



COLLEGE OF LAW

THE UNIVERSITY OF TOLEDO

**Office of Professional Development
Newsletter**

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summer!***

OPD Appointments and Office Hours

The OPD staff is available for virtual appointments. You can schedule an appointment with Laura or Katie directly through TLCN. Or, if you have a quick question, stop by our virtual office hours! Please double check in TLCN to verify office hours haven't changed for the week, but in general our office hours are as follows:

Laura: Mondays, 2:30-4:30 pm
Wednesdays, 11:30 am -1:30 pm

Click on this link to join Laura's hours:

<https://utoledo.webex.com/meet/laura.dettinger>

Katie: Thursdays, 1:00-3:00 pm
Fridays, 8:45-10:45 am

Click on this link to join Katie's hours: <https://utoledo.webex.com/meet/kate.schuyler>

To learn how to schedule an appointment or join office hours, watch [this](#) quick (3 minute) video!

Reminders

Over break, make sure to **keep checking 12Twenty** for the latest job postings - we will be posting them as they come in, but please be aware that some of the postings are only open for a week or two. Frequent checking will help prevent a last minute scramble to apply.

Resume and cover letter reviews - Now is the time to revisit your resume and cover letter if you haven't looked at them in awhile. Laura and Katie are both happy to review any revisions you make. Please note the office is closed from December 24- January 3.

Virtual mock interview program - On Thursday, 12/10, you should have received an email from Katie about attending a virtual mock interview with an area attorney. Please be sure to respond to her email if you are interested and haven't already responded. Remember - a mock interview is required before interviewing through any OPD sponsored interview program (eg. spring/fall OCIs, GPIF OCIs), and it counts as a PDP Networking & Skills activity.

Professional Development Program

Purpose of the Professional Development Program

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the "0 – 30 Credits Reporting Cycle" between the time you start law school and the semester in which you earned your 30th credit. For the "31 – 60 Credit Reporting Cycle" complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the "61+ Credits Reporting Cycle" between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you've completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer's professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: "...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel." It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

Professional Development Program - Approved Activities

Pro Bono Awareness - OPD Approved Activity - For the 2020-2021 academic year only, to complete the 2L Pro Bono Awareness PDP Activity, you can contact an attorney in private practice who does Pro Bono work, and have an informational interview with them about their pro bono experiences, why they do pro bono work, how they find the work, the type of cases they take pro bono, etc. If you need help finding an attorney who does pro bono work, please contact either Laura or Katie for assistance.

REGISTER NOW!

Government and Public Interest Forum

Tuesday, February 2, 2021, 5:30-7:00, via Webex

The Government and Public Interest Forum will be Tuesday, February 2, 2021 via Webex. Employers from various government agencies and organizations and public interest organizations will be in attendance to talk about their organizations and opportunities for students and graduates. Many employers will be collecting resumes, and holding interviews the week of February 15th for summer positions.

RSVP by 5:00 on Thursday, January 28th.

Note: This is how most students found their government and public interest jobs last summer!

Dress code: Suit

Confirmed employers:

- Lucas County Children Services
- Federal Public Defender
- National Labor Relations Board, Region 7 (Detroit/Grand Rapids)
- Indiana Department of Child Services

-
- Federal District Court - Judge Zouhary's chambers

More to come!

***Attendance at this event counts towards a "Networking and Skills Event-Government and Public Interest Forum"*

"Nuts & Bolts: The Job Search"


Ten Best Practices for Internships

"Nuts & Bolts: The Job Search" is a series of short informational videos (~ 5 minutes) brought to you by the Pennsylvania, Ohio, and West Virginia Employment Resources consortium, otherwise known as POWER. POWER consists of 11 law schools in our region, and is dedicated to promoting best practices in law school career development and assisting in the career success of all our students.

Each of the 11 POWER schools created a video on a different topic, designed to educate students on professionalism basics to help you develop into a well-rounded lawyer. OPD will be sharing each of these videos with you.

Today's video is about how the ten best practices for internships. Click [here](#) to watch.

Job Fairs

A graphic for the 2021 Lavender Law Conference & Career Fair. The background is a photograph of palm trees in Los Angeles, California, with a warm, golden light. The text is centered and reads: "2021 Lavender Law® Conference & Career Fair" at the top, followed by "REGISTRATION" in a large blue box, "NOW" in a smaller blue box, and "OPEN" in another large blue box. At the bottom, it says "July 28 - 30 in Los Angeles, CA".

2021 Lavender Law®
Conference & Career Fair

REGISTRATION

NOW

OPEN

July 28 - 30 in Los Angeles, CA

The world's largest LGBTQ+ legal conference and legal career fair.

- 50+ Sessions
- Your year's worth of CLE credit available
- 1,700+ Law Professionals and Students
- Hundreds of In-House Counsel participants
- 150+ Recruiters

For more information, or to register, click [here](#).

mpilcc

MPILCC is the Midwest's largest public interest job fair where students from law schools across the Midwest, interview for summer and post-graduate public interest jobs.

The job fair is free for students and employers.

Participants include over 300 law students, 60 employers and 30 law schools.

Held virtually on Saturday, February 6, 2021 at Northwestern Pritzker School of Law in Chicago.

In addition to interviewing, students can also talk informally with employers at table talk session.

Learn more on the [MPILCC website](#).

At the end of December 2020, check your inbox for further registration information.

JOIN OPD!

CAREERS & COFFEE

GRAB A CUP OF COFFEE AND JOIN
DEAN KARNS, LAURA, & KATIE TO
FIND OUT THE ANSWERS TO ALL
YOUR CAREER RELATED QUESTIONS!

*All those who attend one of the four sessions will
be entered to win a tumbler, your choice of hot
chocolate or coffee, and a Starbucks gift card!*

Second session:

THURSDAY 12/17

noon - 1:00PM

To join, log on here:
<https://utoledo.webex.com/meet/kate.schuyler>

For the second session we will be discussing things you should be doing over break, but feel free to ask us anything. We will take questions during the event, or you can submit them anonymously in advance here: [Question Form](#)

Additional Q&A Sessions will be held: **Wednesday, January 6th** at 11:00am, and **Thursday, January 14th** at 5:00pm

Legal Programs, Scholarships, and Contests

ENTERTAINMENT LAW INITIATIVE[®]



WRITING COMPETITION

ELI WRITING COMPETITION SCHOLARSHIPS ARE PROUDLY SPONSORED BY



The Recording Academy[®], in concert with some of the nation's most prominent entertainment attorneys, established the Entertainment Law Initiative to promote discussion and debate about the most compelling legal issues facing the music industry today.

The Entertainment Law Initiative fosters future careers in entertainment law by seeking out the nation's top law students and giving them invaluable networking and educational opportunities. Now in its 23rd year, the program also includes a writing competition that offers law students the chance to win up to \$10,000 in tuition-based scholarships.

The ELI Writing Competition challenges students to identify, research and write an essay outlining a proposed solution on a compelling legal issue confronting the music industry. A nationwide panel of music law experts will judge the papers in a blind process to select a winner and two runners-up. This contest is open to Juris Doctorate (JD) and Master of Laws (LLM) candidates currently enrolled at a U.S. law school.

ONE WINNER WILL RECEIVE

\$10,000 scholarship paid on behalf of the student toward their law school tuition

A private one-hour online mentorship session with a top entertainment attorney from the ELI Executive Committee

Recognition at the online ELI program and scholarship presentation on Jan. 29, 2021

TWO RUNNERS-UP WILL RECEIVE

\$2,500 scholarship paid on behalf of the student toward their law school tuition

A private one-hour online mentorship session with a top entertainment attorney from the ELI Executive Committee

Recognition at the online ELI program and scholarship presentation on Jan. 29, 2021

IMPORTANT DATES:

Paper Submission Deadline

Jan. 4, 2021 | 10 a.m. PST (1 p.m. EST)

Winners Notified

Jan. 15, 2021

Online ELI Program and Scholarship Presentation

Jan. 29, 2021

MORE INFO:

For complete writing competition rules, deadlines, online event tickets and more information visit GRAMMY.com/ELI or contact eli@recordingacademy.com

Please visit [GRAMMY.com/ELI](https://www.grammy.com/eli) for full details including rules, deadlines, and more.

Jobs of the Week

Below are jobs for students. For full job descriptions, please click on the Job Title.

Job Title	Employer Name
Thomas W. Weeks Diversity, Equity, and Inclusion Fellowship	Ohio State Legal Services Ass
2021 Summer Associate Program - Columbus	Benesch Friedlander Coplan
2021 Summer Associate Program - Cleveland	Benesch Friedlander Coplan
2021 Summer Associate Program - Chicago	Benesch Friedlander Coplan
Intern/Extern	U.S. District Court of the N. D
Courtroom Bailiff (Law Clerk)	Toledo Municipal Court
2021 Nestle USA Legal 1L Scholarship Internship (Solon, OH)	Nestle USA
Summer Associate	Seyfarth Shaw LLP
Summer Associate	Manatt, Phelps & Phillips, LL
Legal Intern	Owens Corning
Legal Internship	Cummins Inc.
2021 Legal Summer Internship	Endress+Hauser
First Year Summer Associates	Dinsmore & Shohl LLP
Second Year Summer Associates	Dinsmore & Shohl LLP

Summer Intern, Law Clerk	Harman International
Law Student Volunteer, Summer 2021	U.S. Attorney's Office, N. Dist. of O
Summer Associate 2021	Shumaker, Loop & Kendrick, LLP
Law Student Volunteer, Summer 2021	U.S. Dept. of Justice, Environment & Natural Resources Division
Summer 2021 Law Clerk	National Juvenile Defender Center
Summer Associate 2021	BakerHostetler
Law Clerk 1	ARK Solutions
Summer Judicial Internship Diversity Project (Summer 2021)	Just the Beginning
Law Clerk (3L)	D'Arcangelo Law, LTD
McAndrews Diversity in Patent Law Fellowship	McAndrews, Held & Malloy, Ltd.
Dave Kennedy Fellowship - Summer 2021	Institute for Justice
Law Student Volunteer, Summer 2021, Narcotic and Dangerous Drug Section	U.S. Department of Justice, Criminal Division
Legal Internship - Summer 2021	U.S. EPA
Patent Law Clerk	Brooks Kushman
Summer Associate 2021	Brooks Kushman
Summer Associate 2021	Honigman LLP
2021 Summer Associate Program	Clark Hill PLC
Summer Associate 2021	Dykema
1L Diversity Fellowship	Benesch Friedlander Coplan & Aror
Law Clerk (2L/3L) - to start ASAP!	Spitler Huffman, LLP
Summer Honors Clerkship Program	U.S. Environmental Protection Agency
Law Clerk Program Office of Regional Counsel (Summer)	U.S. Environmental Protection Agency
Law Student Volunteer, National Courts Section	Department of Justice

Summer 2021 Intern (Remote Work Possible)	Iowa Dept. of Justice, Office of the
LCLD 1L Scholars Program	Clark Hill PLC
Floyd Skinner Minority Clerkship Program	Grand Rapids Bar Association
Law Student Volunteer, Office of Policy and Legislation	Department of Justice
Diversity Fellowship Program	BakerHostetler
2L Summer Associate - 2021	Warner Norcross + Judd
1L Summer Associate - 2021	Warner Norcross + Judd
Max Kampelman Fellowship- Summer	Commission on Security and Cooperation in Europe
Student Internship Program	Office of the U.S. Trade Representative
Summer 2021 Public Service Fellowship	New York State Office of the Attorney General
Legal Intern - Summer 2021	Sentencing Commission, US Office of General Counsel
Law Student Volunteer (Summer 2021)	San Bernadino County, CA - District Attorney
Summer Associate	ABLE



The University of Toledo College of Law is committed to a policy of equal opportunity in education, employment, membership and contracts without regard to race, color, religion, sex, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation and participation in protected activities, except as mandated by pertinent legal requirements. The College of Law will take affirmative action as required or permitted by federal or state law.