



**COLLEGE OF LAW**

**THE UNIVERSITY OF TOLEDO**

**Office of Professional Development  
Newsletter**

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## OPD Hours

The Office of Professional Development is available between 8:30am – 5:00pm, Monday through Friday.

How to meet with us:

- Assistant Dean Heather Karns will be available for in-person appointments on Tuesdays, Wednesdays, and Thursday during business hours, virtual appointments can also be arranged. Schedule an appointment by emailing [Heather.Karns@utoledo.edu](mailto:Heather.Karns@utoledo.edu)
- Laura Dettinger, Director, is unavailable for appointments until late January. Please contact Katie if you'd like an appointment.
- Katie Schuyler, Assistant Director, will be available for in-person appointments and drop-ins on most Tuesday, Thursday, and Friday afternoons. Katie is remote on Monday and Wednesday and as needed. Schedule an appointment by emailing [Kate.Schuyler@utoledo.edu](mailto:Kate.Schuyler@utoledo.edu) or check the appointments tab for availability (please make note of if the appointment is in-person or virtual when scheduling - if you prefer a particular format, please send her an email).
- Shannon McCune, Administrative Assistant, is available in-person during business hours Monday through Friday.

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## Reminders/Announcements

- Important **Ohio Bar exam dates**:
  - November 15<sup>th</sup>: Timely application to Register as a Candidate for Admission to the Practice of Law in Ohio for those students in their second calendar year of law school due to the Ohio Supreme Court.
- **Federal Work Study** Spring Applications are now live. Submit your application [here](#).
- **MPRE** price increase: Starting in 2022, the cost of the MPRE will increase to \$150 from \$135. Applicants will notice the increase when registration for 2022 opens in December 2021.
- **NCBE** price increase: Effective July 1, 2022, the investigative services fee will be \$275 for law students (currently \$250).

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- Are you going to do unpaid, law-related, public service work? Consider pursuing a **Public Service Commendation!** This counts as a PDP Pro Bono Awareness Activity, and it's a great way to gain legal experience and make connections in the legal community. To find out more, click [here](#).
  - **Professional Development Program** reminder - If you will complete your 30th or 60th credit hour this semester, you are due to report your PDP! Please reach out to Katie if you have any questions!
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## Professional Development Program

### ***Purpose of the Professional Development Program***

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

### ***How it works***

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the “0 – 30 Credits Reporting Cycle” between the time you start law school and the semester in which you earned your 30th credit. For the “31 – 60 Credit Reporting Cycle” complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the “61+ Credits Reporting Cycle” between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you’ve completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming

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required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer's professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: "...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel." ***It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails.*** Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

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## Professional Development Program - Approved Activities

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**Diversity, Equity, and Inclusion Workshop - 1L students**  
**Friday, November 12, 9:30-11:00 am via Zoom**

Professor and Associate Dean for Diversity and Inclusion at the University of Maryland School of Law, Russell McClain, will conduct a DEI workshop for 1L students on Friday, November 12, 2021 from 9:30 AM to 11:00 AM by Zoom. The session will cover techniques to mitigate implicit bias, stereotype threat, and other invisible influences that can affect the law school climate.

All 1Ls are strongly encouraged to attend. A link will be provided closer to the event date.

*\*Attendance at this event will count as a Professional Exploration Event – Complete a Diversity, Equity, and Inclusion Training offered by the University. Please remember to self-report your attendance on TLCN after the event.*

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**Equity Education Series – Part 2: From the Rooney Rule to the Mansfield Rule**

**November 16, 1:00 p.m. - 2:00 p.m. | Live Interactive Webinar**

***This program is complimentary to OSBA Members and Non-Members. To register, click [here](#).***

This program will introduce the Rooney and Mansfield Rules as methods to increase diverse hiring and the impact on retention and organizational culture. Discussions will address the adoption of the Mansfield Rule by corporate legal departments and how it balances with demands of outside counsel and will include how a process from NFL influenced diversity and inclusion hiring processes in the legal field. Speakers include:

Lindsay Ford Ellis, Esq.; OhioHealth Corporation; Columbus  
Jolie Havens, Esq.; Vorys Sater Seymour and Pease LLP; Columbus  
Jhay Spottswood, Esq.; Franklin County Court of Common Pleas; Columbus  
Katherine Wolfe, WIP Chair – pending  
Margo Urhman, Esq.; Hahn Loeser and Parks LLP; Cleveland

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*\*Attendance at this event is approved for Professional Exploration - Attending a CLE for 2Ls and 3Ls. Please remember to self-report your attendance after the event.*

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## **FBA Mentoring Committee: A Guide to Networking November 22, 2021, 12:15 pm via Zoom**

This is the next in series of meetings put on by the FBA – Northern District of Ohio Chapter Mentoring and Law Students Committee to engage with law students and young practitioners on topics of interest.

Join us at 12:15 pm on November 22, 2021 via Zoom (information to follow) for a discussion with Kip Bollin from Thompson Hine, Tim Collins of Thrasher Dinsmore, and Jennifer Armstrong of McDonald Hopkins to discuss their insights and observations on networking.

This event is free for all FBA members and law students.

If you are a law student and not a member yet please email [admin@fba-ndohio.org](mailto:admin@fba-ndohio.org) to register

*\*Attendance at this event is approved for Networking and Skills – Additional approved program. Please remember to self-report your attendance after the event.*

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***The following activities have been approved for a Professional Exploration Activity – Attend a legal conference for 31-60 and 61+ Reporting Cycles. Please remember to self-report your attendance.***

- **"Mental Health in the Legal Profession" - the ABA Law Student Podcast**
  - The ABA Law Student Podcast recently published an episode talking about mental health in the legal field and how individuals can seek help if they need it. [Click here to listen to the episode.](#)
- **Eviction Moratorium Extension: What Happens When It Expires?**

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- [Click here to listen to the latest episode from NPR's "On Point" podcast talking about the eviction moratorium ending and the housing shortage in the U.S.](#)
  - **ABA and National Affinity Bars Equity Webinar**
    - Representatives from the National Affinity Bar Associations met to discuss how they are identifying and addressing inequities brought to focus by the murder of George Floyd, protests around the country, and COVID-19.
    - [Click here to listen to the recording.](#)

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### **Veteran Legal Clinic**

When: First Thursday of Each Month, 8:30- 11:00 am

Where: Toledo Community Based Outpatient Clinic  
1200 South Detroit Avenue  
Toledo, OH 43614

2<sup>nd</sup> Floor Conference Room

Veterans are welcome to stop by for assistance in legal matters such as eviction/foreclosure, child support and family law, bankruptcy, and other civil matters. Law students are welcome to attend these clinics to help under the supervision of a licensed attorney. It is also a good networking opportunity. **If you plan to attend, or if you have questions, please email Katie Schuyler at [kate.schuyler@utoledo.edu](mailto:kate.schuyler@utoledo.edu).**

*\*Attending the Veteran Legal Clinic counts as a Pro Bono Awareness activity – Volunteer at a Bar Sponsored Pro Bono Clinic. Please remember to self-report your attendance after the clinic.*

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**To find additional Pro bono opportunities, explore these resources:**

Toledo Bar Association – [Pro Bono Legal Services Program](#)

Wolverine Bar Association – [Pro Bono Council Committee](#)

Ohio Access to Justice Foundation – [Pro Bono Opportunities Guide](#)

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Cleveland Metropolitan Bar Association – [Pro Bono Programs](#)

Dayton Bar Association – [Pro Bono Legal Services](#)

[Misc. Ohio resources](#)

[Misc. Michigan resources](#)

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PDP Deadlines:

- 0-30 Reporting Cycle: Last day of classes of the semester in which you earn your 30th credit hour.
- 31-60 Reporting Cycle: Last day of classes of the semester in which you earn your 60th credit hour.
- 61+ Reporting Cycle: Last day of classes before you graduate.

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## Legal Programs, Scholarships, and Contests

Each year, over 2,000 volunteer legal interns serve in Justice components and U.S. Attorneys' Offices throughout the country. Legal interns work on challenging and meaningful issues in various [practice areas](#) that impact our country.

On Tuesday, November 9, and Wednesday, November 10, 2021, OARM is hosting three webinars introducing law students to DOJ's Volunteer Legal Internship Program. We will share information about summer and academic-year vacancies, the application process, and answer frequently asked questions. Students may attend any one of the webinars listed below.

No RSVP is required.

**Tuesday, November 9, 2021 – 12:00 PM ET**

**Link:** [Volunteer Legal Internships at the U.S. Department of Justice](#)

**Date:** Tuesday, November 9, 2021



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**Time:** 12:00 – 12:30 PM ET

**Event Password:** VLIPWebinar21 (Event password should populate automatically.)

**Event Code (Access Code):** 2761 325 9845 (You should not need this code, if you follow the above link.)

**WEDNESDAY, NOVEMBER 10, 2021 – 1:00 PM ET or 3:00 PM ET**

**Link:** [Volunteer Legal Internships at the U.S. Department of Justice](#)

**Date:** Wednesday, November 10, 2021

**Time:** 1:00 – 1:30 PM ET

**Event Password:** VLIPWebinar21 (Event password should populate automatically.)

**Event Code (Access Code):** 2761 979 4593 (You should not need this code, if you follow the above link.)

or

**Link:** [Volunteer Legal Internships at the U.S. Department of Justice](#)

**Date:** Wednesday, November 10, 2021

**Time:** 3:00 – 3:30 PM ET

**Event Password:** VLIPWebinar21 (Event password should populate automatically.)

**Event Code (Access Code):** 2761 061 6720 (You should not need this code, if you follow the above link.)

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YOU ARE CORDIALLY INVITED

## Benesch Cleveland/Columbus Virtual 1L Diversity Reception

Keys to Success for Resume Writing and Interview Preparation

**Thursday, November 18, 2021**

**12:00 P.M. ET**

Via Zoom

*[Click Here](#) to RSVP by Wednesday, November 17*



Join Benesch attorneys, DEI leadership, our Legal Recruiting team and former 1L fellows as we discuss diversity efforts at Benesch and our 1L Diversity Fellowship program. We will answer your questions and share advice and best practices on resume writing and interview preparation to help you prepare for the upcoming recruiting season.



**Barbara Lum** is a partner in Benesch's Litigation Practice Group. She has over a decade of experience defending complex commercial disputes, product liability cases, and catastrophic losses for manufacturers of on-road and off-road vehicles, motorcycles, appliances, asbestos-containing products, construction equipment, chemicals, coatings, gas station equipment, power management equipment, and other commercial, industrial, and consumer products. Barbara is Co-Chair of the firm's Diversity, Equity and Inclusion Committee.

[Click Here](#) for full bio.



**Abby Riffée's** practice focuses on complex commercial litigation, including contract and business torts, along with construction transportation and logistics-related claims. In her litigation practice, Abby also has experience in regulatory compliance of air carriers, motor carriers, brokers, and freight forwarders.

[Click Here](#) for full bio.



**Justin Monday** represents companies and individuals in commercial litigation including disputes related to contracts, class action defense, and energy related matters.

[Click Here](#) for full bio.



**Jaquan Williams** focuses his practice on all aspects of complex litigation.

[Click Here](#) for full bio.

Find more information about our 1L Diversity Fellowship Program [here](#).  
The application process opens on December 1, 2021.

Registration required by November 17th - click [here](#) to register.  
For more information about the 1L Diversity Fellowship Program, click [here](#).



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# ENTERTAINMENT LAW INITIATIVE<sup>®</sup>

## WRITING CONTEST

The Recording Academy<sup>®</sup> Entertainment Law Initiative Writing Contest challenges law students to identify and research a pressing legal issue facing the music industry today and outline a proposed solution in a 3,000-word essay. A nationwide panel of music law experts will judge the papers in a blind process to select a winner and two runners-up.

### ONE WINNER

\$10,000 tuition scholarship

Two tickets to the 64th Annual GRAMMY Awards<sup>®</sup>

Two tickets to MusiCares<sup>®</sup> Person of the Year honoring Joni Mitchell

Recognition at the Entertainment Law Initiative GRAMMY<sup>®</sup> Week Event

Los Angeles roundtrip airfare and hotel accommodations for winner and guest

Publication of paper in the ABA *Entertainment & Sports Lawyer Journal*

Mentorship session with an ELI Executive Committee attorney member

### TWO RUNNERS-UP

\$2,500 tuition scholarship

Recognition at the Entertainment Law Initiative GRAMMY Week Event

Mentorship session with an ELI Executive Committee attorney member

#### Paper Submission Deadline

Jan. 4, 2022 | 10 a.m. PT (1 p.m. ET)

#### 24th Annual ELI GRAMMY Week Event

Beverly Wilshire  
Jan. 29, 2022

#### Winner and Runners-Up Notified

Jan. 14, 2022

#### MusiCares Person of the Year

Los Angeles Convention Center  
Jan. 29, 2022

#### 64th Annual GRAMMY Awards

STAPLES Center  
Jan. 31, 2022

This contest is open to Juris Doctorate (JD) and Master of Laws (LLM) candidates at U.S. law schools. Please note that LLM students who are, or who have been at any time in the past, licensed as an attorney are not eligible to enter. JD/SJD students are not eligible. See official rules for full details on entry requirements and prizes.

VISIT [GRAMMY.COM/ELI](https://www.grammy.com/eli) FOR RULES AND MORE INFORMATION

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## Jobs of the Week

Please click on the Job Title to see the posting with more details in TLCN.

Job Title	Employer Name
<a href="#">Summer Intern and Law Clerk</a>	Arthur Law Firm Co., LPA
<a href="#">Legal Intern</a>	Ohio Consumers' Counsel
<a href="#">Law Clerk</a>	Law Offices of John O. Knappma
<a href="#">OSLSA Diversity, Equity, and Inclusion Fellowship - Spring 2022</a>	Ohio State Legal Services Associ
<a href="#">Lawyer Referral Service Intern</a>	Toledo Bar Association
<a href="#">Law Clerk - 3Ls</a>	Dorf & Kalniz
<a href="#">2022 Summer Associate Program</a>	Cleveland Clinic Foundation Lav
<a href="#">Law intern (part time )</a>	City of Perrysburg
<a href="#">1L Summer Fellowship</a>	New York County District Attorr
<a href="#">2022 Summer Internship</a>	Lambda Legal
<a href="#">2022 Summer Judicial Intern Project</a>	Just the Beginning
<a href="#">2L Law Clerks - summer 2022</a>	Legal Aid Society of Greater Cin
<a href="#">Legal Intern/Extern - Summer 2022</a>	U.S. EPA
<a href="#">Max Kampleman Fellowship Program</a>	Commission on Security and Co in Europe

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<a href="#">Diversity Fellow</a>	McAndrews, Held & Malloy, Ltd.
<a href="#">Law Clerk Program</a>	Texas Attorney General
<a href="#">Minority Clerkship Program</a>	Floyd Skinner Bar Association



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