



**COLLEGE OF LAW**  

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**THE UNIVERSITY OF TOLEDO**

**Office of Professional Development  
Newsletter**

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**OPD Appointments and Office Hours**

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The OPD staff is available for virtual appointments during the summer semester! You can schedule an appointment with Laura or Katie directly through TLCN.

To learn how to schedule an appointment or join office hours, watch [this](#) quick (3 minute) video!

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## Reminders/Announcements

- If you are going to take the August administration of the **MPRE**, the registration deadline is June 10, 2021.
- Will you be doing unpaid, law-related, public service work this summer? Consider pursuing a **Public Service Commendation!** This counts as a PDP Pro Bono Activity, and it's a great way to gain legal experience and make connections in the legal community. To find out more, click [here](#).

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## Professional Development Program

### ***Purpose of the Professional Development Program***

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

### ***How it works***

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the “0 –

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30 Credits Reporting Cycle” between the time you start law school and the semester in which you earned your 30th credit. For the “31 – 60 Credit Reporting Cycle” complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the “61+ Credits Reporting Cycle” between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you’ve completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

**Mandatory Activities:** Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

**Networking and Skills Events:** These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

**Professional Exploration:** Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

**Pro Bono Awareness Tasks:** Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: “...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel.” It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal

clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

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## Professional Development Program - Approved Activities



**JUST THE BEGINNING -  
A PIPELINE ORGANIZATION**

# TEA TIME WITH ATTORNEYS

JTB Tea Time With Attorneys is a virtual program that exposes undergraduates and law students to the various legal career paths and helps them navigate the law school admissions process. Students can look forward to a 30-minute attorney panel discussion that covers the essential skills necessary to succeed in the legal field and 1-hour student breakout sessions where students have the opportunity to ask lawyers questions and delve more deeply into the skills needed for law school and legal careers.

#JTBTeaTimewithAttorneys

Please visit [jtb.org](http://jtb.org) for more information!

*Presented in partnership with*



**MAY 25, 2021 FROM 12PM EST TO 1:30PM EST  
ZOOM**



Apply at <https://tinyurl.com/JTBTea2>

Application deadline is May 15, 2021.

Questions? Please contact [mjeje@jtb.org](mailto:mjeje@jtb.org).

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*\*\*Attendance at this event has been approved for a Networking and Skills activity - other approved program. Please remember to self-report your attendance after the event.*

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Topic	MTN Summer Virtual Learning & Networking Forum
Description	<p>The Forum will provide rising 2L students (class of 2023) from historically underrepresented populations with the opportunity to hear from law firm and corporate legal department leaders on the current state of the legal marketplace in a variety of industries and to learn invaluable career-enhancing tips and techniques. Each session of the Forum will incorporate small group networking with students and law firm and legal department practitioners.</p> <p>Topic Schedule: June 3 - Telling Your Story, Building Your Brand: Navigating Summer Networking Opportunities (Job Search Session) June 10 - Financial Services &amp; Banking June 17 - Healthcare &amp; Life Sciences June 24 - Technology July 1 - Energy &amp; Environmental July 8 - Manufacturing, Retail, and Distribution July 15 - Sports, Entertainment, and Media July 22 - Crushing it in Screening &amp; Callback Interviews (Job Search Session)</p>

Each session will begin at noon and conclude by 2:00 pm. To learn more, and to register, click [here](#).

*\*\*Attendance at any one of these sessions has been approved for a Networking and Skills activity - other approved program. Please remember to self-report your attendance after the event.*

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## Job Fairs

The banner features the text "DIVERSITY JOB FAIR 2021" in large, multi-colored letters (D: blue, I: green, V: yellow, E: orange, R: blue, S: green, I: blue, T: green, Y: yellow). Below this, "INDIANAPOLIS BAR ASSOCIATION" is written in white on an orange background, and "AUGUST 9-10, 2021 HILTON INDIANAPOLIS" is in white on a dark blue background. The banner is decorated with images of a city skyline, a smiling woman, a man in a suit, and two people in conversation.

**▶ STUDENT REGISTRATION NOW OPEN!**  
*Career Services Directors and Deans of Student Affairs,  
Please share this information with your students.*

**Have Questions?**  
Contact Deneen Fitzgerald  
at [dfitzgerald@indybar.org](mailto:dfitzgerald@indybar.org)

*Presently, they're planning to host the 2021 Diversity Job Fair in-person. The IndyBar will continuously monitor local and national guidelines for hosting in-person events and will adapt accordingly. [This page](#) will be consistently updated with the latest information regarding the status of the 2021 Diversity Job Fair.*

The 14th annual Indianapolis Bar Association Diversity Job Fair has a strong history of success. More than 750 students from 31 states and 86 law schools across the nation have interviewed over the last 14 years.

Over the course of 24 hours, there will be:

- Numerous networking opportunities available for students through a reception, interviews and a luncheon.
- More than 20 firm, government, court and corporate legal employers conducting hundreds of interviews.
- A workshop to help interviewing students prepare for success.

### **ABOUT THE DIVERSITY JOB FAIR**

We seek candidates who represent all aspects of diversity and who are looking for a one-of-a-kind legal community in a Midwestern city that has both cosmopolitan style and small-town charm. We invite fall 2021, full-time 2L law students (graduating May 2023) or part-time 2L and 3L law students (graduating December 2023/May 2024) to participate in the fair. Following registration, students will be



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provided with automatically-generated passwords that will allow them to use the system throughout the next few months.

Student registration is open from March 5-June 14.  
For more information, click [here](#).

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The world's largest LGBTQ+ legal conference and legal career fair.

- 50+ Sessions
- Your year's worth of CLE credit available
- 1,700+ Law Professionals and Students
- Hundreds of In-House Counsel participants
- 150+ Recruiters

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For more information, or to register, click [here](#).

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## Legal Programs, Scholarships, and Contests

### The Judge John R. Brown Scholarship Foundation 28th Annual Brown Award

1177 West Loop South, Tenth Floor  
Houston, Texas 77027

January 31, 2021

*Rules for the 2021 Brown Award of \$10,000  
For Excellence in Legal Writing*

The Judge John R. Brown Scholarship Foundation is pleased to announce the twenty-eight annual *Brown Award*. The Award honors excellence in legal writing in American law schools. Any law student currently enrolled in an accredited law school in the United States seeking a J.D. or LL.B degree is eligible to submit a paper for the Award. The amounts awarded for 2021 will be as follows:

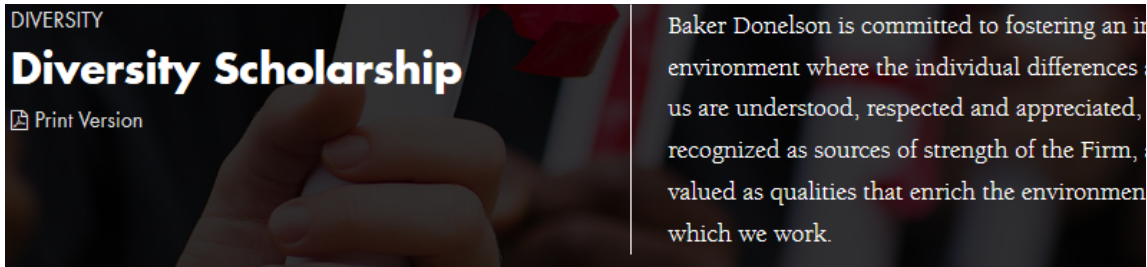
**\$10,000 First Place,**  
**\$5,000 Second Place,**  
**\$3,000 Third Place,**  
**\$1,000 Finalist,**  
**\$1,000 Finalist, and**

**\$5,000 to the Scholarship Fund selected by the Dean of  
the law school in which the First Place candidate is enrolled.**

Deadline is May 28, 2021. For more information, please click [here](#).

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With this in mind, Baker, Donelson, Bearman, Caldwell & Berkowitz, PC will award three (3) scholarships to diverse law students this year. Each recipient will be awarded \$10,000 which will be paid during the student's third year of law school to help defray the cost of law school tuition and related expenses. Additionally, **recipients will be awarded a salaried 2L Summer Associate position in one of our offices.** The recipients' office preferences will be taken into consideration, but final assignment will depend on the Firm's hiring needs. The recipients may split their summers with other law firms; however, they are required to work during the period that the other Summer Associates in that Baker Donelson office are working.

All applications must be submitted via the online application tool. You will first need to register to use Baker Donelson technology. After registering, you can begin the application process or save the information and return to the site at a later point using the Sign-In link provided below.

**Registration.** Baker Donelson uses the latest in online technology to communicate with clients and employees. To utilize Baker Donelson technology, each user must first register via this Baker Donelson site. All information provided will be confidential to Baker Donelson. No information will be released outside of the firm. Please [click here](#) to complete the registration form - **Application Deadline is May 31, 2021.**

**Sign-In.** If you have already registered to use Baker Donelson technology, [click here](#) to return to the Sign-In page. Please sign into the Baker Donelson online tools using the user name and password previously registered.

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## ABA SECTION OF ENVIRONMENT, ENERGY, AND RESOURCES – SCHOLARSHIP OPPORTUNITIES

Eight SEER competitions are accepting entries during the 2020-2021 ABA

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year. See below for more details about each competition. Last year's writing competition winners and topics are posted [here](#).

[Constitutional Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Endangered Species Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Energy Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Environmental Transactions and Brownfields / Superfund and Natural Resources Damages Litigation Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Forest Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[International Environmental and Resources Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Public Land and Resources Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Waste and Resource Recovery Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

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# NOTRE DAME LAW SCHOOL SMITH-DOHENY LEGAL ETHICS WRITING COMPETITION

## *Call for Papers*

Notre Dame Law School sponsors an annual writing competition on the topic of legal ethics. All students with an interest in legal ethics are invited and encouraged to participate.

- The competition is open to all law students at U.S. and Canadian law schools.
- Entries should concern any issue within the general category of legal ethics.
- Entries must be original, unpublished work.
- Entries must be a minimum of 5,000 words and a maximum of 15,000 words, inclusive of footnotes.
- Coauthored essays may be submitted.
- Submissions will be judged by Notre Dame Law School faculty.
- A prize of \$2,500 will be awarded for one winning entry.
- All entries must be received before **5 p.m., Tuesday, June 1, 2021.**
- Include cover letter with contact information and name of current law school.

*All entries should be submitted to:*

Smith-Doheny Legal Ethics Writing Competition  
Notre Dame Law School  
P.O. Box 780  
Notre Dame, Indiana 46556  
(574) 631-8621

Email: [bsmith48@nd.edu](mailto:bsmith48@nd.edu)  
Website: [law.nd.edu/smith-doheny](http://law.nd.edu/smith-doheny)



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## COMMUNITY FUND FOR BLACK BAR APPLICANTS

You are eligible to apply if you identify as Black, African American, or Pan African and are preparing to take a bar exam in the United States in 2021. The mission is to provide at least \$500 to 100 Black bar exam applicants across the United States each year. To find out more, click [here](#).

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## FEDERAL DEPOSIT INSURANCE CORPORATION - HONORS ATTORNEY PROGRAM

Save the Date!  
June 23, 2021 at 5:00pm  
July 1, 2021 at 5:00pm

The FDIC will be hosting an information sessions for the 2022 Honors Attorney Program, a prestigious two-year professional development program open to new law school graduates. More information to come. To RSVP, please email [HonorsAttorneyProgram@FDIC.gov](mailto:HonorsAttorneyProgram@FDIC.gov).

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## ABA FORUM ON CONSTRUCTION LAW - LAW STUDENT WRITING COMPETITION

For the past ten years, the ABA Forum on Construction Law has held an annual Law Student Writing Competition. Through the Competition, the Forum introduces itself to the next generation of construction lawyers and pursues its mission of “Building the Best Construction Lawyers.” And, talented law student writers gain the opportunity to demonstrate their skill to the Forum and attend its Fall Meeting. The Law Student Writing Competition was prompted, in part, by the increasing number of law school courses dedicated to construction law. **Competition closes July 21st.** Click [here](#) for more information.

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## Calling All Aspiring Women Trial Lawyers

Milestone has established the Trial LawHER Scholarship to help a female law school student achieve her goal of becoming a plaintiff trial lawyer. This law school scholarship intends to elevate a rising woman leader in the plaintiff trial lawyer space and educate future trial lawyers around the power of settlement planning.

### The 2021 Scholarship Competition is Now Open.

The submission window is open from May 11 to **August 1 at 11:59 p.m. ET.**

See below for law school scholarship application requirements. All applicants must submit required materials to [Dropbox](#) and [scholarship@milestoneeventh.com](mailto:scholarship@milestoneeventh.com) by 11:59 p.m. ET August 1, 2021. The scholarship winner will be notified by email and announced in late summer/early fall 2021.

For more information on the requirements and a link to apply, click [here](#).

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## **BUCKFIRE & BUCKFIRE, P.C. LAW SCHOOL DIVERSITY SCHOLARSHIP PROGRAM**

**The Buckfire Law Scholarship Committee is currently accepting applications for the 2021 Buckfire & Buckfire, P.C. Law School Diversity Scholarship.**

The scholarship was created in 2013 as part of the law firm's commitment to helping law students who are in need of financial assistance achieve their academic and professional dreams.

In order to be considered for the scholarship, the student must be a member of an ethnic, racial, or other minority, or demonstrate a commitment to issues of diversity within their community.

The scholarship will award \$2,000 to one student selected by our scholarship selection committee.

### **Law School Diversity Scholarship Eligibility Requirements**

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Applicants must meet the following criteria:

- Recipient is a member of an ethnic or racial minority or any individual who demonstrates a defined commitment to issues of diversity within their academic career.
- Recipient is a U.S. citizen currently attending an accredited law school within the United States.
- Academic achievement as reflected by a minimum 3.0 GPA and have completed at least one semester of classes at an accredited law school.

### **Law School Diversity Scholarship Applications Requirements**

In order to apply for the Buckfire & Buckfire, P.C. 2021 Law School Diversity Scholarship Program an applicant must submit the following items on or before Oct. 1, 2021:

- A completed scholarship application form. (Located [here](#))
- A one-page typed essay describing how you have utilized your time promoting ethnic diversity within your community. Alternatively, you may write about how you will use your law degree to promote ethnic diversity in the future.
- A certified, official copy of law school transcript.

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## **Jobs of the Week**

Please click on the Job Title to see the posting with more details in TLCN.

**We are starting to get Summer Associate 2022 positions in, so please keep checking TLCN so you don't miss deadlines!**

**If applying to a 2022 Summer Associate position - wait until you get Spring 2021 grades before you apply.**

**Job Title**  
[Law Clerk](#)

**Employer Name**  
Godfroy, Wetzel & Horkey, PLC

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[Paralegal/Legal Assistant](#)

Ohio Sixth District Court of Appeals

[Tax Clinic Assistant](#)

University of Toledo College of Law

[Remote Law Clerk](#)

Ward Law Office LLC

[Medical Paralegal](#)

Charles E. Boyk Law Offices

[2022 Baker Donelson Diversity Scholarship](#)

Baker, Donelson, Bearman, Caldwell  
Berkowitz PC

[Law Clerk](#)

Sandusky County Common Pleas Co

[Legal Intern/Extern - Fall 2021](#)

U.S. EPA

[Intern/Extern \(Fall 2021, Spring, & Summer 2022\)](#)

Federal Public Defender

[2L Summer Associate 2022](#)

Kegler Brown Hill + Ritter

[2022 Summer Associate](#)

Jones Day - Cleveland

[2022 Summer Associate](#)

Harness, Dickey & Pierce, PLC

[Legal Intern/Extern - Spring 2022](#)

U.S. EPA

[Legal Intern/Extern - Summer 2022](#)

U.S. EPA



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