



COLLEGE OF LAW

THE UNIVERSITY OF TOLEDO

**Office of Professional Development
Newsletter**

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OPD Appointments and Office Hours

The OPD staff is available for virtual appointments. You can schedule an appointment with Laura or Katie directly through TLCN. Or, if you have a quick question, stop by our virtual office hours! Please double check in TLCN to verify office hours haven't changed for the week, but in general our office hours are as follows:

Laura: Mondays, 2:30-4:30 pm
Wednesdays, 11:30 am -1:30 pm

Click on this link to join Laura's hours:

<https://utoledo.webex.com/meet/laura.dettinger>

Katie: Thursdays, 1:00-3:00 pm
Fridays, 10:30-12:30 pm

Click on this link to join Katie's hours: <https://utoledo.webex.com/meet/kate.schuyler>

To learn how to schedule an appointment or join office hours, watch [this](#) quick (3 minute) video!

Reminders

- ***If you are going to finish your 30th or 60th credit hour this semester, remember that your PDP activities are also due by the end of the semester!!*** All activities are required to be completed and properly reported on TLCN by Friday, May 7, 2020 at 11:59 pm. If you have questions about the requirement or reporting, reach out to OPD as soon as possible.
 - Do you have a summer position? If so, please update your Jobs and Job Offers section in your profile in TLCN! If not, please contact OPD so that we can help.
 - Please note that if you register for an event on TLCN, you are expected to attend the event. If you find you are unable to attend, please de-register yourself, or let Laura or Katie know in advance that you won't be present.
-

Professional Development Program

Purpose of the Professional Development Program

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the “0 – 30 Credits Reporting Cycle” between the time you start law school and the semester in which you earned your 30th credit. For the “31 – 60 Credit Reporting Cycle” complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the “61+ Credits Reporting Cycle” between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you’ve completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the

Ohio Rules of Professional Conduct: "...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel." It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

Professional Development Program - Approved Activities

SAVE THE DATE – Spring Class Meetings!

All students are required by the PDP to attend the Office of Professional Development's Spring Class Meeting. This semester, the meetings will be held live via Webex at the following times:

- 1L Spring Class Meeting: Wednesday, March 31 from 1:30-2:30
- 2L Spring Class Meeting: Tuesday, March 23 from 12:30-1:30
- 3L Spring Class Meeting: Thursday, March 25 from 12:30-1:30

Links and registration information will be forthcoming. If you cannot attend your meeting at the designated time, please contact Laura or Katie to make alternate arrangements.

Pro Bono Awareness - OPD Approved Activity - For the 2020-2021 academic year only, to complete the 2L Pro Bono Awareness PDP Activity, you can contact an attorney in private practice who does Pro Bono work, and have an informational interview with them about their pro bono experiences, why they do pro bono work, how they find the work, the type of cases they take pro bono, etc. We hope to have a list of attorneys who are willing to speak with students shortly. This information will be posted in the newsletter once we receive it.

Networking and Skills – OPD Approved Activity - Etiquette Event

In lieu of the in-person Etiquette Event that OPD normally hosts, we are making it easy to get the Etiquette Event credit virtually! All you need to do is watch each of the following 6 videos, and then report it as a Networking and Skills Event on TLCN. ***When reporting, check the "Etiquette Event" box, and in the***

comments section, list one takeaway you learned from all six videos. Watching all 6 videos will take less than one hour!

- [10 Best Practices for Internships](#)
- [Professional Dress](#)
- [Virtual Networking](#)
- [Follow Up After an Interview](#)
- [Five Questions with a Hiring Attorney](#)
- [Linked in for Law Students](#)

Health Law Information Session

Tuesday, March 9, noon-12:45pm, via Webex (link to event can be found on the TLCN event page)

Registration required by March 8th at 5:00pm - Register [here](#)

Are you interested in learning more about health law? Please join Karl Strauss, Senior Compliance Officer at Promedica and Coleen Wening, Managing Attorney at Law Offices of Robert S. Gitmeid & Associates for this informational session. They will provide you with an overview of health law, as well discuss the Doctors and Lawyers Committee of the Toledo Bar Association. Student questions are welcomed and encouraged!

Approved as a PDP Networking and Skills Event - Practice Area Panel. Please remember to self-report attendance on TLCN after the program for PDP credit.

A Discussion with Maysaa Ouza: The First Hijab-Wearing Air Force JAG Officer, Sponsored by the International Law Society

Thursday, March 11, noon-1:00pm, via [Webex](#)

UT Law alumna, Maysaa Ouza, will be speaking about her path to becoming an Air Force JAG Officer and her experience as the first hijab-wearing Air Force JAG Officer. As a JAG Officer, Maysaa practices various types of law in a military setting—including family law, trusts & estates, administrative law, military justice, national security, and international law. She is excited to share her experience and give interested students insight on her practice of law.

Approved as a PDP Networking and Skills Event – Additional Approved Program. Please remember to self-report attendance on TLCN after the program for PDP credit.

Virtual Happy Hour - Ohio Women's Bar Association
Thursday, March 11, 5:00 pm
Registration is free - sign up at owba.org/events

Join the Ohio Women's Bar Association for a fun time of connection with women lawyers throughout the State, and celebrate the newest admittees to the Ohio Bar!

**Approved as a PDP Professional Exploration Event- Attend a Bar Committee Meeting for 1L/2L/3Ls. Please remember to self-report attendance on TLCN after the program for PDP credit.*

"Classroom to Courtroom" - sponsored by the Diversity Committee for the Eastern District of Michigan Chapter of the Federal Bar Association
Friday, March 12, 9:00am - 1:00pm - RSVP required!

This event is only open to the first 100 students to RSVP, so don't delay!

Each year, the Diversity Committee hosts an event called "Classroom to Courtroom." The goal of the event is to expose law students to practice in federal court. Law students from schools in or around the Eastern District of Michigan can attend **one or two live, federal court hearings**. The judges might even entertain questions from students after the hearings. Students will also be able to attend a **Q&A session with lawyers who practice in federal court**. We aim to have 8 to 10 lawyers participate in the Q&A, and students will be broken up into small groups with one attorney. Because the program will be virtual this year, students can attend Classroom to Courtroom from the convenience of their home. To RSVP, students must [fill out this form](#).

**Approved as a PDP Professional Exploration Event- Attend a Bar Committee Meeting for 1L/2L/3Ls. Please remember to self-report attendance on TLCN after the program for PDP credit.*

An easy way to network, and receive PDP credits for a Professional Exploration Activity is to attend a Bar

Association committee meeting. You can find the calendar for all committee meetings [here](#).

Job Fairs

The banner features the text "DIVERSITY JOB FAIR 2021" in large, multi-colored letters (blue, green, yellow, orange, blue). Below it, "INDIANAPOLIS BAR ASSOCIATION" is written in white on an orange background, and "AUGUST 9-10, 2021 HILTON INDIANAPOLIS" is in black. The banner includes several images: a city skyline, a smiling woman, a man in a suit gesturing, and two people in conversation. A dark blue bar at the bottom left contains the text "STUDENT REGISTRATION OPENS MARCH 5!" in white, followed by "Career Services Directors and Deans of Student Affairs, Please share this information with your students." in white. A light blue bar at the bottom right contains the text "Have Questions? Contact Deneen Fitzgerald at dfitzgerald@indybar.org" in white.

STUDENT REGISTRATION OPENS MARCH 5!
*Career Services Directors and Deans of Student Affairs,
Please share this information with your students.*

Have Questions?
Contact Deneen Fitzgerald
at dfitzgerald@indybar.org

This is presently being planned to be in-person.

ABOUT THE DIVERSITY JOB FAIR

We seek candidates who represent all aspects of diversity and who are looking for a one-of-a-kind legal community in a Midwestern city that has both cosmopolitan style and small-town charm. We invite fall 2021, full-time 2L law students (graduating May 2023) or part-time 2L and 3L law students (graduating December 2023/May 2024) to participate in the fair.

Student registration is open from March 5-June 14.
For more information, click [here](#).



The world's largest LGBTQ+ legal conference and legal career fair.

- 50+ Sessions
- Your year's worth of CLE credit available
- 1,700+ Law Professionals and Students
- Hundreds of In-House Counsel participants
- 150+ Recruiters

For more information, or to register, click [here](#).

2021 Patent Law Interview Program Registration

The 2021 Patent Program will be held on July 22-23, 2021.

At this time, we are planning for the July program to be a virtual program. It is possible that the July program will be held in-person, but we will rely on federal, state and local government guidance as well as CDC recommendations when making that decision.

Student Registration

Student registration will begin on **Thursday, February 18** and end on **Friday, March 19**.

Student Eligibility

JD students graduating in 2022 (rising 3Ls) and 2023 (rising 2Ls) are eligible to register for the 2021 Patent Law Interview Program. Please note that LLM candidates are not eligible to register for the program.

While patent bar eligibility is not a requirement for program registration, many employers make patent bar eligibility a requirement for bidding, and most employers prefer patent bar eligible students. Although a number of employers indicate on their registration forms that they are willing to interview students who are not patent bar eligible, it is our experience that non-patent bar eligible students are generally disappointed as they do not receive many interviews or job offers through the Patent Law Interview Program.

Student Registration Fees

The student registration fee for the Patent Law Interview Program is \$40 per student. The student registration fee must be paid via credit card at the time of registration. **Please note that the student registration fee is non-refundable – even if the student decides not to participate in the program at a later date.**

Questions?

Check out <https://www.luc.edu/law/currentstudents/careerservices/patentprogram/> for more information on this year's program. If you can't find an answer there, please email our staff at Law-PatentProgram@luc.edu.

Legal Programs, Scholarships, and Contests

PILA FELLOWSHIP – Applications now open!

The Public Interest Fellowship Committee is pleased to announce the availability of Public Interest Summer Fellowships for students working as volunteers or for nominal pay in the public sector. For purposes of this fellowship, a public interest position includes working for a non-profit organization providing services to underrepresented clients, groups or interests, or working for a government entity. **Applications must be submitted by 5:00 pm on Friday, April 9, 2021.**

To apply, and for complete details about this Fellowship, please click [here](#).

MOYER LEGACY FELLOWSHIP PROGRAM

The Moyer Fellowship Program was created by the Chief Justice Thomas J. Moyer Legacy Committee of the Ohio State Bar Association in 2012 to provide the opportunity for first and second year students at Ohio's nine law schools to use their legal training in furtherance of the tenets and values that Chief Justice Moyer did to much to promote and sustain: legal and civic education, dispute resolution, personal integrity, ethics, civility, judicial independence, and the rule of law. Chief Justice Moyer was also particularly committed to the lawyers of the future.

Through a competitive process open to all Ohio law students and administered by the OSBA Moyer Legacy Planning Committee, students submit proposals describing the project that they would like to undertake, accompanied by a letter from a sponsor. The Committee encourages original research and other projects.

The Moyer Fellowships are awarded to two first or second year law students enrolled in an Ohio law school. The 2020 Fellowship awards will be \$4,000. The Moyer Committee asks the law schools of the successful applicants to commit to contribute \$1,000 in funds for a total grant of \$5,000.

Applications are attached to this email. Applications should be submitted no later than Monday, March 15, 2021 to Melissa Quick at mquick@ohiobar.org or Simon'e Lightfoot at slightfoot@ohiobar.org. Questions should be directed to Moyer Legacy Committee member Rick Dove at Rick.Dove@bpc.ohio.gov.

3L VIRTUAL LEARNING AND NETWORKING FORUM

Diversity Lab is organizing a networking event for 3L students. Knowing that economic uncertainty can disproportionately impact the job prospects of underrepresented law students, [Diversity Lab](#) and the four founding [Move the Needle Fund](#) (MTN) law firms and 30+ legal departments -- invite your 3L students to participate in an upcoming **Virtual Learning & Networking Forum on Wednesday, March 24th beginning at 12:30pm PT/2:30pm CT/3:30 pm ET.**

The MTN 3L Virtual Learning & Networking Forum is designed to provide students with the opportunity to **hear from law firm and corporate legal department leaders on a variety of topics, including: (1) Developing a Narrative That Stands Out, (2) Leveraging Social Media and Current Networks, (3) Tips and Techniques for Virtual Job Hunting, and (4) In-Person / Virtual Interviewing Best Practices.** Most importantly, the program will incorporate small group networking so that students can meet, get to know, and ask questions of law firm and legal department practitioners and hiring managers in an informal setting, and make additional professional connections in the legal industry. **Interested 3Ls can learn more and register [here](#).**

Howard C. Schwab Memorial Essay Contest

Share this:



About the Contest

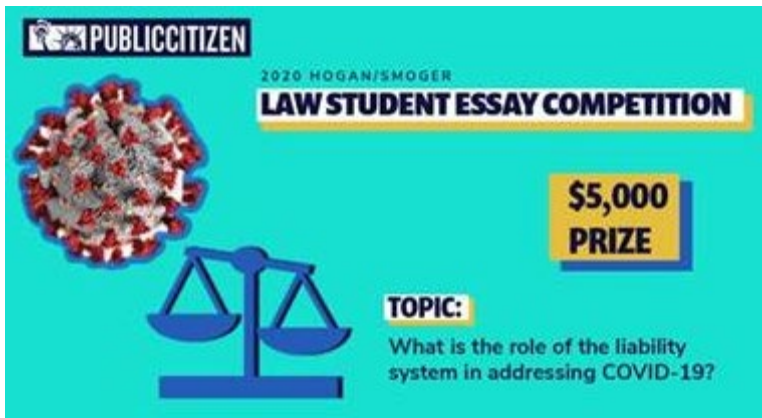
The purpose of the Howard C. Schwab Memorial Essay Contest is to create greater interest in the field of family law among all law students, and particularly the Law Student Division of the American Bar Association.

This annual contest, conducted by the ABA Section of Family Law, was established by the Toledo Bar Association and the Ohio Bar Foundation as a memorial to Howard C. Schwab, a Past President of the Toledo Bar Association and Past Chairman of the Family Law Committee of the Ohio Bar Association. He was Chairman-Elect of the Section of Family Law at the time of his death on February 24, 1969. In 1985, the Section of Family Law assumed full responsibility for sponsoring this contest.

Each year, the Section of Family Law's Schwab Essay Contest Committee judges eligible essays written by law students to determine first, second, and third-place winners, who are awarded monetary prizes, as well as publication of the winning entries on the Section's website and possible inclusion in a future issue of the Section's scholarly journal, the *Family Law Quarterly*.

Entries are due April 9, 2021

For 2021 Content Information and the Entry Form, please click [here](#).



Essays must be submitted by emailed on or before Friday, April 30, 2021, at 11:59 p.m. Eastern Time, to Amanda Fleming at afleming@citizen.org. For more information, including specific issues essays may cover, please visit <http://www.citizen.org/law-school-contest> or call Amanda Fleming at 202-588-7734. The prize for best student essay is \$5,000.

10TH ANNUAL OHIO STATE BAR ASSOCIATION LAW STUDENT ENVIRONMENTAL LAW WRITING AWARD: CALL FOR PAPERS

The OSBA Environmental Law Committee is seeking papers from current law students that advance the application and practice of environmental, energy or resources law in the State of Ohio. The of this contest will receive the "OSBA Environmental Law Award" and a \$1,000 prize. The runner up will receive \$250. The winning paper also will be published with the seminar materials for the annual OSBA Environment, Energy and Resources Law Seminar in Spring 2021. Submission guidelines are attached to this email. Deadline for Submission - April 30, 2021 at 5:00pm.

ABA SECTION OF ENVIRONMENT, ENERGY, AND RESOURCES – SCHOLARSHIP OPPORTUNITIES

Eight SEER competitions are accepting entries during the 2020-2021 ABA year. See below for more details about each competition. Last year's writing competition winners and topics are posted [here](#).
[*Constitutional Law Writing Competition*](#)
Entry Deadline: May 31, 2021
Award: First place: \$1,000 cash prize

Endangered Species Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

Energy Law Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

Environmental Transactions and Brownfields / Superfund and Natural Resources Damages Litigation Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Forest Law Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

International Environmental and Resources Law Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Public Land and Resources Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Waste and Resource Recovery Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

NOTRE DAME LAW SCHOOL SMITH-DOHENY LEGAL ETHICS WRITING COMPETITION

Call for Papers

Notre Dame Law School sponsors an annual writing competition on the topic of legal ethics. All students with an interest in legal ethics are invited and encouraged to participate.

- The competition is open to all law students at U.S. and Canadian law schools.
- Entries should concern any issue within the general category of legal ethics.
- Entries must be original, unpublished work.
- Entries must be a minimum of 5,000 words and a maximum of 15,000 words, inclusive of footnotes.
- Coauthored essays may be submitted.
- Submissions will be judged by Notre Dame Law School faculty.
- A prize of \$2,500 will be awarded for one winning entry.
- All entries must be received before **5 p.m., Tuesday, June 1, 2021.**
- Include cover letter with contact information and name of current law school.

All entries should be submitted to:

Smith-Doheny Legal Ethics Writing Competition
Notre Dame Law School
P.O. Box 780
Notre Dame, Indiana 46556
(574) 631-8621

Email: bsmith48@nd.edu
Website: law.nd.edu/smith-doheny



COMMUNITY FUND FOR BLACK BAR APPLICANTS

You are eligible to apply if you identify as Black, African American, or Pan African and are preparing to take a bar exam in the United States in 2021. The mission is to provide at least \$500 to 100 Black bar exam applicants across the United States each year. To find out more, click [here](#).

FEDERAL DEPOSIT INSURANCE CORPORATION - HONORS ATTORNEY PROGRAM

Save the Date!
June 23, 2021 at 5:00pm
July 1, 2021 at 5:00pm

The FDIC will be hosting an information sessions for the 2022 Honors Attorney Program, a prestigious two-year professional development program open to new law school graduates. More information to come. To RSVP, please email HonorsAttorneyProgram@FDIC.gov.

BUCKFIRE & BUCKFIRE, P.C. LAW SCHOOL DIVERSITY SCHOLARSHIP PROGRAM

The Buckfire Law Scholarship Committee is currently accepting applications for the 2021 Buckfire & Buckfire, P.C. Law School Diversity Scholarship.

The scholarship was created in 2013 as part of the law firm's commitment to helping law students who are in need of financial assistance achieve their academic and professional dreams.

In order to be considered for the scholarship, the student must be a member of an ethnic, racial, or other minority, or demonstrate a commitment to issues of diversity within their community.

The scholarship will award \$2,000 to one student selected by our scholarship selection committee.

Law School Diversity Scholarship Eligibility Requirements

Applicants must meet the following criteria:

Recipient is a member of an ethnic or racial minority or any individual who demonstrates a defined commitment to issues of diversity within their academic career.

Recipient is a U.S. citizen currently attending an accredited law school within the United States.

Academic achievement as reflected by a minimum 3.0 GPA and have completed at least one semester of classes at an accredited law school.

Law School Diversity Scholarship Applications Requirements

In order to apply for the Buckfire & Buckfire, P.C. 2021 Law School Diversity Scholarship Program an applicant must submit the following items on or before Oct. 1, 2021:

A completed scholarship application form. (Located [here](#))

A one-page typed essay describing how you have utilized your time promoting ethnic diversity within your community. Alternatively, you may write about how you will use your law degree to promote ethnic diversity in the future.

A certified, official copy of law school transcript.

Jobs of the Week

Please click on the Job Title to see the posting with more details in TLCN.

Job Title

[2021 Experiential Internship 1L Program](#)

[Law Clerk](#)

[Legal Extern - Specialized Docket Section](#)

[NAACP Kelloggs' Law Fellow Program](#)

[2021 Summer Associate Program](#)

Employer Name

AbbVie

Cincinnati Insurance Company

The Supreme Court of Ohio

NAACP Office of the General Counsel

Community Legal Aid Services

[Max Kampelman Fellowship- Summer](#)

Commission on Security and C
Europe

[Chief Justice Thomas J. Moyer Fellowship](#)

Ohio State Bar Foundation

[Thomas W. Weeks Diversity, Equity, and Inclusion Fellowship](#)

Ohio State Legal Services Asso

[Student Internship Program](#)

Office of the U.S. Trade Repres

[Law Clerk](#)

Heban, Murphee, & Lewandov

[Summer 2021 Public Service Fellowship](#)

New York State Office of the A
General

[2021 Volunteer Summer Law Student Internship](#)

Wisconsin Judicial System

[Allen County Public Defender Intern](#)

Allen County Public Defender

[Legal Intern - Summer 2021](#)

Sentencing Commission, US Of
Counsel

[2021 DSBA Diversity Clerkship](#)

Delaware State Bar Associatio

[Law Student Volunteer \(Summer 2021\)](#)

San Bernadino County, CA - D

[Summer Associate](#)

ABLE

[2021 1L Scholars Program - Leadership Council on Legal
Diversity](#)

Faegre Drinker Biddle & Reath

[2021 Summer Law Clerkship](#)

Appalachian Research and Def
Kentucky

[Law Admissions Student Worker](#)

College of Law

[CAIR-OH Summer 2021 Legal Intern](#)

The Council on American-Islam
Ohio Chapter

[Intellectual Property Intern](#)

Howard & Howard



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