



COLLEGE OF LAW

THE UNIVERSITY OF TOLEDO

**Office of Professional Development
Newsletter**

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OPD Hours

The Office of Professional Development is available between 8:30am – 5:00pm, Monday through Friday.

How to meet with us:

- Assistant Dean Heather Karns will be available for in-person appointments on Tuesdays, Wednesdays, and Thursday during business hours, virtual appointments can also be arranged. Schedule an appointment by emailing Heather.Karns@utoledo.edu
- Laura Dettinger, Director, is available but is only scheduling virtual appointments. To schedule an appointment, email Laura.Dettinger@utoledo.edu or check the appointments tab for availability.
- Katie Schuyler, Assistant Director, will be available for in-person appointments and drop-ins on most Tuesday, Thursday, and Friday afternoons. Katie is remote on Monday and Wednesday and as needed. Schedule an appointment by emailing Kate.Schuyler@utoledo.edu or check the appointments tab for availability (please make note of if the appointment is in-person or virtual when scheduling - if you prefer a particular format, please send her an email).
- Shannon McCune, Administrative Assistant, is available in-person during business hours Monday through Friday.

Reminders/Announcements

- **3L/4Ls: Class meeting attendance** reporting is due in TLCN by noon, Tuesday, September 14th at noon. Click [here](#) to report.
- **1Ls: Resume and cover letter review appointments** with an OPD advisor start today, and end on Friday, October 8th. Available times can be found in TLCN under the appointments tab. Remember - you must upload an updated legal resume and cover letter in Word form to your appointment booking, and appointments must be booked at least 48 hours in

advance. ***Don't wait until the last minute to book, otherwise you may not get an appointment by the required deadline.***

- Remember to watch the [resume and cover letter video](#) and [other application documents video](#) prior to scheduling your appointment.
- Fall federal work study applications are open! Click [here](#) for more information about Federal Work Study and to apply.
- **MPRE** price increase: Starting in 2022, the cost of the MPRE will increase to \$150 from \$135. Applicants will notice the increase when registration for 2022 opens in December 2021.
- **NCBE** price increase: Effective July 1, 2022, the investigative services fee will be \$275 for law students (currently \$250).
- Are you doing unpaid, law-related, public service work? Consider pursuing a **Public Service Commendation!** This counts as a PDP Pro Bono Awareness Activity, and it's a great way to gain legal experience and make connections in the legal community. To find out more, click [here](#).

Professional Development Program

Purpose of the Professional Development Program

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the "0 – 30 Credits Reporting Cycle" between the time you start law school and the semester in which you earned your 30th credit. For the "31 – 60 Credit Reporting

Cycle” complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the “61+ Credits Reporting Cycle” between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you’ve completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: “...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel.” It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails. Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

Professional Development Program - Approved Activities

Beyond Colorblindness: Race & the American Legal System

Posted by: Megan Mattimoe on Aug 18, 2021



Advocating Opportunity is hosting a unique 10-part virtual and interactive training series that takes an in-depth look at the origins of race in America, how the idea of race was constructed and refined in American society, the regulatory history of race and the modern impact of that history. This comprehensive overview of America's racial trajectory provides participants with the tools necessary to have nuanced and productive discourse about race across racial lines. The training helps participants understand how that history has contributed to our present racial climate and what we can do as individuals and organizations to champion racial equity. The training concludes by equipping participants with strategies for mitigating racial harm through a proactive racially conscious lens. The training also invites participants to consider why this approach is more desirable than the colorblind orientation that is ordinarily embraced. This training is designed for participants of all knowledge levels who work in the legal system and desire to develop racial competence skills. The training space is intentionally crafted with grace, authenticity, and candor at its core as participants are encouraged to be vulnerable and honest as they cultivate understanding.

Beyond Colorblindness is principally focused on building competency and capacity in the area of racial equity for those involved in the legal system, and is not concerned with blame or culpability. The content is anchored by the events of history as a lens to understand our present.

There will be weekly 2 hour sessions from noon-2, starting Friday, August 27, 2021 and concluding on October 29, 2021. For more information and to register, click [here](#).

*Please note that you should plan to attend all the events, as they build off one another.

**Attending the majority of the sessions will count as a Professional Exploration - Attend a continuing legal education course for 2Ls and 3Ls. Please remember to self report your attendance after the event.*

U.S. Army JAG Information Session
Tuesday, Sept. 14
12:00 p.m.-1 p.m., Room 1002

Interested in a career as an U.S. Army Judge Advocate General? Want to know

what life is like as a lawyer for the military? Join Captain Kennedy for a virtual presentation! Captain Kennedy will talk about the recruiting process, life as a lawyer for the Army, career paths, and answer your questions! Captain Kennedy will also be conducting Field Screening Interviews after the presentation.

To register, click [here](#).

***Attending this discussion will count as a Networking and Skills Event - "Employer Panel or Practice Area Panel". Remember to report this activity on TLCN after attending.*

**Virtual Toledo Bar Association Lawyers & Doctors Committee Info Session
Tuesday, September 21
12:15-12:45, link will be provided on the TLCN event page**

Are you interested in learning more about health law? Join Coleen Wening, managing attorney at Law Offices of Robert S. Gitmeid & Associates for this informational session. She will provide an overview of health law as well as discuss the Doctors and Lawyers Committee of the Toledo Bar Association. RSVP on [TLCN](#) by noon on September 21st.

**Attending this event will count as a Networking and Skills Event - Practice Area Panel. Please remember to report your attendance.*

**U.S. Air Force JAG Information Session
Thursday, Sept. 23
12:00 p.m.-1 p.m., Room 1002**

Interested in a career as an U.S. Air Force Judge Advocate General? Major Fiorello will be on campus for an informational session about the U.S. Air Force JAG program. Major Fiorello will talk about the recruiting process, career paths, and answer any questions you may have!
To register, click [here](#).

***Attending this discussion will count as a Networking and Skills Event - "Employer Panel or Practice Area Panel". Remember to report this activity on TLCN after attending.*

Veterans Legal Clinic

When: First Thursday of Each Month, 8:30- 11:00 am

Where: Toledo Community Based Outpatient Clinic

1200 South Detroit Avenue
Toledo, OH 43614

2nd Floor Conference Room

Veterans are welcome to stop by for assistance in legal matters such as eviction/foreclosure, child support and family law, bankruptcy, and other civil matters. Law students are welcome to attend these clinics to help under the supervision of a licensed attorney. It is also a good networking opportunity. **If you plan to attend, or if you have questions, please email Laura at laura.dettinger@utoledo.edu**

****Attending the Veterans Legal Clinic counts as a Pro Bono Awareness activity – Volunteer at a Bar Sponsored Pro Bono Clinic. Please remember to self-report your attendance after the clinic.***

The following activities have been approved for a Professional Exploration Activity – Attend a legal conference. Please remember to self-report your attendance.

- **"Mental Health in the Legal Profession" - the ABA Law Student Podcast**
 - The ABA Law Student Podcast recently published an episode talking about mental health in the legal field and how individuals can seek help if they need it. [Click here to listen to the episode.](#)
- **Eviction Moratorium Extension: What Happens When It Expires?**
 - [Click here to listen to the latest episode from NPR's "On Point" podcast talking about the eviction moratorium ending and the housing shortage in the U.S.](#)
- **ABA and National Affinity Bars Equity Webinar**
 - Representatives from the National Affinity Bar Associations met to discuss how they are identifying and addressing inequities brought to focus by the murder of George Floyd, protests around the country, and COVID-19.
 - [Click here to listen to the recording.](#)
- **Crash Course: Public Interest Job Interviewing 101**
 - Nervous about interviewing remotely? Join Equal Justice Works and public interest advisors [Names TBD] for a webinar designed to help

prepare you to interview at this year's Conference and Career Fair. We will provide tips and tricks for standing out and making a lasting impression during your virtual interviews.

- October 5th, 2:00-3:00pm
- Register [here](#)

The Aviation and Space Law Committee is looking to expand its membership and welcomes members from all levels of the legal profession, including law students. Among other benefits, membership in the Committee will allow you to access the latest thought leadership on aviation and space law, participate in our annual conference in Washington D.C., and interact with the top practitioners in the field. If you have an interest in aviation and would like to know more about Committee membership, please contact Steve Wood at swood@chuhak.com.

Further, the Aviation and Space Law Committee is planning a meet-and-greet event in early fall for new law student members or any law student who is considering joining or would like to learn more about the Committee. If interested, please complete the google form: <https://forms.gle/ppKS6jGCvFNQH9Q76> and you will be notified once planning for the event is finalized.

**Attendance at the meet-and-greet will count as a Networking and Skills - Bar Association or Legal Organization Networking Event. Please remember to self report your attendance after the event.*

Conference Registration is Now Open!

The 18th Annual International Human Trafficking & Social Justice Conference will be hosted virtually on September 22-24, 2021.

If you are a University of Toledo student, staff, or faculty, you can register for the conference for free! Please use your Rocket ID# when you complete your registration. Registration closes September 14th. For more information or to register, please click [here](#).

**Attending at least one day of the conference will count as a Professional Exploration - Legal Conference PDP activity for 2Ls and 3Ls. Please remember to self report your attendance after the conference.*

AIR FORCE MUSEUM LUNCHEON & OHIO WOMEN IN DEFENSE AND AEROSPACE LAW PANEL

Join us for an Ohio Women's Bar Association networking event with lunch and an Ohio Women in Defense and Aerospace Law Panel Session on **September 29** at the National Museum of the U.S. Air Force. Wright-Patterson Air Force Base is the largest single site employer in the State of Ohio with an economic impact of \$4.2 billion per year. This networking and learning event will highlight government, civilian, active duty, and private sector attorneys, their legal careers in defense and aerospace, and how their work impacts the mission of Wright-Patterson Air Force Base. The event will be followed by a free and optional guided tour of the Museum.

Panelists confirmed to date include Ms. Suzanne Sumner, Partner at Taft Law; Ms. Alana Kitchen, former Army JAG, current Army JAG reservist, and Deputy Chief, Labor and Employment Law Division (civilian attorney) for the 88th Air Base Wing/JA, WPAFB; Ms. Stephanie Burriss, civilian acquisition attorney for the Headquarters Air Force Materiel Command Law Office, WPAFB and Department of Defense data rights expert; Maj. Kristin Carl, Air Force JAG, International Law/Environmental Law and Litigation Division, currently assigned to WPAFB and moderator, Ms. Sabra L. Tomb, Attorney Advisor, Headquarters Air Force Research Laboratory. For more information or to register, click [here](#).

September 29, 2021

Agenda

11:00 AM - Networking

12:00 PM - Lunch

12:30 PM - Panel Session

1:30 PM - Program Conclusion

2:00 PM - Optional Guided Group Tour of the Museum

All events take place at the [National Museum of the U.S. Air Force](#).

Register [here](#).

**Attending this event will count as Networking and Skills - Additional Approved Program. Please remember to self report your attendance after the event.*

PDP Deadlines:

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- 0-30 Reporting Cycle: Last day of classes of the semester in which you earn your 30th credit hour.
 - 31-60 Reporting Cycle: Last day of classes of the semester in which you earn your 60th credit hour.
 - 61+ Reporting Cycle: Last day of classes before you graduate.
-

Job Fairs

2021 Equal Justice Works Conference and Career Fair October 21-23, 2021 – Virtual

The Equal Justice Works Conference and Career Fair is the largest national public interest legal career fair, bringing together more than 200 public interest employers to conduct interviews for full-time positions and internships.

More than 1,500 law students from over 160 law schools attend the event to participate in workshops and informal “table talk” discussions, receive résumé advice, and network with fellow law students and legal professionals.

Registration

Student registration for the 2021 Conference and Career Fair will open on Wednesday, August 11. The base registration fee for all three days of the event will be \$25.00 (this is a non-refundable fee). Attendees will be required to register for the event before applying for available job opportunities. The event will be hosted on our virtual event platform, Pathable.

Key dates to keep in mind:

Deadline for Applying to Prescheduled Interviews

Students must apply for prescheduled interviews by **Monday, September 13 at 11:59 p.m.** ET. Employers will then have until Thursday, September 23 to submit their interview selections.

Prescheduled Interview Sign-Up

Students will have been notified of their status for prescheduled interviews (unless otherwise contacted) and will be able to sign-up for specific interview times beginning on Friday, September 24. Interview times must be finalized by Monday, October 4 at 11:59 p.m. ET.

Please email careerfair@equaljusticeworks.org with any questions.

Prescheduled Interviews

Students and recent graduates are encouraged to apply and interview with as many organizations as they are interested in during the prescheduled interview application period (mid-August – mid-September). This year, all interviews will be 20 minutes long and will be conducted virtually.

To register, click [here](#).

***Attending a legal conference or legal job fair is approved as a Professional Exploration activity under the PDP for 2Ls and 3Ls. Please remember to self-report your attendance after you attend.*

Legal Programs, Scholarships, and Contests

Presidential Management Fellows Program

The next PMF application cycle is just around the corner, running from September 28 to October 12, 2021 (opening and closing at Noon Eastern Time). **This is a reminder that throughout the month of September, the Presidential Management Fellows (PMF) Program will be hosting a series of informational webinars for prospective applicants about the upcoming PMF Class of 2022 Application.** The informational webinars will provide a general overview of the PMF Program, details about the 2022 application cycle, and, if time permits, allow for any questions. Please note that several of the webinars have a specific focus related to strategic recruitment goals, but all will cover the basics outlined above and are open to all majors. The webinars will **not** be recorded for later publishing or viewing.

Please register using the links below and you will receive a confirmation email prior to the session with details for accessing the Microsoft Teams meeting (including a call-in option for those who cannot access the platform). Space is limited and dates/times are subject to change.

-
1. Tuesday, September 14, 2021 from 3:00-4:00pm (Eastern Time)
 - This session is open to all disciplines, and will have a special focus on Public Health and Finance-related degrees
 - Register in advance here:
<https://pmfinfoession09142021.eventbrite.com>
 2. Thursday, September 16, 2021 from 4:00-5:00pm (Eastern Time)
 - This session is open to all disciplines, and will have a special focus on Diversity, Equity, Inclusion, and Accessibility (DEIA)
 - Register in advance here:
<https://pmfinfoession09162021.eventbrite.com>
 3. Tuesday, September 21, 2021 from 2:00-3:00pm (Eastern Time)
 - This session is open to all disciplines, and will have a special focus on Cybersecurity
 - Register in advance here:
<https://pmfinfoession09212021.eventbrite.com>
 4. Thursday, September 23, 2021 from 3:00-4:00pm (Eastern Time)
 - This session is open to all disciplines
 - Register in advance here:
<https://pmfinfoession09232021.eventbrite.com>

For more information on the PMF Class of 2022 Application, visit:
<https://www.pmf.gov/become-a-pmf/2022-application/>.

***Attendance at any of the sessions will count for Professional Exploration - Attend a legal conference. Please remember to self-report your attendance after the session.*

BUCKFIRE & BUCKFIRE, P.C. LAW SCHOOL DIVERSITY SCHOLARSHIP PROGRAM

The Buckfire Law Scholarship Committee is currently accepting applications for the 2021 Buckfire & Buckfire, P.C. Law School Diversity Scholarship.

The scholarship was created in 2013 as part of the law firm's commitment to helping law students who are in need of financial assistance achieve their academic and professional dreams.

In order to be considered for the scholarship, the student must be a member of an ethnic, racial, or other minority, or demonstrate a commitment to issues of diversity within their community.

The scholarship will award \$2,000 to one student selected by our scholarship selection committee.

Law School Diversity Scholarship Eligibility Requirements

Applicants must meet the following criteria:

- Recipient is a member of an ethnic or racial minority or any individual who demonstrates a defined commitment to issues of diversity within their academic career.
- Recipient is a U.S. citizen currently attending an accredited law school within the United States.
- Academic achievement as reflected by a minimum 3.0 GPA and have completed at least one semester of classes at an accredited law school.

Law School Diversity Scholarship Applications Requirements

In order to apply for the Buckfire & Buckfire, P.C. 2021 Law School Diversity Scholarship Program an applicant must submit the following items on or before Oct. 1, 2021:

- A completed scholarship application form. (Located [here](#))
- A one-page typed essay describing how you have utilized your time promoting ethnic diversity within your community. Alternatively, you may write about how you will use your law degree to promote ethnic diversity in the future.
- A certified, official copy of law school transcript.

2021 BOYK LAW VETERAN SCHOLARSHIP

The Ohio Personal Injury lawyers of [Charles E. Boyk Law Offices, LLC](#) are pleased to announce the 2021 Boyk Law Veteran Scholarship for college students.

The scholarship has been created as part of Boyk Law's continued commitment to the service men and women of the United States Armed Forces and their continuing education. The Boyk Law Veteran Scholarship is \$2,000 and will be awarded to a student who is currently attending an accredited college or university, who has either served in

the Armed Forces or is the child of a US Veteran. The first annual award was awarded in November 2015.

This scholarship is near and dear to our hearts, and we are grateful to be in a position to offer this award for another year. We understand that education looks different for so many as we are still battling the COVID-19 pandemic and classes have shifted to online. We hope that this scholarship can bring a light of hope to those struggling to pay for their education during these times, and encourage students to continue pursuing their educational goals.

Thank you to all of those who serve and continue to serve our country.

Eligibility:

- Applicant has served in the United States Army, Navy, Marines, Air Force, Coast Guard, or Reserves OR is the child or stepchild of someone who has.
- Applicant is a U.S. citizen currently attending an accredited college or university within the United States.
- Applicant must have a minimum 3.0 GPA and have completed at least one semester of classes at an accredited college or university.

Application Requirements:

In order to apply for the 2021 Boyk Law Veteran Scholarship, an applicant must submit the following items:

- An up-to-date resume with current contact information
- 750-1,000 word essay addressing at least two (2) of the following questions:
 - Tell us the story of YOU. What is driving you to go to college and what would you like to do with your degree?
 - How has being a Veteran or the child of a Veteran affected your life?
 - If you could give advice on joining the Armed Forces or advice to other children of Veterans, what would that advice be?
- A certified copy of college or university transcript.
- We would prefer (but do not require) the applicant to be from/currently living in the state of Ohio

The winner of the 2021 Boyk Law Veteran Scholarship will be announced by Veteran's Day, November 11, 2021.

One student will receive one \$2,000 scholarship to be used exclusively toward college or university tuition or school-related expenses. The winner will be notified by phone on November 11, 2021. A check will be made out to the winning student's college or university.

How to Apply:

If you are interested in applying for Boyk Law's \$2,000 scholarship, please email applications to: info@charlesboyk-law.com with subject line: 2021 Boyk Law Veteran Scholarship. The deadline to apply is **November 1, 2021**. Applications received after this date will not be considered.

Visit <https://www.charlesboyk-law.com/2021-boyk-law-veteran-scholarship/> for more information.

Jobs of the Week

Please click on the Job Title to see the posting with more details in TLCN.

Job Title	Employer Name
Law Clerk	Foley & Robinette
Summer Associate - 2022	Braun Kendrick Finkbeiner, I
Law Clerk - Family Law Summer 2022	Cordell & Cordell PC
2022 Spring Externship	US Air Force JAG Corps
Remote Law Clerk	Ward Law Office LLC
Legal Intern/Extern - Spring 2022	U.S. EPA
2022 Summer Legal Intern	Office of the Montana State Defender
Legal Intern	Ohio Consumers' Counsel
Legal Intern/Extern - Summer 2022	U.S. EPA
Diversity Fellow	McAndrews, Held & Malloy,



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