



**COLLEGE OF LAW**  

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**THE UNIVERSITY OF TOLEDO**

**Office of Professional Development  
Newsletter**

***IN THIS ISSUE***

**OPD Appointments and  
Office Hours**

**Job Fairs - Register  
now!**

**Reminders**

**Legal Programs,  
Scholarships, and  
Contests**

**Professional  
Development Program &  
Approved Programs**

**Jobs of the Week**

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**OPD Appointments and Office Hours**

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The OPD staff is available for virtual appointments. You can schedule an appointment with Laura or Katie directly through TLCN. Or, if you have a quick question, stop by our virtual office hours! Please double check in TLCN to verify office hours haven't changed for the week, but in general our office hours are as follows:

Laura: Mondays, 2:30-4:30 pm  
Wednesdays, 11:30 am -1:30 pm

Click on this link to join Laura's hours:

<https://utoledo.webex.com/meet/laura.dettinger>

Katie: Thursdays, 1:00-3:00 pm  
Fridays, 10:30-12:30 pm

Click on this link to join Katie's hours: <https://utoledo.webex.com/meet/kate.schuyler>

To learn how to schedule an appointment or join office hours, watch [this](#) quick (3 minute) video!

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## Reminders

### Spring 2021 starts:

- Watch and property report the 1L class meeting video by 5 pm on Friday, February 5th. Click [here](#) to watch.
- Watch the resume/cover letter/other application materials video by 5 pm on Friday, February 5th. Both videos can be found on TLCN in the Resource Library, under 2020-2021 PDP Materials - 1L Reporting.
- Meet with an OPD Advisor for a resume and cover letter review meeting by Friday, February 19th. Please book appointments through TLCN.

### All Students:

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- ***If you are going to finish your 30th or 60th credit hour this semester, remember that your PDP activities are also due by the end of the semester!!*** All activities are required to be completed and properly reported on TLCN by Friday, May 7, 2020 at 11:59 pm. If you have questions about the requirement or reporting, reach out to OPD as soon as possible. Remember - there are more activities early in the semester, so don't delay in signing up for PDP events!
  - Keep checking 12Twenty for the latest job postings
  - Resume and cover letter reviews - Now is the time to revisit your resume and cover letter if you haven't looked at them in awhile. Laura and Katie are both happy to review any revisions you make.
  - In order to participate in on campus interviews, you must have had a mock interview. If you haven't, contact Laura or Katie to schedule one today!

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## Professional Development Program

### ***Purpose of the Professional Development Program***

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

### ***How it works***

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the "0 – 30 Credits Reporting Cycle" between the time you start law school and the semester in which you earned your 30th credit. For the "31 – 60 Credit Reporting Cycle" complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the "61+ Credits Reporting Cycle" between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you've completed the last one if your semester

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bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

**Mandatory Activities:** Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

**Networking and Skills Events:** These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

**Professional Exploration:** Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

**Pro Bono Awareness Tasks:** Ohio, along with many other states, encourages pro bono work as part of a lawyer's professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: "...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel." It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

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## Professional Development Program - Approved Activities

***Pro Bono Awareness - OPD Approved Activity*** - For the 2020-2021 academic year only, to complete the 2L Pro Bono Awareness PDP Activity, you can contact an attorney in private practice who does Pro Bono work, and have an informational interview with them about their pro bono experiences, why they do pro bono work, how they find the work, the type of cases they take pro bono, etc. If you need help

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finding an attorney who does pro bono work, please contact either Laura or Katie for assistance.

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**Government and Public Interest Forum**  
**Tuesday, February 2, 2021, 5:30-7:00, via Webex**

The Government and Public Interest Forum will be Tuesday, February 2, 2021 from 5:30-7:00 pm via Webex. Employers from various government agencies and organizations and public interest organizations will be in attendance to talk about their organizations and opportunities for students and graduates. Many employers will be collecting resumes (***you can submit your resume for each employer via TLCN's OCI and Job Listing page***), and holding interviews the week of February 15th for summer positions.

**PLEASE NOTE: You must submit your resumes directly with the employer on the OCI and Job Listing page (links below) AND attend GPIF in order for your resume to be forwarded to the employer. Resume collects will close at 11:59 p.m. on February 3<sup>rd</sup>.**

*How to register:* Registration closed.

*Dress code:* Suit

*Confirmed employers:*

- City of Toledo Law Department - submit resume [here](#)
- Toledo City Council – submit resume [here](#)
- Lucas County Children Services - submit resume [here](#)
- U.S. Army JAG
- Federal Public Defender - submit resume [here](#)
- National Labor Relations Board, Region 7 (Detroit/Grand Rapids)
- Indiana Department of Child Services - submit resume [here](#)
- Federal District Court - Judge Zouhary's chambers - submit resume [here](#)
- Toledo Bar Association, Pro Bono Services – submit resume [here](#)
- Advocating Opportunity - submit resume [here](#)
- Toledo Legal Aid Society - submit resume [here](#)
- Legal Aid of Western Ohio - submit resume [here](#)

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- City of Toledo Prosecutor's office – submit resume [here](#)
  - Ohio Sixth District Court of Appeals – submit resume [here](#)
  - U.S. Attorney's Office, Northern District of Ohio, Toledo office – submit resume [here](#)

*\*\*Attendance at this event counts towards a "Networking and Skills Event-Government and Public Interest Forum." Please remember to report your attendance.*

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### **Careers in Estate Planning**

**Wednesday, February 10, 4:30-5:30pm, via Webex (click [here](#) to join)**

Careers in Estate Planning is hosted by the Business Law Society and will highlight individuals on the Toledo Estate Planning Council. This informative event will explore an area of law beyond the classroom. Please join the Business Law Society as they host an exuberant discussion and welcome members of the Toledo Estate Planning Council.

*\*\*Attendance at this event counts towards a "Networking and Skills Event-Additional Approved Activity." Please remember to report your attendance.*

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### **U.S. Air Force JAG Information Session**

**Thursday, February 18, noon - 1:00pm, via Webex**

Captain Keshat Lemberg will conduct an information session about the U.S. Air Force JAG program starting at noon on Thursday, February 18<sup>th</sup>. Link to attend will be in the event page on TLCN.

If you are interested in staying after the presentation to have an informational interview with Capt. Lemberg, she is more than happy to do so! Please contact Katie Schuyler at [kate.schuyler@utoledo.edu](mailto:kate.schuyler@utoledo.edu), and she will set it up.

Register by February 17<sup>th</sup> – click [here](#).

*\*\*Attendance at this event counts as Networking & Skills, employer panel. Please remember to report your attendance after attending Captain Lemberg's presentation.*

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## Job Fairs



The world's largest LGBTQ+ legal conference and legal career fair.

- 50+ Sessions
- Your year's worth of CLE credit available
- 1,700+ Law Professionals and Students
- Hundreds of In-House Counsel participants
- 150+ Recruiters

For more information, or to register, click [here](#).

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## 2021 Patent Law Interview Program Registration

The 2021 Patent Program will be held on July 22-23, 2021. At this time, the July program will be a virtual program. It is possible that the July program will be held in-person, but they will rely on federal, state and local government guidance as well as CDC recommendations when making that decision.

### **Student Registration**

Student registration will begin on **Thursday, February 18** and end on **Friday, March 19**.

### **Student Eligibility**

JD students graduating in 2022 (rising 3Ls) and 2023 (rising 2Ls) are eligible to register for the 2021 Patent Law Interview Program. Please note that LLM candidates are not eligible to register for the program.

While patent bar eligibility is not a requirement for program registration, many employers make patent bar eligibility a requirement for bidding, and most employers prefer patent bar eligible students. Although a number of employers indicate on their registration forms that they are willing to interview students who are not patent bar eligible, it is our experience that non-patent bar eligible students are generally disappointed as they do not receive many interviews or job offers through the Patent Law Interview Program.

### **Student Registration Fees**

The student registration fee for the Patent Law Interview Program is \$40 per student. The student registration fee must be paid via credit card at the time of registration. **Please note that the student registration fee is non-refundable – even if the student decides not to participate in the program at a later date.**

### **Questions?**

Check out <https://www.luc.edu/law/currentstudents/careerservices/patentprogram/> for more information on this year's program. If you can't find an answer there, please email our staff at [Law-PatentProgram@luc.edu](mailto:Law-PatentProgram@luc.edu).

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## Legal Programs, Scholarships, and Contests



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## U.S. NAVY JAG CORPS SPRING 2021 WEBINAR INFORMATION

Are you interested in learning about the Navy Judge Advocate General Corp? Applications for the Spring 2021 Student Program (2L/3L) are now being accepted! The deadline to request a structured interview is February 5, 2021. Visit the U.S. Navy JAG Corps careers [website](#) or join the below webinars to find out about the Student Program and how to apply.

Webinars will take place on Microsoft TEAMS. When you are asked to sign in, please provide the following information: your whole name, law school attending, and if you are a 2L or 3L.

Webinar Schedule: **Tuesday, February 2 at 9:00 CST – register [here](#)**

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## TOLEDO ESTATE PLANNING COUNCIL SCHOLARSHIP

The Toledo Estate Planning Council Scholarship is available for at least second year undergraduate, graduate, or law students pursuing a degree in business, accounting, finance, paralegal studies or pre-law at an accredited post-secondary institution in Ohio or southeastern Michigan. Preference to students interested in the estate planning profession. This scholarship may be renewed for 3 additional years after the initial award (not guaranteed), provided the student meets the renewal conditions.

APPLICATION DEADLINE	AWARD AMOUNT	TOTAL TO BE AWARDED	NUMBER OF AWARDS	AWARD TYPE	RENEWAL TERMS
February 11	\$1,500	\$1,500	1	Possible Renewal	3 additional years after initial award.

For more information, please visit the Scholarship Portal [here](#).

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## EQUAL JUSTICE WORKS – DISASTER RESILIENCE PROGRAM

Equal Justice Works is excited to share that the student application for the Disaster Resilience Program is now available! The [Disaster Resilience Program](#) mobilizes Equal Justice Works Fellows to provide free civil legal aid in disaster-prone areas to ensure vital legal services are accessible to rebuild lives, stabilize communities, and create resilience. **As a law student, you can support and work alongside an Equal Justice Works Fellow this summer through this incredible program.**

Student Fellows will spend eight to ten weeks serving at legal aid organizations, while developing valuable skills and gaining hands-on experience in several areas of disaster recovery. **Students earn \$5,000 for working 300 hours during the summer of 2021.**

Interested in becoming a Student Fellow in the Disaster Resilience Program? Here are some tips on how to get started:

**Learn More About the Disaster Resilience Program.** Find out more about the Student Fellowship and application timeline by [reading this blog post](#) and visiting [our website](#). Reach out to our team at [students@equaljusticeworks.org](mailto:students@equaljusticeworks.org) if you have questions.

**Review the Host Organizations.** [View the legal aid organizations hosting Student Fellows this summer](#), and the corresponding Fellow profiles. You'll be asked to select one host site when you apply for the program. *Due to COVID-19 restrictions, please pay special attention to whether each opportunity is remote or in-person.*

**Apply for the Program!** [Applications will be accepted](#) until **February 16, 2021**. After the application closes, you will be contacted by the host organizations if selected for an interview. All Student Fellows will be selected by no later than March 20, 2021.

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Click [here](#) to apply

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## **TBA MINORITY CLERKSHIP PROGRAM**

The Toledo Bar Association (TBA) maintains an internal diversity committee to formalize and further our mission of achieving racial diversity at all levels of the organization. A sub-group of the Diversity, Inclusion and Race Equity Committee is in place and is charged with setting and accomplishing goals related to increased racial diversity. As a result, TBA has increased its efforts to recruit and actively encourage the application and selection of minority candidates in the local firms' summer associate programs.

The TBA sponsors a Minority Clerkship Program in which minority law school students will have the opportunity to work as a summer associate in a local law firm, corporate legal department, court or public sector position. The program is open to law students at the University of Toledo and law students with connections to the Toledo area but attend law school out of the area. The program provides invaluable work experience and mentoring.

Deadline to apply is 2/19 – Application is attached to this email.

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## The ABA Business Law Section is currently accepting papers for the 2021 Mendes Hershman Student Writing Contest. All submission materials are due February 26, 2021.

We invite you to encourage any qualified law students to submit a paper for this contest.

The ABA Section of Business Law is sponsoring its annual Mendes Hershman Student Writing Contest to encourage and reward law students for their writings on a business law subject of general and current interest.

To enter you must be at least 21 years of age, a legal US resident, and enrolled in an ABA-accredited JD or LLM degree program.

Papers must be written in 2019-2020, or the current academic year. Entries will be judged on the following criteria: research and analysis, choice of topic, writing style, originality, and contribution to the literature available on the topic. The paper may be specifically prepared for this contest; submitted in a class, seminar, or as an independent study; or a proposed law review/journal note, comment or article. Papers submitted are normally 20-30 pages long but should not exceed 100 pages of double-spaced typed text, including footnotes. Students need not be members of the Section of Business Law to participate.

The winner of the first-place paper will receive a \$1,000 cash prize. Outstanding first-place papers may also be included in [The Business Lawyer](#), a quarterly publication that is the premier business law journal in the country. Second and third-place papers are eligible for publication in [Business Law Today](#), the digital platform of curated, peer-reviewed content for the ABA Business Law Section.

All entries must be submitted electronically, on or before **midnight** CST February 26, 2021. To view complete contest rules and more information [click here](#). We look forward to receiving your submission!

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# Howard C. Schwab Memorial Essay Contest

Share this:



## About the Contest

The purpose of the Howard C. Schwab Memorial Essay Contest is to create greater interest in the field of family law among all law students, and particularly the Law Student Division of the American Bar Association.

This annual contest, conducted by the ABA Section of Family Law, was established by the Toledo Bar Association and the Ohio Bar Foundation as a memorial to Howard C. Schwab, a Past President of the Toledo Bar Association and Past Chairman of the Family Law Committee of the Ohio Bar Association. He was Chairman-Elect of the Section of Family Law at the time of his death on February 24, 1969. In 1985, the Section of Family Law assumed full responsibility for sponsoring this contest.

Each year, the Section of Family Law's Schwab Essay Contest Committee judges eligible essays written by law students to determine first, second, and third-place winners, who are awarded monetary prizes, as well as publication of the winning entries on the Section's website and possible inclusion in a future issue of the Section's scholarly journal, the *Family Law Quarterly*.

**Entries are due April 9, 2021**

For 2021 Content Information and the Entry Form, please click [here](#).

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## **ABA SECTION OF ENVIRONMENT, ENERGY, AND RESOURCES – SCHOLARSHIP OPPORTUNITIES**

Eight SEER competitions are accepting entries during the 2020-2021 ABA

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year. See below for more details about each competition. Last year's writing competition winners and topics are posted [here](#).

[Constitutional Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Endangered Species Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Energy Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Environmental Transactions and Brownfields / Superfund and Natural Resources](#)

[Damages Litigation Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Forest Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[International Environmental and Resources Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Public Land and Resources Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Waste and Resource Recovery Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

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## **COMMUNITY FUND FOR BLACK BAR APPLICANTS**

You are eligible to apply if you identify as Black, African American, or Pan African and are preparing to take a bar exam in the United States in

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2021. The mission is to provide at least \$500 to 100 Black bar exam applicants across the United States each year. To find out more, click [here](#).

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## **BUCKFIRE & BUCKFIRE, P.C. LAW SCHOOL DIVERSITY SCHOLARSHIP PROGRAM**

The Buckfire Law Scholarship Committee is currently accepting applications for the 2021 Buckfire & Buckfire, P.C. Law School Diversity Scholarship.

In order to be considered for the scholarship, the student must be a member of an ethnic, racial, or other minority, or demonstrate a commitment to issues of diversity within their community.

The scholarship will award \$2,000 to one student selected by our scholarship selection committee.

### **Law School Diversity Scholarship Eligibility Requirements**

Applicants must meet the following criteria:

Recipient is a member of an ethnic or racial minority or any individual who demonstrates a defined commitment to issues of diversity within their academic career.

Recipient is a U.S. citizen currently attending an accredited law school within the United States.

Academic achievement as reflected by a minimum 3.0 GPA and have completed at least one semester of classes at an accredited law school.

### **Law School Diversity Scholarship Applications Requirements**

In order to apply for the Buckfire & Buckfire, P.C. 2021 Law School Diversity Scholarship Program an applicant must submit the following items on or before Oct. 1, 2021:

A completed scholarship application form. (Located [here](#))

A one-page typed essay describing how you have utilized your time promoting ethnic diversity within your community. Alternatively, you may write

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about how you will use your law degree to promote ethnic diversity in the future.

A certified, official copy of law school transcript.

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## Jobs of the Week

**Below are jobs for students. For full job descriptions, please click on the Job Title.**

Job Title	Employer Name
<a href="#">Summer 2021 Intern (Remote Work Possible)</a>	Iowa Dept. of Justice, Office of the AG
<a href="#">LCLD 1L Scholars Program</a>	Clark Hill PLC
<a href="#">2022 Diversity in Leadership Fellowship</a>	Law and Leadership Institute
<a href="#">Law Clerk (during JD job)</a>	Foley & Robinette
<a href="#">Internship/Externship</a>	U.S. District Court of the N. Dist. of Ohio
<a href="#">Internship/Externship</a>	Indiana Department of Child Services
<a href="#">Internship/Externship</a>	Lucas County Children Services
<a href="#">Internship/Externship</a>	Federal Public Defender
<a href="#">Internship/Externship - Summer 2021 (GPIF Resume Collect)</a>	<td width=273 valign=bottom style='width: top:none;border-l