


**UNIVERSITY OF TOLEDO
FACILITIES AND CONSTRUCTION**

Section:	Central Control	Procedure Number:	CC-01
Subject:	Centralized Building Automation System-Maintenance Program	Effective Date:	January 1980
		Revised Date:	October 2016
Facilities Officer:		Reviewed Date:	February 2023

Standard Operating Procedure

A thorough continuous preventive maintenance program will be implemented on all designated automation equipment to include HVAC, fire, security and pneumatic controls and alarms points in all buildings.

Purpose

To ensure the proper operational status of all control systems associated with the building automation system.

Procedure

Preventive maintenance will be performed by the Electrical Maintenance Technicians and the Central Control Operators.