



COLLEGE OF LAW

THE UNIVERSITY OF TOLEDO

**Office of Professional Development
Newsletter**

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From all of us in OPD -

**GOOD
LUCK
ON**



Finals!

OPD Appointments and Office Hours

The OPD staff is available for virtual appointments. You can schedule an appointment with Laura or Katie directly through TLCN.

To learn how to schedule an appointment or join office hours, watch [this](#) quick (3 minute) video!

Reminders/Announcements

1L/2Ls:

- *If you are going to finish your 30th or 60th credit hour this semester, remember that your PDP activities are also due by the end of the*

semester!! All activities are required to be completed and properly reported on TLCN by Friday, May 7, 2020 at 11:59 pm. If you have questions about the requirement or reporting, reach out to OPD as soon as possible.

- ***Please note - to calculate how many hours you will have at the end of the semester, the PDP goes by the "Earned Hours"
- **Summer Federal Work Study** applications are open! To apply, click [here](#).

Professional Development Program

Purpose of the Professional Development Program

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the "0 – 30 Credits Reporting Cycle" between the time you start law school and the semester in which you earned your 30th credit. For the "31 – 60 Credit Reporting Cycle" complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the "61+ Credits Reporting Cycle" between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you've completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application

documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer's professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: "...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel." It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

Professional Development Program - Approved Activities



**JUST THE BEGINNING -
A PIPELINE ORGANIZATION**

TEA TIME WITH ATTORNEYS

JTB Tea Time With Attorneys is a virtual program that exposes undergraduates and law students to the various legal career paths and helps them navigate the law school admissions process. Students can look forward to a 30-minute attorney panel discussion that covers the essential skills necessary to succeed in the legal field and 1-hour student breakout sessions where students have the opportunity to ask lawyers questions and delve more deeply into the skills needed for law school and legal careers.

#JTBTeaTimewithAttorneys

Please visit jtb.org for more information!

Presented in partnership with



**MAY 25, 2021 FROM 12PM EST TO 1:30PM EST
ZOOM**



Apply at <https://tinyurl.com/JTBTea2>

Application deadline is May 15, 2021.

Questions? Please contact mjeje@jtb.org.

***Attendance at this event has been approved for a Networking and Skills activity - other approved program. Please remember to self-report your attendance after the event.*

PRO BONO AWARENESS ACTIVITY

For the 2020-2021 academic year only, to complete the 2L Pro Bono Awareness PDP Activity, you can contact an attorney in private practice who does Pro Bono work, and have an informational interview with them about their pro bono

experiences, why they do pro bono work, how they find the work, the type of cases they take pro bono, etc. A list of attorneys who are willing to speak with students for this purpose is attached.

NETWORKING AND SKILLS ACTIVITY - ETIQUETTE EVENT

In lieu of the in-person Etiquette Event that OPD normally hosts, we are making it easy to get this activity credit virtually! All you need to do is watch each of the following 6 videos, and then report it as a Networking and Skills Event on TLCN. When reporting, check the "Etiquette Event" box, and in the comments section, list one takeaway you learned from each of the six videos. Watching all 6 videos will take less than one hour!

- [10 Best Practices for Internships](#)
- [Professional Dress](#)
- [Virtual Networking](#)
- [Follow Up After an Interview](#)
- [Five Questions with a Hiring Attorney](#)
- [Linked in for Law Students](#)

Job Fairs



The poster for the Diversity Job Fair 2021 features a central text area with a dark blue vertical bar on the left. The text reads: "DIVERSITY JOB FAIR 2021" in large, multi-colored letters (D: blue, I: green, V: yellow, E: orange, R: blue, S: green, I: blue, T: green, Y: blue); "INDIANAPOLIS BAR ASSOCIATION" in white on an orange background; and "AUGUST 9-10, 2021 HILTON INDIANAPOLIS" in white. To the right are four images: a city skyline, a smiling woman, a man in a suit gesturing, and two people in conversation.

► **STUDENT REGISTRATION NOW OPEN!**
*Career Services Directors and Deans of Student Affairs,
Please share this information with your students.*

Have Questions?
Contact Deneen Fitzgerald
at dfitzgerald@indybar.org

Presently, they're planning to host the 2021 Diversity Job Fair in-person. The IndyBar will continuously monitor local and national guidelines for hosting in-person events and will adapt accordingly. [This page](#) will be consistently updated with the latest information regarding the status of the 2021 Diversity Job Fair.

The 14th annual Indianapolis Bar Association Diversity Job Fair has a strong history of success. More than 750 students from 31 states and 86 law schools across the nation have interviewed over the last 14 years.

Over the course of 24 hours, there will be:

- Numerous networking opportunities available for students through a reception, interviews and a luncheon.
- More than 20 firm, government, court and corporate legal employers conducting hundreds of interviews.
- A workshop to help interviewing students prepare for success.

ABOUT THE DIVERSITY JOB FAIR

We seek candidates who represent all aspects of diversity and who are looking for a one-of-a-kind legal community in a Midwestern city that has both cosmopolitan style and small-town charm. We invite fall 2021, full-time 2L law students (graduating May 2023) or part-time 2L and 3L law students (graduating December 2023/May 2024) to participate in the fair. Following registration, students will be provided with automatically-generated passwords that will allow them to use the system throughout the next few months.

Student registration is open from March 5-June 14.
For more information, click [here](#).



The world's largest LGBTQ+ legal conference and legal career fair.

- 50+ Sessions
- Your year's worth of CLE credit available
- 1,700+ Law Professionals and Students
- Hundreds of In-House Counsel participants
- 150+ Recruiters

For more information, or to register, click [here](#).

Legal Programs, Scholarships, and Contests

The Judge John R. Brown Scholarship Foundation 28th Annual Brown Award

1177 West Loop South, Tenth Floor
Houston, Texas 77027

January 31, 2021

Rules for the 2021 Brown Award of \$10,000 For Excellence in Legal Writing

The Judge John R. Brown Scholarship Foundation is pleased to announce the twenty-eight annual *Brown Award*. The Award honors excellence in legal writing in American law schools. Any law student currently enrolled in an accredited law school in the United States seeking a J.D. or LL.B degree is eligible to submit a paper for the Award. The amounts awarded for 2021 will be as follows:


\$10,000 First Place,
\$5,000 Second Place,
\$3,000 Third Place,
\$1,000 Finalist,
\$1,000 Finalist, and

**\$5,000 to the Scholarship Fund selected by the Dean of
the law school in which the First Place candidate is enrolled.**

Deadline is May 28, 2021. For more information, please click [here](#).

DIVERSITY

Diversity Scholarship

 Print Version

Baker Donelson is committed to fostering an inclusive environment where the individual differences among us are understood, respected and appreciated, recognized as sources of strength of the Firm, and valued as qualities that enrich the environment in which we work.

Baker, Donelson, Bearman, Caldwell & Berkowitz, PC will award three (3) scholarships to diverse students. Each recipient will be awarded \$10,000 which will be paid during the student's third year of law school to offset the cost of law school tuition and related expenses. Additionally, **recipients will be awarded a salary for an Associate position in one of our offices.** The recipients' office preferences will be taken into consideration and their assignment will depend on the Firm's hiring needs. The recipients may split their summers with other students if they are required to work during the period that the other Summer Associates in that Baker Donelson office are required to work.

All applications must be submitted via the online application tool. You will first need to register to use the Baker Donelson technology. After registering, you can begin the application process or save the information and return to the application point using the Sign-In link provided below.

Registration. Baker Donelson uses the latest in online technology to communicate with clients and employees. To use Baker Donelson technology, each user must first register via this Baker Donelson site. All information provided is confidential to Baker Donelson. No information will be released outside of the firm. Please [click here](#) to access the registration form - **Application Deadline is May 31, 2021.**

Sign-In. If you have already registered to use Baker Donelson technology, [click here](#) to return to the sign-in page and sign into the Baker Donelson online tools using the user name and password previously registered.

ABA SECTION OF ENVIRONMENT, ENERGY, AND RESOURCES – SCHOLARSHIP OPPORTUNITIES

Eight SEER competitions are accepting entries during the 2020-2021 ABA year. See below for more information on each competition. Last year's writing competition winners and topics are posted [here](#).

[Constitutional Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

[Endangered Species Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Energy Law Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize, second place: \$750 cash prize, third place: \$500 cash prize

[Environmental Transactions and Brownfields / Superfund and Natural Resources Damages Litigation Writing Competition](#)

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Forest Law Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

International Environmental and Resources Law Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Public Land and Resources Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

Waste and Resource Recovery Writing Competition

Entry Deadline: May 31, 2021

Award: First place: \$1,000 cash prize

NOTRE DAME LAW SCHOOL SMITH-DOHENY LEGAL ETHICS WRITING COMPETITION

Call for Papers

Notre Dame Law School sponsors an annual writing competition on the topic of legal ethics. All students with an interest in legal ethics are invited and encouraged to participate.

- The competition is open to all law students at U.S. and Canadian law schools.
- Entries should concern any issue within the general category of legal ethics.
- Entries must be original, unpublished work.
- Entries must be a minimum of 5,000 words and a maximum of 15,000 words, inclusive of footnotes.
- Coauthored essays may be submitted.
- Submissions will be judged by Notre Dame Law School faculty.
- A prize of \$2,500 will be awarded for one winning entry.
- All entries must be received before **5 p.m., Tuesday, June 1, 2021.**
- Include cover letter with contact information and name of current law school.

All entries should be submitted to:

Smith-Doheny Legal Ethics Writing Competition
Notre Dame Law School
P.O. Box 780
Notre Dame, Indiana 46556
(574) 631-8621

Email: bsmith48@nd.edu
Website: law.nd.edu/smith-doheny



COMMUNITY FUND FOR BLACK BAR APPLICANTS

You are eligible to apply if you identify as Black, African American, or Pan African and are preparing to take the bar exam in the United States in 2021. The mission is to provide at least \$500 to 100 Black bar exam applicants in the United States each year. To find out more, click [here](#).

FEDERAL DEPOSIT INSURANCE CORPORATION - HONORS ATTORNEY PROGRAM

Save the Date!

June 23, 2021 at 5:00pm

July 1, 2021 at 5:00pm

The FDIC will be hosting an information sessions for the 2022 Honors Attorney Program, a prestigious professional development program open to new law school graduates. More information to come. Contact us at HonorsAttorneyProgram@FDIC.gov.

ABA FORUM ON CONSTRUCTION LAW - LAW STUDENT WRITING COMPETITION

For the past ten years, the ABA Forum on Construction Law has held an annual Law Student Writing Competition, the Forum introduces itself to the next generation of construction lawyers and practitioners with the theme “Building the Best Construction Lawyers.” And, talented law student writers gain the opportunity to win a prize, receive a certificate, and attend the Forum and attend its Fall Meeting. The Law Student Writing Competition was prompted, in part, by the number of law school courses dedicated to construction law. **Competition closes July 21st.** Click [here](#) for more information.

BUCKFIRE & BUCKFIRE, P.C. LAW SCHOOL DIVERSITY SCHOLARSHIP PROGRAM

The Buckfire Law Scholarship Committee is currently accepting applications for the 2021 Law School Diversity Scholarship.

The scholarship was created in 2013 as part of the law firm’s commitment to helping law students with financial assistance achieve their academic and professional dreams.

In order to be considered for the scholarship, the student must be a member of an ethnic, racial, or religious group and demonstrate a commitment to issues of diversity within their community.

The scholarship will award \$2,000 to one student selected by our scholarship selection committee.

Law School Diversity Scholarship Eligibility Requirements

Applicants must meet the following criteria:

Recipient is a member of an ethnic or racial minority or any individual who demonstrates a defined diversity within their academic career.

Recipient is a U.S. citizen currently attending an accredited law school within the United States.

Academic achievement as reflected by a minimum 3.0 GPA and have completed at least one semester at an accredited law school.

Law School Diversity Scholarship Applications Requirements

In order to apply for the Buckfire & Buckfire, P.C. 2021 Law School Diversity Scholarship Program, submit the following items on or before Oct. 1, 2021:

A completed scholarship application form. (Located [here](#))

A one-page typed essay describing how you have utilized your time promoting ethnic diversity within your law school. Alternatively, you may write about how you will use your law degree to promote ethnic diversity in your community.

A certified, official copy of law school transcript.

Jobs of the Week

Please click on the Job Title to see the posting with more details in TLCN.

Job Title	Employer Name	App Dat
Legal College Intern (Paid)	Ohio Department of Job and Family Services	
Summer Intern and Law Clerk	Arthur Law Firm Co., LPA	
Law School Academic Success Tutor	University of Toledo College of Law	
Intern - Fall 2021	U.S. Attorney's Office, N. Dist. of Ohio	
Legal Intern	Richland County Prosecutor's Office	
Law Clerk	Godfroy, Wetzel & Horkey, PLC	
Remote Law Clerk	Ward Law Office LLC	
Medical Paralegal	Charles E. Boyk Law Offices	

[2022 Baker Donelson Diversity Scholarship](#)

Baker, Donelson, Bearman, Caldwell
& Berekowitz PC



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The University of Toledo College of Law is committed to a policy of equal opportunity in education, employment, membership and contracts without regard to race, color, religion, sex, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation and participation in protected activities, except as mandated by pertinent legal requirements. The College of Law will take affirmative action as required or permitted by federal or state law.