 17 AND YONGER: (Any registered UT student may sign for his/herself.)

Parent or Legal Guardian, please print & sign YOUR name above. _____ Date _____

Parent/Guardian Phone(s) #: _____

Minor Participant's Name: _____ Participant's Age: _____

REFUND POLICY - CHECK POLICY

- Refunds are mailed in the form of a UT check, processing takes about 3 weeks.
- If a class is cancelled or rescheduled by the REC, registrants will receive a voucher good toward the same class held at a future date within one calendar year or receive a full refund.
- If a registrant drops a class with at least 5 days notice, s/he will receive a voucher or refund less a \$15 processing fee.
- If a registrant drops a class with less than a 5 day notice, no credit or refund will be issued.
- Refunds or make up sessions will not be given for missed sessions.
- Participants who fail or fail to attend all sessions of a certification class will not receive a credit or a refund.
- The SRC reserves the right to ask for additional ID for any payment. The SRC reserves the right to contact agencies supporting a personal check to verify sufficient funds. Checks will not be accepted from individuals who have had returned checks anywhere/anytime at UT. Refunds will only be processed after the check has cleared.

• To drop or reschedule a class and to ask questions, contact Jeff Witt at 419-530-3701 or jeffery.witt@utoledo.edu.

*** OFFICE USE ONLY * - Method of Payment (check one):**

- Check: payable to the University of Toledo - check # _____
- Cash
- VISA or MasterCard – name on card: _____

Amount Paid: _____ Date Paid: _____ Staff Initials: _____

Confirmation Sent On: _____ By: _____

- Spoke with participant
- Message left with someone else
- Message left on voice mail/answering machine
- E-mail message was delivered
- Could not reach by phone or email

**Note to Instructor:
make additional
comments on reg.
cover letter**

PAID STAMP

RECEIVED STAMP

Cert. Class Reminder



Turn in your registration form, payment, and waiver. Keep this page as your reminder.

NOTE: Participants must attend all sessions of the chosen classes. Mixing sessions within classes is not permitted.

Write in the dates and times for the class(s) you have registered for.

CLASS(ES)	DAY(S)	DATE(S)	TIME(S)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CHALLENGE FORMAT CLASSES

Challenge format classes are offered as recertification classes. These classes DO NOT contain any review or practice of skills. Participants must know material and skills VERY, VERY well to pass. Only written and skills testing is done, NO INSTRUCTION. **Participants will only have one try to correctly test out on skills and pass the written exam.** Book and mask will be provided to borrow during the class, but may be purchased to keep or to review prior to class session.

LOCATION

UT's Student Recreation Center is located on UT's Bancroft Campus, on Oakwood just off Douglas Road. Once inside the building, report to the main office for a hand stamp (for entry) and directions to the classroom.

PARKING AND PARKING TICKETS

If you are a visitor on campus, please park in lot 18, which is accessed from Oakwood Ave. It will be the first right after coming onto campus from the Douglas Road entrance. This lot is diagonal to the REC Center and directly behind the Computer Center. **Parking tickets are not issued on Fridays after 5 PM, Saturdays and Sundays or during UT breaks.** If you are registered for a class that occurs during a weekday while classes are in session, you will be mailed a one-day parking pass. Place the pass on your dashboard and lock your vehicle. **If you register for a two weekend lifeguard class that starts on Friday at 4pm, do not worry about asking for a parking permit. In the event you get ticketed, bring the ticket into the SRC Front Office for appeal.** If you park in a metered parking space, you must supply the meter with enough quarters to last the duration of your class. Unauthorized parking in any handicap space will result in a parking ticket.

WHAT TO BRING

Bring your receipt from paying for the class. If you are enrolled in a class that utilizes the swimming pool, bring a bathing suit, a towel, and a lock. If you are registered for a CPR or Lifeguard Challenge class, bring your course book and your pocket mask. **If you would like to have your certification cards mailed, bring a self-addressed, stamped envelope.**

GETTING YOUR CERTIFICATION CARD

The certification cards are printed at the Toledo Chapter of the American Red Cross and will take 3-4 weeks to process. Once the cards arrive at the REC, participants will be notified by phone or email and may stop by the REC reception desk to pick them up at anytime during regular hours of operation. If you would prefer your cards to be mailed to you, bring a stamped, self-addressed envelope to the first day of class. If you need proof of certification before your card arrives, a letter can be provided.

For a demonstration of pre-course skills, go to utreccenter.com, click on **Red Cross Cert. Classes**, and then **Lifeguard**.

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