

# ROCKY ROCKET

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## EDUCATION

**Bachelor of Arts in Communication Studies**, May 2025 (projected)

University of Toledo, Ohio

Current GPA: 3.2

**High School Diploma**, May 2021

Bowsher High School, Toledo, Ohio

GPA: 3.8

**Honors:** Spanish Honors Society, National Honor Society, National Merit Scholar

**Clubs & Organizations:** Political Science, Show Choir, Theater, Yearbook Committee

## SPECIAL SKILLS

Microsoft Word, PowerPoint, Excel certified

Adobe Photo Shop, InDesign, Canva proficient

Spanish: Intermediate level; French: Beginner level

## WORK EXPERIENCE

**Sales Representative**, ABC Retail Store, Toledo, Ohio; September 2021 - Present

- Provide positive, individualized customer care to hundreds of walk-in customers each week
- Answer questions regarding the ABC Credit Card, weekly sale items, and return policies
- Manage and balance the cash register, restock shelves, and assist customers in locating items
- Nominated Employee-of-the-Month three times for excellent attitude and customer service skills

**Child Care Provider**, Smith Household, Toledo, Ohio; May 2020 - Present

- Care for three children under six years of age
- Plan, organize, and implement a variety of fun and educational activities including art projects, athletic activities, and educational outings to increase the children's knowledge and social skills

**Student Tutor**, Toledo Public Schools, Toledo, Ohio; summers 2019 and 2020

- Instructed elementary school students on how to apply mathematics and scientific concepts to their homework assignments
- Coordinated a weekend trip to the Cincinnati Zoo each season and designed a packet of math and science questions related to the animals and exhibits the children encountered at the Zoo
- Tutored one student for two years, encouraging and assisting him with studies, and adjusting to different grade levels resulting in him increasing his grade average by one full-letter grade

**Host/Server**, Bob Evans Restaurant, Toledo, Ohio; January 2017 - August 2018

- Welcomed and seated guests, ensuring each one's comfort and satisfaction—every customer, every time
- Thoroughly answered questions regarding the preparation and ingredients of varied menu items
- Confirmed customer satisfaction during each meal and resolved any issues quickly and professionally

## VOLUNTEER EXPERIENCE

**Volunteer**, St. Paul's Soup Kitchen, Toledo Ohio; Fall 2019 - Present

- Serve meals, as part of a team, to over 100 individuals each week
- Created and implemented a brown-bag lunch program by collecting donations to fill the bags with ready-to-eat lunch items so individuals in need could take them home

**Volunteer Summer Camp Counselor**, YMCA, Toledo Ohio; Summers 2017 & 2019

- Co-led a group of ten first graders to develop cooperation and teamwork skills
- Implemented games designed to encourage creative problem-solving in science and engineering
- Awarded "Counselor of the Week" twice for effective leadership skills