University of Cincinnati College of Law
95 Job Postings Selected

Attorney Adviser
Social Security Administration - Office of Disability Adjudication and Review (Dayton, Ohio)

Position Type: Attorney, Full-time
https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs_____nosub_tab4_SMPL_jobsearch
University of Cincinnati College of Law: Batch Print Jobs

2/94

Position Type: Hearing Attorney, Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:
Serves as an attorney advisor to one or more Administrative Law Judges (ALJs) in a Social Security Administration (SSA) Hearing office (HO). Renders professional legal advice and assistance to the ALJs in prehearing development and preparation of cases for hearing, posthearing development and other posthearing actions. Analyzes, researches and develops cases, formulates comprehensive decisions and, otherwise, acts on requests for hearings held under the Social Security Act, as amended. Legal issues related to the cases assigned pertain to the interpretation and research of the highly complex provisions of titles II, XI, XVI and XVIII of the Social Security Act, as amended; implementing regulations; related Federal and State laws; the Administrative Procedure Act and precedent Social Security Rulings, court decisions, etc. Participates fully and assists the AW in the formulation of the case decision.

- Drafts decisions in extremely sensitive and/or legally complex cases involving significant policy issues and questions regarding the interpretation of Federal Circuit Court opinions or the application of Acquiescence Rulings in particular cases. Analyzes cases and prepares decisions involving State law and conflicts of law.

- Performs legal research into unusual issues typically related to matters of State law (intestate succession, family law, workers' compensation, etc.) for SSA cases or Federal law on matters relating to other, closely related Federal programs.

- Analyzes and researches pertinent issues involving all aspects of Social Security adjudication. Researches many complex provisions of titles II, XI, XVI and XVIII of the Social Security Act, as amended; implementing regulations; related Federal and State laws; the Administrative Procedure Act, precedent Social Security Rulings; court decisions; etc.

- Thoroughly reviews class action cases and cases remanded by the Courts and Appeals Council, which involve difficult legal and factual issues. Undertakes appropriate developmental action to meet all the requirements of the remand. Analyzes, explores and researches all pertinent legal issues, and prepares a comprehensive analysis of the relevant issues. Formulates legally sound and technically correct decisions. Prepares and/or reviews decisions on remand to ensure that the court's instructions on remand have been followed and are documented fully in the record and the decision itself.

- Drafts interrogatories to medical and vocational experts; advises the ALJ on matters involving subpoenas and the constitutional rights of claimants and other parties to the hearing; secures depositions.

- Recommends action to the ALJ with respect to reopening and revision of a prior decision or determination.

- Reviews and evaluates highly complex disability cases which require reevaluation to comply with recent U.S. Supreme Court Rulings; e.g., Supplemental Security Income childhood disability cases (Sullivan vs. Zebley, 110 S. Ct. 885 (1990)), etc.

- Reviews and evaluates title XI and title XVIII Medicare Part A and unusually complex Medicare Part B cases. Determines whether an in person hearing is required or the case may be resolved on the record and in cases involving multiple beneficiaries I whether the due process requirements for multiple beneficiary cases have been met. Many Medicare Part B cases involve multiple parties having competing or potentially competing interests; some involve multiple appellants. Some Part B cases involve amounts in controversy in the hundreds of thousands of dollars. Often, these cases are extremely sensitive in terms of their impact on local communities. Cooperates with any fraud investigations being conducted by the office of the Inspector General. Advises the ALJ and HO staff whether the appellant(s) have standing to appeal, who must be notified as a party to the proceedings and what records may be disclosed to certain parties. Under the direction of the ALJ, conducts prehearing legal activities to define issues.

- Reviews and evaluates complex Medicare Provider cases, which are adversarial cases involving legal representatives of the Health Care Financing Administration (HCFA) and the affected provider. Conducts prehearing legal activities to define and/or resolve issues (including jurisdictional and/or due process issues), obtain stipulations as to facts and issues not in dispute, or in which the dispute has been resolved, indicate witnesses to be presented at the hearing and their qualifications and determine the nature of any evidence to be submitted. Advises the ALJ and HO staff on legal, procedural and substantive issues throughout the course of the proceedings.

- Reviews and evaluates complex Representative Sanction cases, which are adversarial cases involving legal representatives of HHS and the charged party. Conducts prehearing legal activities to define and/or resolve issues, obtain stipulations as to facts and issues not in dispute, or in which the dispute has been resolved, indicate witnesses to be presented at the hearing and their qualifications and determine the nature of any evidence to be submitted. Advises the ALJ and HO staff on legal, procedural and substantive issues throughout the course of the proceedings.

- Thoroughly analyzes cases, identifies issues to be considered at the hearing which, because of applicable case law, are important for the defensibility of the ALJ's decision in the instant cases. The incumbent researches all pertinent legal issues and conducts appropriate prehearing development of facts to ensure that information is sufficiently documented.

- Serves as a program/legal expert with full responsibility for formulating legally defensible decisions which address all medical and legal aspects of even the most difficult cases and as supported by the evidence. Ensures that the decisions are consistent with the Social Security Act and with the Secretary's adjudication policies as reflected in Social Security Regulations and Rulings. Provides the rationale for the ALJ's findings on the relevant issues and on the ultimate decision in the case. The rationale includes appropriate reference to the applicable statutes, regulations and Social Security Rulings and a discussion assigned to the various pieces of evidence in resolving conflicts in the overall body of evidence; e.g., conflicts between treating and nontreating medical sources, including a statement as to which evidence is more persuasive and the supporting analysis. The rationale includes a resolution of all the claimant's subjective allegations, especially those regarding symptoms and an assessment of the evidence. Ensures that the rationale includes any specific language required by court orders, class action settlements or SSA policy embodied in Acquiescence Rulings, as well as an explanation of how the case law was applied. Is responsible for ensuring the decisions properly address those issues identified by the Circuit Courts as significant. Identifies the pivotal issues in a case and ensures that the decisional rationale includes sufficient discussion to demonstrate that he or she has properly considered the issues according to circuit law.

- Provides legal advice to the claimant and/or her representative concerning applicable laws, procedures and requirements relative to matters such as reopening of a case and the submission of additional evidence,

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
issuance of subpoenas and rights of claimant to cross examine witnesses.

- Analyzes the file for the completeness and legal sufficiency of the documentary evidence and determines whether negotiations would be appropriate to perfect the case record before hearing to permit a prompt disposition of the claim. May schedule and conduct prehearing negotiations with claimant representatives to ascertain the existence of and submission dates of material evidence in possession of the claimant and/or his/her representative; to obtain concurrences from claimant’s representatives; frame the issues and propose conditional agreements for the ALJ’s approval on matters not in dispute, or for which the dispute has been resolved. Based on prehearing case analyses and/or prehearing negotiations with claimant representatives, recommends cases to the ALJ that may be decided without an oral hearing. Prepares advisory memorandums outlining recommendations and/or any conditional agreements reached with claimant representatives following prehearing activities. When the incumbent judges it necessary for the prompt resolution of the claim, he or she may also prepare a proposed prehearing order(s), with appropriate points of authority and/or citations to the law and regulations, for the ALJ’s review and approval. May also prepare on the record decisions in those cases in which the incumbent had conducted prehearing activities.

- Prepares replies to correspondence from claimants, claimant representatives, Members of Congress and other officials, as required.

- As needed, acts for the Supervisory Staff Attorney.

Desired Class Level: Graduate
Posting Date: January 24, 2017
Expiration Date: February 1, 2017

Contact: Latoya Cherry
Hearing Office Director
10 N Ludlow Street Suite 300, Dayton Ohio 45402

Resume Receipt: Other (see below)

How To Apply: Latoya Cherry
10 N Ludlow Street,
Suite 300
Dayton, OH 45402
latoya.cherry@ssa.gov
8884504590

Please send a mail or a fax to the specified address.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 8006

Staff Attorney, School to Prison Pipeline Program
Legal Services of Eastern Missouri, Inc. (St. Louis)

Position Type: Full-time

Description: Legal Services of Eastern Missouri, Inc. (LSEM) is a nonprofit law firm providing free, quality civil legal services to persons living with low income/low opportunity in twenty-one eastern Missouri counties. LSEM is seeking a Staff Attorney for a new project focusing on combating the systemic issues that create racial and ethnic disparities in school discipline and fuel the school-to-prison pipeline. This special project, which is funded through a grant from the Missouri Foundation for Health, will focus on promoting racial justice in school discipline and combating the systemic issues that underlie the school-to-prison pipeline using a race equity focus to protect children’s civil rights, primarily through impact litigation and through the use of other systemic advocacy tools such as filing complaints with the Office of Civil Rights.
through the use of other systemic advocacy tools such as filing complaints with the Office of Civil Rights and bringing public awareness to the school-to-prison pipeline. Responsibilities include: legal case management, legal research and writing, drafting of administrative and court documents, representation in administrative hearings, litigation in state and federal court, and drafting of policy papers on school-to-prison pipeline issues. Additionally, the Staff Attorney has responsibility for community outreach activities, development of community education/training programs, and participation in collaborative efforts with agency partners. The Staff Attorney will work closely with other LSEM attorneys to jointly identify and address significant systemic issues to combat the school-to-prison pipeline.

The position is funded by a three-year grant which began in December 2016, and continuation of the position past that period is dependent on future funding.

APPLICATION PROCESS

Please send a cover letter, resume and a list of three references to John Early, Human Resources Director, at jgearly@lsem.org.

Submission Deadline: January 22, 2017

Equal access to LSEM’s office is available. Those applicants requiring accommodation to the interview/application process should contact the Human Resources Director at the e-mail address listed above. LSEM is an equal opportunity employer.

REQUIREMENTS

The ideal candidate will have 5-10 years of civil rights litigation experience in Missouri and federal courts; racial justice advocacy experience; excellent writing ability, research and oral advocacy; ability to collaborate well and computer proficiency. Must be licensed in Missouri.

Desired Class Level: Graduate
Posting Date: January 4, 2017
Expiration Date: February 2, 2017
Contact: John G. Early
4232 Forest Park Ave. St. Louis, Missouri 63108 United States
Resume Receipt: E-mail, Accumulate Online
Default email for resumes: jgearly@lsem.org
Additional Documents: Cover Letter
ID: 7869

Assistant Attorney General
Office of the New York State Attorney General

Position Type: Attorney, Government
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: The Labor Bureau of the New York State Office of the Attorney General (OAG) is seeking an attorney to serve as an Assistant Attorney General (AAG) in the New York City office. The Labor Bureau has been nationally recognized for aggressively enforcing labor standards in low-wage industries. Specifically, the Labor Bureau brings civil and criminal prosecutions for violations of minimum wage, overtime, prevailing wage, and other critical labor laws. Recent matters include enforcement of core workplace rights of taxicab drivers, construction, fast food, restaurant, home health
Assistant Public Advocate - Staff Attorney
Kentucky Department of Public Advocacy (Statewide)

Position Type: Attorney
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: The Kentucky Department of Public Advocacy is looking for a staff attorney. This position will be paced in Newport, KY.

Desired Class Level: Graduate
Posting Date: January 20, 2017
Expiration Date: February 3, 2017
Contact: Eva Hager
5 Mill Creek Park Frankfort, Kentucky 40601 United States
Resume Receipt: Other (see below)
How To Apply: For more information on how to apply, please contact Eva Hager.

ID: 7998
Attorney
Clinton County Public Defender (Wilmington, Ohio)

**Position Type:** Attorney, Full-time

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Clinton County Office of the Public Defender is in immediate need for a licensed attorney. This job will be full time.

**Desired Class Level:** Graduate

**Posting Date:** January 3, 2017

**Expiration Date:** February 3, 2017

**Contact:** Mr. Rob Baker
Director
111 South Nelson Avenue Suite 4, Wilmington Ohio 45177

**Resume Receipt:** Other (see below)

**How To Apply:** Interested candidates can send a resume to Rob Baker at rook04@hotmail.com. The firm will set up interviews on a rolling basis.

**Requested Document Notes:** Interested candidates can send a resume to Rob Baker at rook04@hotmail.com. The firm will set up interviews on a rolling basis.

**ID:** 7879
Attorney
USAO Northern District of Georgia (Atlanta, GA)

Position Type: Attorney

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description: The Northern District of Georgia is currently seeking highly qualified applicants for a permanent Assistant United States Attorney (AUSA) position in our Criminal Division. All initial attorney appointments to the Department of Justice are made on a 14-month (temporary) basis pending favorable adjudication of a background investigation. The selected AUSA will be assigned to the Criminal Division where the attorney will lead the Suspicious Activity Report (SAR) review team. The SAR review team is a multidisciplinary group of federal prosecutors and agents. On an ongoing basis, the team reviews Bank Secrecy Act reports filed by financial institutions alerting law enforcement to possible violations of federal law, including fraud, drug trafficking development and management of criminal and financial investigations that result from the Bank Secrecy Act report reviews conducted. This important work may lead to criminal prosecutions in meritorious cases as well as civil or criminal seizures of financial assets and related forfeiture actions. The SAR attorney may also litigate other asset forfeiture matters as assigned.

For more information about this job, please follow: https://www.justice.gov/legal-careers/job/assistant-united-states-attorney-493

Desired Class Level: Graduate

Posting Date: January 3, 2017

Expiration Date: February 3, 2017

Resume Receipt: Other (see below)

How To Apply: If you are interested in relocating to the Atlanta area, please email a resume and a cover letter (pdf.

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosh_tab4_SMPL_jobsearch
file preferred) to USAGAN.Resumes@usdoj.gov

Or resumes, may be mailed to:
Denise Jones
Human Resources Specialist
United States Attorney's Office
Northern District of Georgia
75 Ted Turner Drive, SW
Suite 600
Atlanta, GA 30303

Resumes should include complete dates (beginning month and year and ending month and year) for all periods of employment. Please submit only one application.

Additional Documents: Cover Letter
Requested Document Notes: If you are interested in relocating to the Atlanta area, please email a resume and a cover letter (pdf. file preferred) to USAGAN.Resumes@usdoj.gov

Or resumes, may be mailed to:
Denise Jones
Human Resources Specialist
United States Attorney's Office
Northern District of Georgia
75 Ted Turner Drive, SW
Suite 600
Atlanta, GA 30303

Resumes should include complete dates (beginning month and year and ending month and year) for all periods of employment. Please submit only one application.

ID: 7890

Commercial Real Estate Attorney
Graydon Head & Ritchey LLP (Cincinnati, OH)

Position Type: Attorney, Private Practice
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Graydon Head & Ritchey, LLP, 80+ attorney firm located in downtown Cincinnati, seeks a highly motivated, experienced commercial real estate attorney for our busy commercial real estate practice group. The candidate’s experience must be in commercial real estate transactions. Candidates should be licensed in Ohio, or willing to obtain admission to the Ohio Bar. Candidates should have high intellectual capacity, excellent analytical and writing skills, and works with a sense of urgency. The successful candidate is dedicated to pursuing commercial real estate practice as a career, and exhibits a "client service" approach to the practice of law. We offer competitive compensation and an attractive benefits package.

Desired Class Level: Graduate
Posting Date: January 3, 2017
Expiration Date: February 3, 2017
Contact: Ms. Barbara Hopewell
Director of Human Resources
1900 Fifth Third Center 511 Walnut Street Cincinnati, Ohio 45202 United States
http://www.Graydon.com
Resume Receipt: Other (see below)
How To Apply: Please reply in confidence with your cover letter, resume and law school transcript to:
Barbara Hopewell
Chief Professional Development Officer and Director of Human Resources
312 Walnut Street
Suite 1800
Cincinnati, OH 45202
(Phone) 513.629.2858
Deputy Bureau Chief – New York City
Office of the New York State Attorney General

Position Type: Attorney, Government

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The New York State Office of the Attorney General is seeking an experienced lawyer to serve as Deputy Bureau Chief in its Labor Bureau in New York City. The Bureau brings civil and criminal prosecutions for violations of minimum wage, overtime, prevailing wage, and other labor laws. The Bureau has been nationally recognized for enforcing labor standards in low-wage industries such as the fast food, car wash, and construction industries. The Bureau has undertaken initiatives to address emerging issues in the labor field, such as payment of wages by payroll card, on-call scheduling and unenforceable non-compete agreements. The Bureau also represents (a) the New York State Department of Labor in Article 78 and other proceedings, typically in cases where employers challenge the Department’s enforcement actions and (b) the Department of Labor and the New York State Workers’ Compensation Board primarily in appeals to the Appellate Division of determinations by the State concerning unemployment insurance and workers’ compensation benefits. The Bureau has approximately twenty (20) attorneys.

The Deputy Bureau Chief responsibilities include overseeing and advancing the Bureau’s civil enforcement efforts, overseeing the Bureau’s representational work for the Department of Labor and Workers’ Compensation Board, reviewing briefs, managing lawyers and support staff, working closely with the Bureau Chief to develop and execute enforcement vision and strategy using litigation, policy, and educational tools, and supervising and engaging in strategic outreach.

Desired Class Level: Graduate

Posting Date: January 3, 2017

Expiration Date: February 3, 2017

Resume Receipt: Other (see below)

How To Apply: For more information or to apply, please see the attached document. Please be ready to provide the following:
• Cover Letter (Please address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
• Resume
• List of three (3) references with contact information and email addresses; and
Social Justice Fellow- Volunteer Assistant Attorney General
Office of the New York State Attorney General

Position Type: Fellowship
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The Office of the New York State Attorney General's Division of Social Justice is offering a one (1) year law graduate fellowship with placement in the Manhattan and Albany offices (see the bureau descriptions for details). The Social Justice Fellowship is uncompensated. Post-graduate law students with law school funding, public interest fellowships, as well as those candidates who may not have outside funding, are encouraged to apply.

Social Justice Fellows will be placed in one of the Division’s six (6) bureaus designated as a Volunteer Assistant Attorney General. Fellow(s) will have the opportunity to work with experienced attorneys to gain hands-on legal experience assisting with all aspects of the Bureau’s work including investigations, litigation, public education and community outreach. Applicants should indicate their bureau and location preferences in their cover letters. Location preferences will be honored; however, bureau assignment may ultimately be based upon the needs of the Division.

For a list of the open locations or more information, please see the attached document.

If you have questions about a position with the OAG, the application process or need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

Desired Class Level: Graduate
Posting Date: January 3, 2017
Expiration Date: February 3, 2017
Resume Receipt: Other (see below)

How To Apply: Please see the attached document to apply.

Applicants must be prepared to submit a complete application consisting of the following:
• Cover Letter (Include your preferred bureau placement and location; see the bureau descriptions for details.)
• Resume
• Writing Sample
• List of three (3) references with contact information and email addresses
• Law school transcript if less than five (5) years post-graduate (unofficial is acceptable)
**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

**Requested Document Notes:** Please see the attached document to apply.

Applicants must be prepared to submit a complete application consisting of the following:
- Cover Letter (Include your preferred bureau placement and location; see the bureau descriptions for details.)
- Resume
- Writing Sample
- List of three (3) references with contact information and email addresses
- Law school transcript if less than five (5) years post-graduate (unofficial is acceptable)

**ID:** 7877

---

**Management Consultant Position**
Clemans Nelson & Associates, Inc. (Loveland, OH)

**Position Type:** Full-time, Part-time, Private Practice

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Clemans Nelson & Associates is in need of a management consultant.

Job Responsibilities:
Under general direction, this management consultant will perform and provide professional labor relations and human resource consulting services to public and private sector employers; market and sell company services to potential and existing clients; attend and may assist in conducting meetings and seminars; researches and develops new products and services; represents company at seminars, meetings, and conferences; performs other duties as required.

Please see the attached document for more information.

**Desired Class Level:** 3L, Graduate

**Posting Date:** January 5, 2017

**Expiration Date:** February 5, 2017

**Contact:**
Mr. Brett A. Geary
Regional Manager
420 W. Loveland Avenue Suite 101, Loveland Ohio 45140

**Resume Receipt:** Other (see below)

**How To Apply:** Please email your resume, cover letter, law school and undergraduate transcripts, and writing sample to:

Brett A. Geary
Regional Manager
bgeary@clemansnelson.com

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

**Requested Document Notes:** Please email your resume, cover letter, law school and undergraduate transcripts, and writing sample to:

Brett A. Geary
Regional Manager
bgeary@clemansnelson.com

**ID:** 7923
**Attorney**  
Wood County Public Defender's Office (Bowling Green, OH)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Attorney, Government</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geographic Preference:</td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td>Description:</td>
<td>Wood County Public Defender Office has an opening for a full-time misdemeanor attorney in our Perrysburg Office. Qualifications include Juris Doctorate, supplemented by experience, education or training in criminal law. Must be licensed to practice law in Ohio.</td>
</tr>
<tr>
<td>Desired Class Level:</td>
<td>Graduate</td>
</tr>
<tr>
<td>Posting Date:</td>
<td>January 6, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 6, 2017</td>
</tr>
</tbody>
</table>
| Contact: | Paula E. Hudak  
Office Administrator |
| Resume Receipt: | Other (see below) |
| How To Apply: | Send cover letter and resume to 123 N. Summit St., Bowling Green, OH 43402, fax (419) 353-9865 or e-mail to phudak@co.wood.oh.us |
| Additional Documents: | Cover Letter |
| Requested Document Notes: | Send cover letter and resume to 123 N. Summit St., Bowling Green, OH 43402, fax (419) 353-9865 or e-mail to phudak@co.wood.oh.us |

**ID:** 7936
# Commercial Contracts Manager/Remote From Any US Location

Booz Allen Hamilton (McLean, VA)

**Position Type:** Attorney, Full-time  
**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** Booz Allen Hamilton has been at the forefront of strategy and technology for more than 100 years. Today, the firm provides management and technology consulting and engineering services to leading Fortune 500 corporations, governments, and not-for-profits across the globe. Booz Allen partners with public and private sector clients to solve their most difficult challenges through a combination of consulting, analytics, mission operations, technology, systems delivery, cybersecurity, engineering and innovation expertise.

Commercial Contracts Manager/Remote From Any US Location

**Key Role:**

Provide contract consulting, negotiation, and structuring services to Booz Allens commercial solutions business that are consistent and relative to firm policies, practices, and service offerings with the objective of concluding business agreements with clients and other external parties to help the business and firm achieve revenue and profit goals while at the same time mitigating commercial risks. Develop and coordinate contracting solutions that match the unique needs of Booz Allens clients to the diverse offerings of proposed solutions while working in a fast moving, Start-up business environment. Provide full contract life cycle support, including strategy and planning, such as market sensing and guidance concerning contract vehicles, pricing structures, and sourcing approaches, contract proposal and award support, such as RFP review and analysis, drafting contract terms and assumptions, negotiation support, and risk evaluation and mitigation.


**Desired Class Level:** Graduate

**Posting Date:** January 6, 2017  
**Expiration Date:** February 6, 2017  
**Resume Receipt:** Other (see below)


**ID:** 7938
**Law Clerks (Part Time and Full Time)**
Lerner Sampson & Rothfuss (Cincinnati, OH)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Full-time, Law Clerk, Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Lerner, Sampson &amp; Rothfuss is seeking part-time (between 20 and 25 hours per week) and full-time (40 hours per week) Law Clerks for its foreclosure, bankruptcy and creditors’ rights practice. Position requires applicants with a strong work ethic, excellent communication skills, superior academic credentials, and a commitment to excellence and professionalism.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>1L, 2L, 3L, Graduate</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 6, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 6, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Ms. Carly Lambert  
HR Generalist  
120 East Fourth Street 8th Floor  
Cincinnati, Ohio 45202 United States |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Please submit resume, writing sample, and law school transcript to employment@lsrlaw.com. |
| **Additional Documents:** | Unofficial Transcript, Writing Sample |
| **Requested Document Notes:** | Please submit resume, writing sample, and law school transcript to employment@lsrlaw.com. |
| **ID:** | 7933 |
Managing Attorney  
Office of the New York State Attorney General

**Position Type:** Attorney, Government  
**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** The Chief Operating Officer (COO) of the New York State Office of the Attorney General (OAG) is seeking a lawyer and experienced manager to lead the Division of Administration's delivery of legal support services to the OAG. The Managing Attorney will direct the team responsible for intake, filing, calendaring, monitoring and reporting of all court related matters in addition to other responsibilities. These services are provided to all of the OAG offices located throughout the state, which includes the executive offices in Albany and New York City and thirteen (13) regional offices. The Managing Attorney reports to the COO. The position is based in New York City; some travel will be required.

In addition, the Managing Attorney will have the rare opportunity to assist the COO with business transformation efforts that include improving and standardizing litigation and case management support services offered by the Division of Administration. The Director will provide support and advice to drive process improvements in accordance with best practices.

**Desired Class Level:** Graduate  
**Posting Date:** January 9, 2017

**Expiration Date:** February 9, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** To apply, please follow: http://lgr.ag.ny.gov/apex/f?p=136:10:1703160144919601::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1630,7,Y

Applicants must be prepared to submit a complete application consisting of the following:
- Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
- Resume
- Writing Sample
- List of three (3) references with contact information and email addresses

**Additional Documents:** Cover Letter, Writing Sample, Other Documents

**Requested Document Notes:** To apply, please follow: http://lgr.ag.ny.gov/apex/f?p=136:10:1703160144919601::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1630,7,Y

Applicants must be prepared to submit a complete application consisting of the following:
- Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
- Resume
- Writing Sample
- List of three (3) references with contact information and email addresses

**ID:** 7943
<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Attorney, Full-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice Area(s):</td>
<td>Insurance, Real Property</td>
</tr>
<tr>
<td>Geographic Preference:</td>
<td>Upper Midwest (KS, NE, ND, SD)</td>
</tr>
<tr>
<td>Description:</td>
<td>Fortune 500 Company seeking candidates for entry level In-House Counsel positions in Omaha, Nebraska and Jacksonville, Florida. Issues involve real property, title, and litigation. Preferred candidates will have a litigation background and/or real property experience, as well as strong organizational skills.</td>
</tr>
<tr>
<td>Desired Class Level:</td>
<td>3L, Graduate</td>
</tr>
<tr>
<td>Posting Date:</td>
<td>January 10, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 10, 2017</td>
</tr>
</tbody>
</table>
| Contact: | Rennae L Ross  
2533 North 117th Avenue Omaha, Nebraska 68164 United States |
| Resume Receipt: | E-mail |
| Default email for resumes.: | Rennae.Ross@fnf.com |
| How To Apply: | Please send resume and salary history to rennae.ross@fnf.com. |
| Additional Documents: | Cover Letter |
| Requested Document Notes: | Cover Letters should be addressed to: |
| | Ms. Rennae Ross  
Administrative Assistant  
Fidelity National Title Group  
2533 North 117th Avenue  
Omaha, Nebraska 68164 |
| ID: | 7379 |
### Real Estate Staff Attorney
Frost Brown & Todd (Louisville, KY)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Attorney, Private Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>The Louisville office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks a staff attorney to support our CMBS Lending and Servicing Practice Group. Experience in commercial real estate finance is a plus, but is not required. Applicants must have a strong academic record, excellent research and writing skills.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>Graduate</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 3, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>December 31, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Ms. Sonya Abbott Yadon  
Attorney Recruiting and Development Manager  
400 West Market Street 32nd Floor Louisville, Kentucky 40202-3363 |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Please use the "self-apply" feature at http://www.frostbrowntodd.com/careers-openings-attorneys.html to submit your application. |
| **Requested Document Notes:** | Please use the "self-apply" feature at http://www.frostbrowntodd.com/careers-openings-attorneys.html to submit your application. |
| **ID:** | 7905 |
**Litigation Associate**  
Frost Brown & Todd (Louisville, KY)

**Position Type:** Attorney, Private Practice  
**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** The Louisville office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an associate with 3-5 years of litigation experience to support our Business Litigation Practice Group. Applicants must have a strong academic record, experience in civil litigation, and excellent research and writing skills.

**Desired Class Level:** Graduate  
**Posting Date:** January 3, 2017  
**Expiration Date:** December 31, 2017  
**Contact:** Ms. Sonya Abbott Yadon  
Attorney Recruiting and Development Manager  
400 West Market Street 32nd Floor Louisville, Kentucky 40202-3363

**Resume Receipt:** Other (see below)  
**How To Apply:** Please use the "self-apply" feature at [http://www.frostbrowntodd.com/careers-openings-attorneys.html](http://www.frostbrowntodd.com/careers-openings-attorneys.html) to submit your application.


**ID:** 7904
Corporate Associate
Frost Brown & Todd (Louisville, KY)

**Position Type:** Attorney, Private Practice

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** The Louisville, Kentucky office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an associate with 3-4 years of experience in equity financing and mergers & acquisitions. Applicants must have a strong academic record and excellent written and oral communication skills.

**Desired Class Level:** Graduate

**Posting Date:** January 3, 2017

**Expiration Date:** December 31, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Please use the "self-apply" feature at http://www.frostbrowntodd.com/careers-openings-attorneys.html to submit your application.

**Requested Document Notes:** Please use the "self-apply" feature at http://www.frostbrowntodd.com/careers-openings-attorneys.html to submit your application.

**ID:** 7903
**Attorney Advisor, Associate Chief Counsel**  
United States Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives (Washington, DC)  

**Position Type:** Attorney  
**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)  

**Description:**  
Serves as the Associate Chief Counsel (Management) and supervisor for attorneys assigned to the Management Division. Is the senior expert legal advisor and is involved in the most difficult and complex legal issues relating to employment law, employee relations, acquisitions and contract law, appropriations law, and ethics and conflicts of interest laws. Provides legal advice to supervisors, managers and executives throughout the agency in all of these areas. In addition, this attorney also is responsible for oversight of counseling provided for all Bureau offices with regard to complex legal issues under the Civil Service Reform Act of 1978, WPEA, the Civil Rights Act of 1964, as amended, as well as various other EEO statutes applicable to the Federal Government. This position also is required to provide legal advice to management officials in Headquarters and the Field Division, including the Special Agent in Charge in all the field divisions. This attorney is often required to discuss pending cases with ATF’s Director and Deputy Director.

The incumbent and staff provide legal support to ATF’s Professional Review Board, Bureau Deciding Official, and to the Office of Professional Responsibility and Security Operations.

Additionally, the attorney is required to perform a full range of supervisory duties including establishing overall office policies, practices, work priorities, and goals directly assigning work to staff and evaluating their performance; coordinating and facilitating the work of the office with higher management levels; making selections for subordinates (subject to internal approval requirements); resolving disciplinary problems and other conflicts raised within the office; monitoring employee training programs, to ensure personnel are trained in their areas of responsibility; evaluating subordinates; and approving performance standards.

**Qualifications:**
To qualify at the GS-15 level, applicants must have at least six years of specialized experience as a practicing attorney (equivalent to the next lower grade level in the Federal service for which the candidates is applying).

Specialized Experience is defined as experience which is in or directly related to the line of work of this position and which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform the duties of this position.

https://www.justice.gov/legal-careers/job/attorney-advisor-associate-chief-counsel

**Desired Class Level:** Graduate  
**Posting Date:** December 13, 2016  
**Expiration Date:** December 19, 2017  
**Resume Receipt:** Other (see below)

**How To Apply:** Application Process:
This job is filled through a 3-step on-line application process.

STEP ONE - (Online Resume- USAJOBS)

You must create a user account and at least one Federal resume at USAJOBS. Information you provide in USAJOBS is general information completed by all applicants. The information you provide and your Federal resume will become part of your application and will automatically be transferred to CareerConnector when you apply online. If you have an existing USAJOBS account, simply login and select the resume you wish to include with your application package for this announcement.

STEP TWO - (Vacancy Specific Questions CareerConnector)

In CareerConnector, you will answer vacancy specific questions necessary to evaluate your qualifications for the job to which you are applying. When completed, the information you provided at USAJOBS and the answers to the CareerConnector questions will become your application package.

STEP THREE - (Supporting Documentation)

You may upload supporting documentation in one of two ways:

1) Once you finish answering the questions in the job announcement, you will be prompted to upload your document(s) to your application package. You will be given the choice to either upload the document as part of the application process, or you can select a document that you’ve already loaded on USAJOBS, or simply fax supporting documentation, which will provide you the necessary cover sheets for each of your documents so that they will be correctly submitted to the appropriate vacancy announcement. The fax number will be available on the cover sheet.

2) You can upload a document to an existing application by logging into your USAJOBS account profile. Click on "My Applications" and search for the vacancy. Once you have located the vacancy, click on the vacancy and select "Apply Online". Move through your existing application to the Documents page and select "Upload" in order to add a document to your application. Be certain to review your complete application for confirmation that the document uploaded and click on "Finished" to be returned to USAJOBS.

Your complete online application and any required supplemental documentation (e.g. transcripts, DD-214) must be received by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement. It is also your
If applying on-line poses a hardship to any applicant, please contact us at the telephone number listed on this announcement. Applicants MUST CONTACT US PRIOR TO THE CLOSING DATE to speak to someone who can provide assistance for on-line submission. Requests for extensions will not be granted. Paper applications submitted without prior approval from the agency point of contact may be handled as incomplete.
Assistant United States Attorney (Criminal)
USAO Western District of New York (Buffalo, NY)

Position Type: Attorney, Government
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:
About the Office:
The United States Attorney's Office for the Western District of New York which encompasses 17 counties: Erie, Genesee, Niagara, Orleans, Wyoming, Chautauqua, Cattaraugus, Allegany, Livingston, Monroe, Ontario, Seneca, Wayne, Yates, Steuben, Schuyler and Chemung. With Offices in Buffalo and Rochester, the United States Attorney is the principal Federal Law Enforcement Officer in the District and prosecutes all violations of the Federal Criminal Law. The Office also represents every Federal agency in civil cases and matters.

For specific information pertaining to this District, please visit: https://www.justice.gov/usao-wdny

Job Description:
The District prosecutes the full range of federal criminal cases. Assistant United States Attorneys in the Criminal Division are responsible for the investigation and prosecution of cases including drugs, human trafficking, organized crime, terrorism, white collar, immigration, child exploitation, mortgage fraud and general crime. The successful applicant will be responsible for all phases of criminal prosecution to enforce federal laws, including providing guidance to law enforcement officers, initiating criminal charges, conducting grand jury proceedings and felony trials, and handling appeals.

Employment with the U.S. Attorney's Office offers a unique and challenging experience for the highly motivated attorney. Working in the Criminal Division, you will be part of a dedicated team helping to enforce Federal criminal laws that protect life, liberty and property.

The District is currently seeking two (2) attorneys to serve as an Assistant United States Attorneys in the Criminal Division.

Based on staffing needs, additional appointments may be made from this announcement.

Qualifications:
The District seeks attorneys who have outstanding legal ability, high moral character, mature judgment, and demonstrated excellence in criminal trials. Applicants must possess a J.D. degree, be an active member of the bar (any U.S. jurisdiction), and have at least two (2) years post-J.D. legal or other relevant experience.

Preferred qualifications:
The ideal candidate will have (1) legal practice experience related to criminal prosecution; (2) quick analytical ability and the facility to accurately and precisely articulate the critical issues involved with a case; (3) superior oral and writing skills, as well as strong research and interpersonal skills; (4) ability to work in a supportive and professional manner with the court, other attorneys, support staff and client agencies; (5) capacity to function with minimal guidance in a highly demanding environment; and (6) excellent computer literacy skills to include experience with automated research, electronic court filing, electronic e-mail and word processing systems.

Desired Class Level: Graduate
Posting Date: December 14, 2016
Expiration Date: May 31, 2017
Resume Receipt: Other (see below)

How To Apply:
Application Process:
Applications may be submitted online through the following:
https://www.usajobs.gov/GetJob/ViewDetails/457953200

The deadline to apply is Wednesday, May 31, 2017 at 11:59p.m. If unable to apply online, the announcement provides instructions on faxing your documents in the "How to Apply" tab.

Application Deadline:
Wednesday, May 31, 2017

ID: 7842
Position Type: Attorney, Government
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: Employment with the U.S. Attorney’s Office offers a unique and challenging experience for the highly motivated attorney. The Civil Division defends the interests of the United States in civil litigation, pursues affirmative civil enforcement in a variety of fraud matters, and collects debts owed to the United States.

Assistant United States Attorneys in the Civil Division are responsible for representing the Federal Government and its agencies and employees in civil litigation. They commence civil cases on behalf of the United States in such areas as asset forfeiture, civil rights, health care and government programs fraud, financial litigation, and bankruptcy. AUSAs defend civil actions brought against the Federal Government in such areas as tort, employment discrimination, immigration, and Bivens actions. They are active at both the trial and appellate levels, taking depositions, preparing and answering interrogatories, negotiating for settlement, engaging in motion practice, trying cases, and writing and arguing appeals.

The District is currently seeking one (1) attorney to serve as an Assistant United States Attorney in the Civil Division.

Based on staffing needs, additional appointments may be made from this announcement.

Qualifications:
The District seeks attorneys who have outstanding legal ability, high moral character, mature judgment, and demonstrated excellence in civil trials. Applicants must possess a J.D. degree, be an active member of the bar (any U.S. jurisdiction), and have at least two (2) years post-J.D. legal or other relevant experience.

Preferred qualifications: The ideal candidate will have (1) legal practice experience related to civil litigation; (2) quick analytical ability and the facility to accurately and precisely articulate the critical issues involved with a case; (3) superior oral and writing skills, as well as strong research and interpersonal skills; (4) ability to work in a supportive and professional manner with the court, other attorneys, support staff and client agencies; (5) capacity to function with minimal guidance in a highly demanding environment; and (6) excellent computer literacy skills to include experience with automated research, electronic court filing, electronic e-mail and word processing systems.

Desired Class Level: Graduate
Posting Date: December 14, 2016
Expiration Date: May 31, 2017
Contact: Troy Koerner
138 DELAWARE AVENUE Buffalo, New York 14202
Resume Receipt: Other (see below)
How To Apply: Application Process:
Applications may be submitted online through the following:
https://www.usajobs.gov/GetJob/ViewDetails/457952200

The deadline to apply is Wednesday, May 31, 2017 at 11:59p.m. If unable to apply online, the announcement provides instructions on faxing your documents in the "How to Apply" tab.

Application Deadline: Wednesday, May 31, 2017
ID: 7843

LexisNexis Legal Solutions Consultant
Lexis/Nexis (Miamisburg, Ohio)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Nationwide
Description: The Telephonic Solutions Consultant is responsible for driving revenue, POS, use and preference within assigned accounts and/or territory. The Telephonic Solutions Consultant achieves this by understanding customer needs, generating leads and addressing enterprise-wide issues.

As the Telephonic Solutions Consultant your key roles and responsibilities will include:
- Provides consultative services to customers to ensure maximized use and understanding of LexisNexis products, content and tools
- Collaborates with sales reps on preference driving strategy and account plans
- Identifies and shares leads/opportunities with sales reps and/or Product Specialists
- Conduct virtual presentations and training to customer user groups to help promote LexisNexis product, solutions and content in the marketplace
- Collect feature/function requirements from customers and communicate to appropriate product team members
- Utilize all required processes, tools and systems
- Other duties as assigned

Qualifications:
- JD or equivalent legal industry experience preferred.
- 3-5 years of proven sales or training experience
- Strong verbal and written communication skills
- Strong organizational skills
- Ability to effectively partner and collaborate across teams
- Ability to build strong relationships internally and externally
- Ability to travel as need to client sites
- Ability to lift/carry laptop or iPad and other sales materials up to 25 lbs.

Competitive salary plus comprehensive benefits package to include:
- Medical/Dental/Vision
- Quarterly 401K Match
- Paid Time Off
- Paid Holidays
- Two Paid Volunteer Days
- Employee Stock Purchase Plan
- Employee Assistance Program
- Health Spending, Flexible Spending & Commuter Spending Accounts

Desired Class Level: Graduate

Posting Date: January 6, 2017
Expiration Date: April 6, 2017
Salary Range: 40,000 - 49,999

Contact: Kelly Hanson
Talent Acquisition Specialist
9443 N Springboro Pike Miamisburg, Ohio 45342 United States
http://www.lexisnexis.com

Resume Receipt: E-mail
Default email for resumes: kelly.hanson@lexisnexis.com

ID: 7931

Associate Attorney - Silicon Valley
Knobbe, Martens, Olson & Bear, LLP (Irvine, CA)

Position Type: Attorney

Practice Area(s): Intellectual Property

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: Knobbe Martens, an Am Law 200 firm and one of the largest Intellectual Property firms in the country, is looking to add patent attorneys with high tech and medical device backgrounds to its small but growing Silicon Valley office. Candidates must have at least approximately 3 years of experience and a degree in Electrical Engineering, Computer Science, Mechanical Engineering, Biomedical Engineering.
in Electrical Engineering, Computer Science, Mechanical Engineering, Biomedical Engineering, Biotechnology, or a similar discipline. Graduate degrees are a plus. Candidates must also have strong academic credentials, as well as superior written and verbal communication skills.

Knobbe Martens is an Equal Opportunity/Access/Affirmative Action/Disability/Protected Veteran Employer.

**Desired Class Level:** Graduate

**Posting Date:** January 5, 2017

**Expiration Date:** April 5, 2017

**Contact:** Ms. Anita M Kim
Attorney Recruiting Coordinator
2040 Main Street 14th Floor, Irvine California 92614
http://www.knobbe.com

**Resume Receipt:** Other (see below)

**How To Apply:** http://knobbe.com/careers/associate-partners

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** Law school and transcripts from all educational institutions attended required.

**ID:** 7924

---

**Volunteer Assistant Attorney General**
Office of the New York State Attorney General

**Position Type:** Attorney, Volunteer Opportunity

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** The Office of the New York State Attorney General ("OAG") is seeking bright, dynamic, hard-working, motivated attorneys to serve on behalf of the people of the State of New York as Volunteer Assistant Attorneys General (AAGs) within bureaus and regional offices throughout the state.

The ideal candidate must possess excellent writing, analytical and oral advocacy skills to assist our Assistant Attorneys General in all bureaus with the investigation and prosecution of affirmative cases and litigating defensive cases. Fluency in other languages (e.g., Spanish, Mandarin, Russian, Korean, etc.) in addition to English is preferred.
to English is a plus, but not required. Applicants must either (1) be admitted to the New York State bar; (2) be awaiting admission to the New York State bar; (3) be awaiting New York State bar exam results; or (4) be preparing to sit for the next scheduled New York State bar exam. Applications from post-graduate law students (with or without funding from their law school) and deferred associates are accepted.

Please see the attached document for a list of all available positions.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>January 3, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>March 3, 2017</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How To Apply:</td>
<td>Applications are being received online. To apply, please click on the bureau or regional office of interest listed on the attached document. Applicants must be prepared to submit a cover letter, resume, most recent school transcript (unofficial is acceptable), writing sample, and the contact information for three (3) references with email addresses. Please address your cover letter to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment Bureau.</td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter, Unofficial Transcript, Writing Sample, Other Documents</td>
</tr>
<tr>
<td>Requested Document Notes:</td>
<td>Applications are being received online. To apply, please click on the bureau or regional office of interest listed on the attached document. Applicants must be prepared to submit a cover letter, resume, most recent school transcript (unofficial is acceptable), writing sample, and the contact information for three (3) references with email addresses. Please address your cover letter to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment Bureau.</td>
</tr>
<tr>
<td>ID:</td>
<td>7878</td>
</tr>
</tbody>
</table>

**Three-Month Student/ Recent Graduate/ Rookie Attorney Internship (Flushing, New York)**
Troy Law, PLLC (Flushing, NY)

- **Position Type:** Full-time, Internship
- **Practice Area(s):** Bankruptcy, Employment, Immigration/Refuge, Real Property

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** Gain hands-on legal experience in a friendly, fast-paced, 25-year-old boutique law firm with experienced attorneys and collegial staff by applying to the: 3-Month Legal Internship.

The internship program is offered in our bustling downtown Flushing, where we conduct a diverse practice specializing in WAGE AND HOUR (EMPLOYMENT) LAW. Our GENERAL PRACTICE also includes:
1. REAL ESTATE transactions;
2. IMMIGRATION -- Family & Employment-based;
3. MATRIMONIAL -- Contested & Un-contested;
4. CORPORATION -- Incorporating, Stock Subscription & Acquisition;
5. BANKRUPTCY -- Chapter 7, 13 & 11;
6. COMMERCIAL LITIGATION--IP; and
7. PERSONAL INJURY -- City, State & Federal Courts.
Successful candidate(s) will gain experience in all aspects of LITIGATION PRACTICE under direct attorney supervision and will receive training in:
1. Drafting Complaints, Answers, Affirmative Defenses & Counterclaims;
2. Conducting Discovery, such as Automatic Disclosures, Interrogatories, Requests for Document Production, Deposition Appearance;
3. Writing Legal Memos on Motions for Summary Judgment, Motions to Dismiss, Temporary Restraining Orders, PI, Attachment;
4. Preparing Trial Notebook, Pre-trial Order, Jury Instructions, Voir Dire, Motion in Limine, Evidentiary Hearing & Trial;
5. Training in ECF, PACER, NYSCEF for Fed, State and Bankruptcy;
6. Interviewing Clients, Court Appearances; and
7. Working with government agencies.

EXCELLENT TRAINING for
• Recent law school graduate or law student looking to obtain crucial experience in above specialty work in a competitive market or to apply to future careers,
• New attorney, awaiting admission, pending bar result
• February 2016 Bar Exam Takers and/or a
• Rookie attorney from a foreign state with limited knowledge about NY/Fed practice.

Fellow interns have been recent graduates of top law schools across the nation including Harvard, Yale, University of Pennsylvania, University of Virginia, Columbia, NYU, Fordham, Cornell, Boston, Vanderbilt, Emory and Tulane Law Schools.

An intern can also receive academic credit under school program for an Internship, Externship, OPT, or 50 hours of Pro Bono, and a letter of recommendation upon request and successful completion.

Those interested in litigation practice, including the opportunity to conduct a trial at the back end of the initial term are strongly encouraged to apply.

Apply with a cover letter, resume, writing sample, and school transcript. Fluency in Mandarin Chinese and/or Spanish is a plus and should be noted on the cover letter, but is by no means required.

Please note that successful candidates must be available for an in-person interview in Flushing, Queens. The scheduling is flexible.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate
Posting Date: January 3, 2017
Expiration Date: March 3, 2017
Contact: Ms Tiffany Troy
41-25 Kissena Blvd Suite 119, Flushing New York 11355
http://troypllc.com
Resume Receipt: E-mail
Default email for resumes: recruit@troypllc.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 7913

Experienced Wage and Hour Attorney (Flushing, New York)
Troy Law, PLLC (Flushing, NY)

Position Type: Attorney, Full-time
Practice Area(s): Employment
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM located in downtown Flushing, NY.
Seeking an EXPERIENCED EMPLOYMENT LAW LITIGATION ASSOCIATE.
Primary responsibilities include managing and assigning cases to junior associates, directing the researching and drafting of discovery requests and responses, motions, and other forms of correspondence to courts, supervising intakes of clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.
This position is a great opportunity for attorneys with a demonstrated interest in employment wage-and-hour law.
Requirements:
• Candidates must have at least two (2) years of relevant TRIAL experience in wage-and-hour and employment discrimination law before US district courts;
Chinese/ Spanish-Speaking Bilingual Junior Attorney (Flushing, New York)
Troy Law, PLLC (Flushing, NY)

**Position Type:** Attorney, Full-time

**Practice Area(s):** Employment

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM in Downtown Flushing, NY. We engage in aggressive litigation on behalf of blue-collar immigrant workers against employers who violate federal and state laws.

Seeking a BILINGUAL JUNIOR ASSOCIATE to support all aspects of our fast-paced business. Primary responsibilities include research and drafting discovery requests and responses, motions, and other forms of correspondence to courts, interviewing clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions. This position is a great opportunity for bilingual attorneys with a demonstrated interest in economic justice/poverty alleviation.

Fluency in Chinese/ Spanish is a requirement. Admission to the NY Federal Bar is a must. (Note: Recent law graduates who have passed the bar but have not yet been admitted should apply only once they are admitted to the bar and to the district court as well.)

**Requirements**

- Fluency in Chinese/ Spanish is a must!
- Applicant must be already admitted to New York Federal District Court Bar, and preferably in the District of New Jersey as well.
- An ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional...
level and able to work independently.

To apply, send a resume with cover letter, legal writing sample, writing sample in either Chinese or Spanish, school transcript, & list of cases in which you appeared as the attorney of record for.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

<table>
<thead>
<tr>
<th>Desired Class Level</th>
<th>LLM, Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date</td>
<td>January 3, 2017</td>
</tr>
<tr>
<td>Expiration Date</td>
<td>March 3, 2017</td>
</tr>
<tr>
<td>Contact</td>
<td>Ms Tiffany Troy</td>
</tr>
<tr>
<td></td>
<td>41-25 Kissena Blvd Suite 119, Flushing New York 11355</td>
</tr>
<tr>
<td></td>
<td><a href="http://troypllc.com">http://troypllc.com</a></td>
</tr>
<tr>
<td>Resume Receipt</td>
<td>E-mail</td>
</tr>
<tr>
<td>Default email for resumes</td>
<td><a href="mailto:recruit@troypllc.com">recruit@troypllc.com</a></td>
</tr>
<tr>
<td>Additional Documents</td>
<td>Cover Letter, Unofficial Transcript, Writing Sample, Other Documents</td>
</tr>
<tr>
<td>ID</td>
<td>7912</td>
</tr>
</tbody>
</table>

**Transaction Review Attorney**

Office of the New York State Attorney General

**Position Type:** Attorney, Full-time, Government

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** The New York State Office of the Attorney General is seeking an attorney with experience in real estate or other commercial transactions to serve as a review attorney in the Real Estate Finance Bureau (REF). REF is charged with the enforcement of Article 23-A of the New York General Business Law (the "Martin Act") and governing regulations that relate to real estate securities, including syndications and cooperative interests in realty such as cooperatives, condominiums, timeshares, and homeowner associations. Review attorneys are charged with protecting the public through ensuring that all submissions to the office apprise purchasers of all material information. Review Attorneys will also have opportunities to assist in developing policies and regulations to protect the public.

The ideal candidate will have between three (3) and five (5) years of post-admission real estate or other commercial transactional experience. Prior experience with offering plans and real estate closings is preferred. Candidate must have the ability to work in a highly structured and fast paced environment and be able to meet rigorous statutory deadlines. Background with specific areas such as corporate law, real estate investments, and affordable housing is also strongly preferred.

<table>
<thead>
<tr>
<th>Desired Class Level</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date</td>
<td>February 1, 2017</td>
</tr>
<tr>
<td>Expiration Date</td>
<td>March 1, 2017</td>
</tr>
<tr>
<td>Resume Receipt</td>
<td>Other (see below)</td>
</tr>
</tbody>
</table>
| How To Apply        | Applications are being received online. To apply, please click on this link: http://lgr.ag.ny.gov/apex/f?p=136:10:1398931586767401::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1691,7,Y applicants will be taken to the online application page for this position. Applicants must be prepared to submit a complete application consisting of the following:  
  • Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);  
  • Resume; |
• List of three (3) references with contact information and email addresses;
• Writing Sample; and
• Transcript (if less than five (5) years post-graduate from law school).

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions about a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

**ID:** 8032

---

**Housing Review Attorney**
Office of the New York State Attorney General

**Position Type:** Attorney, Full-time, Government

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:**
The New York State Office of the Attorney General is seeking an attorney with experience in affordable housing real estate transactions to serve as a review attorney in the Real Estate Finance Bureau (REF). REF is charged with the enforcement of Article 23-A of the New York General Business Law (the "Martin Act") and governing regulations that relate to real estate securities, including syndications and cooperative interests in realty such as cooperatives, condominiums, timeshares, and homeowner associations. All affordable home ownership projects in New York State must be reviewed by REF to ensure compliance with the Martin Act's purchaser protections. The affordable housing review attorney plays a crucial role coordinating with other government housing development agencies so that projects are regulated to protect the low- and moderate-income purchasers.

The ideal candidate will have between three (3) to eight (8) years of post-admission real estate transactional experience, with a working knowledge of federal, state, and local affordable housing development programs as well the agencies involved in these projects. An understanding of the complexities of affordable housing development and good judgment and creativity on how to address issues between various programs and agencies is preferred. Prior experience with offering plans and real estate closings is also preferred. Candidate must have the ability to work in a highly structured and fast-paced environment and be able to meet rigorous statutory deadlines.

**Desired Class Level:** Graduate

**Posting Date:** February 1, 2017

**Expiration Date:** March 1, 2017

**Resume Receipt:** Other (see below)

**How To Apply:**
Applications are being received online. To apply, please click on this link: http://lgr.ag.ny.gov/apex/f?p=136:10:31642489046201::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1689,7,Y
Applicants will be taken to the online application page for this position.
Applicants must be prepared to submit a complete application consisting of the following:
• Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);
• Resume;
• List of three (3) references with contact information and email addresses;
• Writing Sample; and
Enforcement Attorney
Office of the New York State Attorney General

Position Type: Attorney, Full-time, Government
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The New York State Office of the Attorney General (OAG) is seeking an enforcement attorney in the Real Estate Finance Bureau (REF) who will protect the public from fraud and other bad acts in the real estate industry through negotiated settlements and litigation. REF is charged with the enforcement of Article 23-A of the New York General Business Law (the "Martin Act") and governing regulations that relate to real estate securities, including syndications and cooperative interests in reality such as cooperatives, condominiums, timeshares, homeowner associations, and syndications. REF will also be addressing complaints of civil frauds in real estate. The selected candidate will primarily represent the State in investigations and litigation to protect investors in real estate securities.

We are seeking applicants with excellent analytical, writing and communication skills. Applicants must also have strong organization skills and the ability to handle a diverse, fast paced, and high volume case load comprised of investigations and affirmative litigation. In addition to these qualities, the ideal candidate will have three (3) to seven (7) years of post-admission legal experience, including a minimum of three (3) years of litigation experience, and the demonstrated ability to jump-start investigations and litigation through identifying issues that lead to either settlement or prosecution of the claims. An understanding of the Martin Act and governing regulations and/or housing or real property litigation is preferred but experience in other commercial litigation areas is acceptable.

Desired Class Level: Graduate
Posting Date: February 1, 2017
Expiration Date: March 1, 2017
Resume Receipt: Other (see below)

How To Apply: Applications are being received online. To apply, please click on this link: http://lgr.ag.ny.gov/apex/f?p=136:10:1006569469045001::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1690,7,Y applicants will be taken to the online application page for this position.
Applicants must be prepared to submit a complete application consisting of the following:
• Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);
• Resume;
• List of three (3) references with contact information and email addresses;
• Writing Sample; and
• Transcript (if less than five (5) years postgraduate).
Please note: Failure to submit a complete application will delay the consideration of your application.
If you have questions about a position with the OAG and the application process or you need assistance with
For more information about the OAG, please visit our website: www.ag.ny.gov

ID: 8030

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Investigator
Lexington-Fayette Urban County Human Rights Commission (Lexington, KY)

Position Type: Full-time, Other

Geographic Preference: Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)

Description: Investigator to perform routine investigation involving discrimination in employment, housing and public accommodations pursuant to Federal, State and Lexington-Fayette Urban County Government Ordinances.

Requirements:
1. Bachelor degree in Business, Psychology, Personnel, Labor Relations, Social Work or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities. Basic keyboarding and word processing skills also desired.
2. Possession of valid driver’s license or have the ability to provide your own transportation.

Please see the attached document for more information.

Desired Class Level: Graduate

Posting Date: January 12, 2017

Expiration Date: February 28, 2017

Contact: Raymond Sexton
Interim Executive Director
162 East Main Street Suite 226 Lexington, Kentucky 40507 United States

Resume Receipt: Other (see below)

How To Apply: Please email or mail a resume, cover letter, law school transcript, undergraduate transcript, and an application to Raymond Sexton.

Raymond Sexton, Executive Director
Lexington-Fayette Human Rights Commission
342 Waller Avenue, Suite 1A
Lexington, KY 40504
rsexton@lfuchrc.org
859-252-4931

Additional Documents: Cover Letter, Unofficial Transcript, Other Documents

Requested Document Notes: Please email or mail a resume, cover letter, law school transcript, undergraduate transcript, and an application to Raymond Sexton.

For a copy of the application, please contact the Human Rights Commission at (859) 252-4931.

Raymond Sexton, Executive Director

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
Division of Social Justice - Senior Enforcement Counsel
Office of the New York State Attorney General

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The Social Justice Division is seeking an experienced civil litigator to serve as Senior Enforcement Counsel for the Division.

The Social Justice Division is comprised of the Charities, Civil Rights, Environmental Protection, Health Care, Labor, and Tobacco Compliance Bureaus. The bureaus primarily investigate and litigate affirmative civil matters. The Environmental Protection and Labor Bureaus also defend state agencies in litigation matters, and the Labor Bureau prosecutes criminal violations arising from the New York Labor Law. The Division has approximately ninety (90) attorneys.

The Senior Enforcement Counsel position will work with each of the six (6) Social Justice Division Bureaus and will be responsible for handling and overseeing a docket of complex civil investigations and litigations. The Senior Enforcement Counsel will report directly to the Executive Deputy Attorney General for Social Justice.

The ideal candidate will have at least ten (10) years of litigation experience, including a minimum of five (5) years of experience developing and managing complex investigations and affirmative litigation. Applicants with trial experience are strongly preferred. Experience in the substantive practice areas of the Social Justice Division, such as civil rights, public health and labor, also is preferred.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

Desired Class Level: Graduate
Posting Date: January 31, 2017
Expiration Date: February 28, 2017
Resume Receipt: Other (see below)

How To Apply: Applications are being received online. To apply, please click on this link: http://lgr.ag.ny.gov/apex/f?p=136:10:461483462070901::NO::P10_LGR_JOB_ID,P10_POSITIONTYPE,P10_LGR_WRITING_SAMPLE_IND:1688,7,Y

applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:
• Cover Letter (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment)
• Resume
• Writing Sample
• List of three (3) references with contact information and email addresses

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions about a position with the OAG, the application process or assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov.

For more information about the OAG, please visit our website: www.ag.ny.gov.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 8029
Associate Attorney
OhioMeansJobs - Allen County (Lima, Ohio)

Position Type: Attorney
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Jauer & Burton LLP has an outstanding associate attorney opportunity for an attorney with 0-3 years of experience who wants to live and work in Wapakoneta, Ohio. We will consider June 2017 graduates. Candidates must be primarily interested in concentrating their practice in the areas of probate, commercial and domestic litigation; and willing to assist with real estate, estate planning, Medicaid planning and business formation and income tax. Candidates should be proficient with Excel. Salary consistent with experience. Candidates who want to know more about this opportunity can visit the Jauer & Burton website at www.jauertburton.com. Please send a resume, writing sample, and law school transcript to Brittany Scott at Brittany.Scott@jfs.ohio.gov.

Desired Class Level: Graduate
Posting Date: January 24, 2017
Expiration Date: February 28, 2017

Contact: Brittany Scott
1501 S. Dixie Hwy, Lima, Ohio 45802 United States
http://ohiomeansjobs-allen-county.com/

Resume Receipt: E-mail, Other (see below)
Default email for resumes: Brittany.Scott@jfs.ohio.gov

How To Apply: Send resume, writing sample, and law school transcript via email, mail, or fax
1501 S. Dixie Hwy,
ATTN: Brittany Scott
Lima, Ohio 45802
Or By Fax to (419) 999-0205

Additional Documents: Unofficial Transcript, Writing Sample, Other Documents
ID: 8003
<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Attorney, Full-time, Government</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>West (CA, NV, UT, CO, MT, WY)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>AUSAs in the Civil Division are responsible for representing the federal government and its agencies and employees in civil litigation in the District. An important area of practice is the defense of actions arising out of the medical care provided by government healthcare providers employed by the VA, the military, and the Public Health Service. AUSAs defending medical malpractice actions in the Civil Division engage in discovery and investigation, identifying medical providers and issuing subpoenas, reviewing medical records, preparing and answering written discovery, identifying and consulting with medical experts, taking and defending depositions of fact and expert witnesses, arranging for independent medical examinations, conducting motion practice, evaluating liability and damages issues and negotiating settlements, as appropriate. AUSAs try medical malpractice cases in the district court, and write appellate briefs and argue in the Ninth Circuit Court of Appeals.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>Graduate</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 20, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 28, 2017</td>
</tr>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>Other (see below)</td>
</tr>
<tr>
<td><strong>How To Apply:</strong></td>
<td>Attorneys seeking a position as an AUSA should complete the PDF application found at: <a href="https://www.justice.gov/usao-cdca/employment/attorneyslawyers">https://www.justice.gov/usao-cdca/employment/attorneyslawyers</a></td>
</tr>
</tbody>
</table>

Create a second PDF containing a cover letter to the attention of Acting First Assistant United States Attorney Sandra Brown, resume, law school transcript, and brief writing sample (preferably 10 pages or less). Please include the cover letter, resume, law school transcript, and writing sample in a single pdf in that order. Please be sure to indicate that you are applying for the Civil Division and include all jurisdictions in which admitted to practice law. The two PDFs should be e-mailed to USACAC.AUSAHiring@usdoj.gov. |
| **Additional Documents:** | Cover Letter, Unofficial Transcript, Writing Sample |
| **ID:** | 7992 |
ASSISTANT UNITED STATES ATTORNEY - LAND USE
USAO Central District of California (Los Angeles)

**Position Type:** Attorney, Full-time, Government

**Geographic Preference:** West (CA, NV, UT, CO, MT, WY)

**Description:** AUSAs in the Civil Division are responsible for representing the federal government and its agencies and employees in civil litigation in the District. In addition to general civil litigation duties as assigned, the incumbent’s practice will focus on land cases, including working with the DOJ Lands Acquisition Section to acquire real estate by direct condemnation for public uses (such as national parks and military bases); prosecuting civil actions against responsible parties to recover fire suppression costs and other damages caused by fires involving federal lands; and protecting federal agencies’ interests in lands, including liens secured by real property located in the District. These cases often present complex legal and factual questions and require the incumbent to work closely with federal agencies and experts to perform complex cost and environmental damage assessments and resolve property valuation issues. AUSAs in the Civil Division are active at both the trial and appellate levels, taking depositions, preparing and answering interrogatories, negotiating for settlement, engaging in motions practice, trying cases, and writing and arguing appeals.

**Desired Class Level:** Graduate

**Posting Date:** January 20, 2017

**Expiration Date:** February 28, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Attorneys seeking a position as an AUSA should complete the PDF application found at: https://www.justice.gov/usao-cdca/employment/attorneyslawyers

Create a second PDF containing a cover letter to the attention of Acting First Assistant United States Attorney Sandra Brown, resume, law school transcript, and brief writing sample (preferably 10 pages or less). Please include the cover letter, resume, law school transcript, and writing sample in a single pdf in that order. Please be sure to indicate that you are applying for the Civil Division and include all jurisdictions in which admitted to practice law. The two PDFs should be e-mailed to USACAC.AUSAHiring@usdoj.gov.

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

**ID:** 7990
ASSISTANT UNITED STATES ATTORNEY - EMPLOYMENT LAW
USAO Central District of California (Los Angeles)

Position Type: Attorney, Full-time, Government
Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: AUSAs in the Civil Division are responsible for representing the federal government and its agencies and employees in civil litigation in the District. Among other things, AUSAs represent agencies of the United States in cases involving claims of employment discrimination under federal statutes such as the Rehabilitation Act (disability discrimination), the ADEA (age discrimination), Title VII (gender, race, color, national origin, sexual orientation, religion and retaliation), as well as claims arising out the administrative proceedings preceding the court filings and claims involving settlements in employment discrimination cases. AUSAs in the Civil Division are active at both the trial and appellate levels, taking depositions, preparing and answering interrogatories, negotiating for settlement, engaging in motions practice, trying cases, and writing and arguing appeals.

Desired Class Level: Graduate
Posting Date: January 20, 2017
Expiration Date: February 28, 2017
Resume Receipt: Other (see below)

How To Apply: Attorneys seeking a position as an AUSA should complete the PDF application found at:
https://www.justice.gov/usao-cdca/employment/attorneyslawyers

Create a second PDF containing a cover letter to the attention of Acting First Assistant United States Attorney Sandra Brown, resume, law school transcript, and brief writing sample (preferably 10 pages or less). Please include the cover letter, resume, law school transcript, and writing sample in a single pdf in that order. Please be sure to indicate that you are applying for the Civil Division and include all jurisdictions in which admitted to practice law. The two PDFs should be e-mailed to USACAC.AUSAHiring@usdoj.gov.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 7991
### ATTORNEY
Drug Enforcement Administration (Arlington, VA)

**Position Type:** Attorney, Full-time, Government  
**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** CCA attorneys practice law in a small and collegial office at DEA Headquarters in Arlington, Virginia, within a block from a Metro station. It is an exciting and diverse practice that requires CCA attorneys to provide advice and guidance to DEA management and field offices worldwide on the full range of administrative and general law subjects. Representative topics include procurement and fiscal law, employment and personnel law, environmental law, the Privacy Act, and security clearance law. CCA attorneys also represent the agency before the various Boards of Contract Appeals and litigate Freedom of Information Act cases in Federal court.

**Desired Class Level:** Graduate  
**Posting Date:** January 20, 2017  
**Expiration Date:** February 28, 2017  
**Resume Receipt:** Other (see below)

**How To Apply:** Applicants must submit a detailed resume, a cover letter highlighting relevant experience and a professional legal writing sample to:  
Headquarters, Drug Enforcement Administration  
Office of Chief Counsel  
ATTN: Patrick J. Forrest  
Associate Chief Counsel, Administrative General Law Section  
8701 Morrissette Drive  
Springfield, Virginia 22152  
(E-12015)

**Additional Documents:** Cover Letter, Writing Sample  
**ID:** 7989
**Supervisory Staff Attorney**  
United States Court of Appeals for the Eighth Circuit (St. Louis, MO)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Attorney, Full-time, Government</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>See Attachment.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>Graduate</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>December 21, 2016</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 27, 2017</td>
</tr>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>Other (see below)</td>
</tr>
</tbody>
</table>

**How To Apply:** HOW TO APPLY: Send a cover letter, resume (indicating law school class rank), law school transcript, self-edited writing sample, and a list of at least three professional references to SAO8employment@ca8.uscourts.gov. The subject line should state "Application for Supervisory Staff Attorney Position # SAO2016-03".

**ID:** 7864
Executive Director  
South Central Community Action Program

**Position Type:** Full-time

**Description:** The South Central Community Action Program (SCCAP) Inc., seeks the services of an experienced and highly capable Executive Director.

Position Requirements:
Applicants should hold a Bachelors degree in one of the following; Public Administration, Social Work, Sociology, Non-profit Management or related field, and have significant experience in a non-profit agency, plus a minimum of five years’ relevant work experience. Preferred candidates will have a demonstrated track record of senior leadership and must be experienced in working with a Board of Directors and a large, capable staff.

Organizational Information:
* South Central Community Action Program (SCCAP) serves low-income families and individuals over a four county area in South-central Indiana and delivers a scope of services to Brown, Monroe, Morgan and Owen counties.
* South Central Community Action Program (SCCAP) employs over 100 staff members. The Executive Director is supported by 10 Directors and Coordinators of multiple programs and services.
* The organization's operating budget is approximately $10 million.
* SCCAP’s mission statement: We provide opportunities for low-income individuals and families to achieve personal and economic independence.

Compensation:
* Salary range is $60,000 to $85,000, based on experience and education. This is a full-time exempt position.
* Benefits package includes health, dental, 403B, life, and disability insurance and leave time.
* Relocation reimbursement is not available.

Application and Selection Process:
Only applicants who submit a SCCAP employment application, resume, AND cover letter, will be considered for the position. The selection of the successful candidate may be made by assessment of experience and education, oral interview, criminal background check, review of references, and other appropriate, job-related selection procedures.

Application Deadline:
Friday, February 03, 2017

For complete job description and an SCCAP employment application, please visit http://www.insccap.org.

Qualifications:
* Knowledge and experience in the general administration of comprehensive community action services in an organization with multiple locations.
* Proven record of leadership that reflects positive professional and interpersonal skills.
* Proficiency in communications and public relations including a record of positive involvement with agency partners, staff, and the community.
* Knowledge and experience in the management and development of personnel within the context of federal, state, and funding agency regulations.
* Knowledge and experience of agency finance and financial management including budget development, deployment, and monitoring.
* Knowledge and experience in positive interactions with a Board of Directors.
* Experience with the administration of a Community Action Agency or like organization.
* Ability to collaborate, create community partnerships, and mobilize community resources to further the SCCAP vision and mission.

**Desired Class Level:** Graduate

**Posting Date:** January 23, 2017

**Expiration Date:** February 27, 2017

**Contact:** Human Resources Manager Kathryn E Scales  
Human Resources Manager  
1500 W 15th Street Bloomington, Indiana 47404 United States

**Resume Receipt:** E-mail, Accumulate Online

**Default email for resumes:** selectioncommittee@insccap.org

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** Only applicants who submit a SCCAP employment application, resume, AND cover letter, will be considered for the position.
HARRITY PATENT ASSOCIATE TRAINEE PROGRAM
Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time

Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.

Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms; the salary potential, for your first full year of employment as a full-time professional, is $200K+.

To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.

Desired Class Level: Graduate
Posting Date: January 24, 2017
Expiration Date: February 26, 2017
Contact: Rocky Berndsen
11350 Random Hills Road Suite 600, Fairfax Virginia 22030
Resume Receipt: Email, Accumulate Online
Default email for resumes: pat@harrityllp.com
Additional Documents: Cover Letter
ID: 7979
Full-time Staff Attorney
Northwestern Legal Services (Erie, PA)

**Position Type:** Attorney, Full-time

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** Northwestern Legal Services is seeking qualified applicants for a full-time Attorney position in our Warren, PA Office. The caseload will include public benefits, family law, housing, and other areas of poverty law. Travel is required. Must be admitted to practice law in PA or be eligible for reciprocity. Salary with 0-3 years experience is $37,000-$39,500. Liberal benefits. Possible loan repayment assistance; 10 years of non-profit employment with timely loan payment qualifies for the federal Public Interest School Loan Forgiveness program. EEO Employer.

Please send a detailed cover letter, resume, references, and a writing sample to:

Administrative Assistant
Northwestern Legal Services
1001 State St., Suite 700
Erie, PA 16501

**Desired Class Level:** Graduate

**Posting Date:** January 26, 2017

**Expiration Date:** February 24, 2017

**Contact:** Terrika Towell
Administrative Assistant
1001 State Street Suite 700, Erie Pennsylvania 16501

**Resume Receipt:** Other (see below)

**How To Apply:** Please send a detailed cover letter, resume, references, and a writing sample to:

Administrative Assistant
Northwestern Legal Services
1001 State St., Suite 700
Erie, PA 16501

**Additional Documents:** Cover Letter, Writing Sample, Other Documents

**ID:** 7973
| **Associate Attorney**  
Hardin Lazarus & Lewis LLC (Cincinnati, OH) |
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Position Type:</strong></td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong></td>
</tr>
<tr>
<td><strong>Description:</strong> HARDIN, LAZARUS &amp; LEWIS, LLC, is a small law firm based in downtown Cincinnati specializing in public sector labor law. We are seeking an aggressive, highly motivated attorney with strong communication skills and good academic credentials. Qualified applicants must be licensed to practice in Ohio and have zero to three years’ experience. If it is your desire to practice in a small, specialized firm that accommodates flexible work schedules, submit your resume with cover letter and writing sample to: Stephen S. Lazarus, Esq., Hardin, Lazarus &amp; Lewis, LLC, 30 Garfield Place, Suite 915, Cincinnati, Ohio 45202 or <a href="mailto:stevelazarus@hllmlaw.com">stevelazarus@hllmlaw.com</a>.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
</tr>
</tbody>
</table>
| **Contact:** | Mr. Stephen S. Lazarus  
Attorney  
30 Garfield Place Suite 915 Cincinnati, Ohio 45202 United States |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Submit your resume with cover letter and writing sample to: Stephen S. Lazarus, Esq., Hardin, Lazarus & Lewis, LLC, 30 Garfield Place, Suite 915, Cincinnati, Ohio 45202 or stevelazarus@hllmlaw.com. |
| **Additional Documents:** | Cover Letter, Writing Sample |
| **Requested Document Notes:** | Submit your resume with cover letter and writing sample to: Stephen S. Lazarus, Esq., Hardin, Lazarus & Lewis, LLC, 30 Garfield Place, Suite 915, Cincinnati, Ohio 45202 or stevelazarus@hllmlaw.com. |
| **ID:** | 8011 |
HBH Holdings, Inc.

**Position Type:** Full-time

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:**
- **Location:** Cincinnati
- **Department:** Legal
- **Direct Report:** General Counsel

**Company Profile:**
HBH Holdings, Inc. is a holding company, based in Cincinnati, with ownership interests in certain manufacturing and construction industries.

**Position Description:**
The Legal Counsel position is a new position in our organization. The duties of this position will focus on contract review/preparation, transaction support, general corporate matters, dispute/litigation support and miscellaneous construction law related matters.

**Experience:**
Minimum of 2 years of practicing law as an attorney with experience preferably in two or more of the following areas:
1. Contract review/preparation
2. Commercial transactions
3. General corporate matters (i.e., updating minute books, preparing resolutions, etc.)
4. Commercial litigation

Experience with construction law related matters is a plus but not required.

**Qualifications:**
1. Juris Doctorate from an accredited law school
2. Good standing in at least one state, preferably Ohio or Kentucky

**Behavioral Qualities**
1. Self-starter
2. Works well under pressure
3. Strong multi-tasking skills

**Desired Class Level:** Graduate

**Posting Date:** January 23, 2017

**Expiration Date:** February 23, 2017

**Contact:** Sterling W. Colvin

**Resume Receipt:** Other (see below)

**How To Apply:** Please send a resume and cover letter to sterling.colvin@hbhholdingsinc.com for consideration.

**Additional Documents:**
- Cover Letter

**ID:** 8000

---

**Temporary Website Attorney**
Vermont Legal Aid

**Position Type:** Attorney, Full-time, Public Interest

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
**Description:** TEMPORARY WEBSITE ATTORNEY

Are you an excellent writer with a strong interest in web technology who is passionate about helping underserved populations gain access to justice? Vermont Legal Aid seeks a highly organized, detail-oriented legal web content creator to develop clear information to help self-represented litigants and other members of the public understand their rights and the resources that are available. The legal web content creator will also develop logic trees and provide feedback on how to improve users’ experiences with the site.

Starting salary is $40,144 plus D.O.E. with excellent fringe benefits.

**Required Qualifications**

J.D. preferred, but we will accept applications from those with a bachelor's degree in English, journalism, or communications who have experience writing content for the web. Attention to detail and a strong commitment to employing plain language principles and guidelines are required. Ability to work both independently and collaboratively are essential, as is the ability to prioritize multiple projects. Basic knowledge of HTML is helpful.

This position is funded through December 2017, and is based in our Burlington Office. We will consider allowing some time to be worked off-site.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>January 23, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 21, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Eric Avildsen, Executive Director Vermont Legal Aid Inc. P.O. Box 1367, Burlington Vermont 05402</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How To Apply:</td>
<td>Send cover letter, resume, references, and writing sample as a single PDF with the subject line “Temporary Website Attorney Application 2017” to Eric Avildsen, Executive Director, c/o Rose Wunrow at <a href="mailto:rwunrow@vtlegalaid.org">rwunrow@vtlegalaid.org</a>.</td>
</tr>
</tbody>
</table>

**Additional Documents:** Cover Letter, Writing Sample

**ID:** 8001

---

**Project-Based Law Clerk Position**

Zimmer Law Firm (Cincinnati, OH)

**Position Type:** Law Clerk

**Practice Area(s):** Estate Planning & Probate

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Need a law student to assist the firm owner with research related to an upcoming CLE program presentation. Manage a project to update client estate plans.
We are an estate planning law firm and the projects and tasks will be related to estate planning and elder law. An interest in these areas would be helpful. Good organizational skills are necessary.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>2L, 3L, Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>January 20, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 20, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Mr. Barry Zimmer</td>
</tr>
<tr>
<td></td>
<td>Attorney</td>
</tr>
<tr>
<td></td>
<td>9825 Kenwood Road Suite 201, Cincinnati Ohio 45242</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.zimmerlawfirm.com">http://www.zimmerlawfirm.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resume Receipt:</th>
<th>Other (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>How To Apply:</td>
<td>Email application materials (resume, cover letter, writing sample and reference list) to <a href="mailto:barry@zimmerlawfirm.com">barry@zimmerlawfirm.com</a> to apply.</td>
</tr>
<tr>
<td>Additional Documents:</td>
<td>Cover Letter, Writing Sample, Other Documents</td>
</tr>
</tbody>
</table>

**Additional Documents:**
- Cover Letter
- Writing Sample
- Other Documents

**Requested Document Notes:**
Email application materials (resume, cover letter, writing sample and reference list) to barry@zimmerlawfirm.com to apply.

| ID:     | 7996 |

**TRIAL ATTORNEY (Housing and Community Justice)**
Office of the Attorney General for the District of Columbia (Washington DC)

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Attorney, Government</th>
</tr>
</thead>
</table>

**Geographic Preference:**
Mid-Atlantic (DE, MD, DC, VA)

**Description:**
The District of Columbia Office of Attorney General ("OAG") seeks a trial attorney for the Housing and Community Justice Section ("HCJ") of its Public Safety Division.

The incumbent of the position will have primary responsibility for working with other District of Columbia agencies, such as the Metropolitan Police Department, Fire and Emergency Medical Services, the Department of Consumer and Regulatory Affairs, the Department of Public Works, and law enforcement agencies to address nuisance properties in District neighborhoods that contribute to blight and criminal activity. This includes civil and criminal litigation against property owners who commit housing code violations, property owners who leave properties vacant without maintaining them, property owners and builders who violate...
housing and construction codes, and property owners who allow residences to become havens for drug, gun, and prostitution nuisances as specified in the Drug, Firearm, or Prostitution-Related Nuisance Abatement Act. Moreover, the incumbent will be charged with investigating, negotiating and litigating cases identified as essential to protecting affordable housing and tenant’s rights through the OAG’s housing initiatives, as well as litigating to protect District residents from other abuses, potentially including wage theft and other improper labor and employment practices. The incumbent will work with other members in the Public Safety Division and OAG to attend and participate in a number of community meetings and discussions. The incumbent will work closely with the existing Assistant Attorney Generals (“AAGs”) and Section Chief in HCJ in a collegial team atmosphere. The AAGs are tasked with implementing law enforcement strategies and problem-solving through government and community collaboration in District neighborhoods. This involves providing legal assistance to District agencies, actively participating in community meetings, devising intervention strategies, formulating plans for ongoing health and safety services, referring individuals for proper law enforcement action and appropriate social services, identifying nuisance properties that are attracting crime or causing blight in neighborhoods, and making additional efforts as needed to ensure the cooperation of all pertinent agencies for appropriate final resolution.

QUALIFICATIONS: The successful candidate must have a law degree and must either be a member of or eligible for waiver into the District of Columbia Bar. If a candidate is selected and is not a member of the District of Columbia Bar, he/she must apply for membership and show proof of such prior to the commencement of employment.

---

**Trial Attorney**

Office of the Attorney General for the District of Columbia (Washington DC)

- **Position Type:** Attorney, Government
- **Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)
- **Description:** The District of Columbia Office of Attorney General (“OAG”) seeks a trial attorney for the Housing and Community Justice Section (“HCJ”) of its Public Safety Division.

The incumbent of the position will have primary responsibility for working with other District of Columbia agencies, such as the Metropolitan Police Department, Fire and Emergency Medical Services, the Department of Consumer and Regulatory Affairs, the Department of Public Works, and law enforcement agencies to address nuisance properties in District neighborhoods that contribute to blight and criminal activity. This includes civil and criminal litigation against property owners who commit housing code violations, property owners who leave properties vacant without maintaining them, property owners and builders who violate the housing and construction codes, and property owners who allow residences to become havens for drug, gun, and prostitution nuisances as specified in the Drug, Firearm, or Prostitution-Related Nuisance Abatement Act.
Desired Class Level: Graduate
Posting Date: January 27, 2017
Expiration Date: February 17, 2017
Resume Receipt: Other (see below)

How To Apply: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 8018

Attorney
Social Security Administration - Office of Disability Adjudication and Review (Cincinnati, OH)

Position Type: Attorney
Practice Area(s): Administrative
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Attorney needed for administrative law/disability adjudication.
Desired Class Level: Graduate
Posting Date: January 19, 2017
Expiration Date: February 17, 2017

Contact: The Honorable Kenneth Wilson
Administrative Law Judge
Social Security Administration Center for Human Resources Human Resources Operations Staff P.O. Box 802105 Chicago, Illinois 60680 United States

Resume Receipt: Other (see below)
How To Apply: Email nikki.thomas@ssa.gov
Additional Documents: Cover Letter, Writing Sample

ID: 7986
**Associate Attorney**
Mowery Youell & Galeano LTD

**Position Type:** Full-time

**Description:** A suburban Columbus, Ohio AV boutique law practice is currently interviewing attorneys with 3-5 years of litigation experience, preferably in the areas of employment and domestic relations law. Applicants should have strong academic credentials and excellent written and oral communication skills. The firm offers a balanced lifestyle with a collegian atmosphere that values creativity and initiative. Competitive compensation offered to the right candidate. Please email your cover letter, resume and writing sample.

**Desired Class Level:** Graduate

**Posting Date:** January 11, 2017

**Expiration Date:** February 17, 2017

**Contact:** Paralegal Wendy Ruiz
425 Metro Place North 420 Dublin, Ohio 43017 United States

**Resume Receipt:** E-mail, Accumulate Online

**Default email for resumes:** jmorocco@myglaw.com

**Additional Documents:** Cover Letter, Writing Sample

**ID:** 7953
TRIAL ATTORNEY (Juvenile Specialty Courts Unit)
Office of the Attorney General for the District of Columbia (Washington DC)

**Position Type:** Attorney, Full-time, Government

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** The District of Columbia Office of Attorney General seeks a trial attorney in the Public Safety Division. The position is in the Juvenile Section with a special assignment to the Juvenile Specialty Courts Unit. The Juvenile Section handles all juvenile prosecutions in the District of Columbia and cases involving truancy and runaway violations. The Section has jurisdiction to charge a juvenile for any criminal offense under the D.C. Code, Federal Code, or D.C. Municipal Regulations. Section attorneys work closely with personnel from other juvenile justice stakeholders to make appropriate charging decisions, to interact with victims and witnesses, to evaluate appropriate dispositions for involved juveniles, and to litigate appropriate cases in the Superior Court's Family Division.

The Juvenile Specialty Courts Unit handles all status offense cases including truancy and runaway, all Family Special Proceedings cases, all cases in the Juvenile Behavioral Diversion Program, and cases involving the Commercial Sexual Exploitation of Children.

Trial attorneys engage in all aspects of criminal litigation, including interviewing and preparing for testimony police and civilian witnesses, making charging decisions, researching, writing and litigating motions, managing all aspects of a trial calendar from intake through sentencing, and conducting community outreach.

**Desired Class Level:** Graduate

**Posting Date:** January 26, 2017

**Expiration Date:** February 16, 2017

**Contact:** Arlyntha Love
Program Support Specialist, Attorney Recruitment & Hiring Personnel, Labor & Employment Division
Office of the Attorney General for the District of Columbia 441 4th Street NW Suite 1100S Washington DC, District of Columbia 20001 United States
TRIAL ATTORNEY (Juvenile Section)
Office of the Attorney General for the District of Columbia (Washington DC)

Position Type: Attorney, Full-time, Government

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: The District of Columbia Office of Attorney General seeks a trial attorney for the Juvenile Section of its Public Safety Division. The Juvenile Section handles all juvenile prosecutions in the District of Columbia and cases involving truancy and runaway violations. The Section has jurisdiction to charge a juvenile for any criminal offense under the D.C. Code, Federal Code, or D.C. Municipal Regulations. Section attorneys work closely with personnel from other juvenile justice stakeholders to make appropriate charging decisions, to interact with victims and witnesses, to evaluate appropriate dispositions for involved juveniles, and to litigate appropriate cases in the Superior Court’s Family Division.

Trial attorneys engage in all aspects of criminal litigation, including interviewing and preparing for testimony of police and civilian witnesses, making charging decisions, researching, writing and litigating motions, managing all aspects of a trial calendar from intake through sentencing, and conducting community outreach.

Desired Class Level: Graduate

Posting Date: January 26, 2017

Expiration Date: February 16, 2017

Contact: Arlyntha Love
Program Support Specialist, Attorney Recruitment & Hiring Personnel, Labor & Employment Division
Office of the Attorney General for the District of Columbia 441 4th Street NW Suite 1100S Washington DC, District of Columbia 20001 United States

Resume Receipt: Other (see below)

How To Apply: Candidates should e-mail one PDF file which includes:
1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position
2) résumé
3) list of three references
4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.
Attorney
Gregory S. Young Co. LPA (Cincinnati)

Position Type: Attorney

Practice Area(s): Litigation, Malpractice - Plaintiff, Negligence & Personal Injury

Geographic Preference: Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)

Description: Gregory S. Young Co., L.P.A. is seeking an associate attorney. Applicants must be licensed in Ohio; additional Kentucky license is a plus. Candidate must have a strong work ethic, work well with others in a team environment, and have a commitment to client service. Interested candidates must submit a resume and cover letter as soon as possible.
Please address cover letter to: Gregory S. Young
Managing Partner
600 Vine Street, Suite 402
Cincinnati, Ohio 45202

Desired Class Level: Graduate

Posting Date: December 5, 2016

Expiration Date: February 15, 2017

Contact: Mr. Gregory S. Young
Attorney
The Center at 600 Vine 600 Vine Street Suite 402, Cincinnati Ohio 45202
http://www.younginjurylaw.com

Resume Receipt: Other (see below)

How To Apply: Interested candidates should email resume and cover letter to gyoung@younginjurylaw.com

Additional Documents: Cover Letter

ID: 7806
**Associate Attorney**
UpRight Law (Chicago, IL)

**Position Type:** Attorney
**Practice Area(s):** Bankruptcy
**Geographic Preference:** Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)

**Description:**
UpRight Law is on a mission to connect consumers with attorneys through the use of cutting-edge technology. Our team members provide clients with access to justice so that they can get on the path to a debt-free future. We consistently achieve 100% year-over-year growth and were recently named one of Chicago’s top digital companies for the second year in a row.

UpRight Law is a national law firm seeking an Associate Attorney to directly engage with clients at the onset of representation. The ideal candidate will have moot court experience or a background in sales, a commitment to providing exceptional client service, and an eye for detail. Must be willing to relocate to Chicago. State bar license (any) required; dual-licensure, admission to U.S. District Courts, and/or high UBE score a plus. Bi-lingual a plus. Please note all license-related details in your resume and/or cover letter.

As an Associate Attorney, you will perform client intake, analyze new client case files for red flag issues, draft petitions, and identify key issues to be addressed by partners of the firm. You will act as a trusted contact for our clients, answering any questions they may have about our process and getting them excited about the fresh start that awaits them. You will be an active participant in our quest to innovate the legal industry while upholding strict compliance standards.

Our firm offers an unmatched work environment, cultivated by passionate attorneys and legal professionals who are dedicated to providing our clients with access to justice. You will receive comprehensive subject-matter training and a fast-paced startup environment that rewards outstanding performance with growth opportunities.

**Benefits:**
- Competitive base salary with full benefits package and paid holidays
- High level training and opportunities for career growth
- Convenient downtown office located in the Loop, close to all forms of transportation
- Positive and energetic work atmosphere that fosters collaboration
- Social activities and a work-life balance philosophy

**Desired Class Level:** Graduate
**Posting Date:** January 30, 2017
Associate Attorney - Seattle, WA
Earthjustice

**Position Type:** Attorney, Full-time, Public Interest

**Geographic Preference:** Pacific Northwest (WA, OR, ID)

**Description:** The Northwest Office of Earthjustice is looking to hire an Associate Attorney that is available to start any time between April and fall of 2017. We are flexible as to start date during this period.

The Northwest Office opened in 1987 to enable Earthjustice to take a more active role in preserving the unique natural resources and environment of the Pacific Northwest. Since that time, the Northwest office has undertaken campaigns to protect old growth forests, promote salmon recovery, improve water quality, protect Puget Sound and the communities that depend on it, stop coal-fired power plants, protect farmworkers and their families from pesticides, and respond to climate change, among other things.

Although the primary focus of the Northwest office is representing environmental and citizens’ groups in Washington, Oregon, and Idaho, we often take cases with national and international scope. For example, the Northwest office is involved in cases seeking to stop coal exports to Asia the transport of crude oil to ports along the entire west coast as part of its effort to reduce reliance on dirty fossil fuels. We also have led nationwide litigation to protect 58.5 million acres of undeveloped, roadless areas on our National Forests. We frequently work in close partnership with Native American Tribes and fence-line communities.

Our office is located in the heart of downtown Seattle near the federal and state courthouses, the waterfront, and historic Pioneer Square. Our goal is to produce the highest quality legal work in a diverse, inclusive, supportive, and collegial environment. The Northwest Office has nine attorneys, including this position.

**Responsibilities**
- Work closely with Staff Attorneys and clients to investigate, develop, and prosecute cases.
- Participate in the full range of tasks involved in complex litigation, including factual investigation, legal research, discovery, briefing, witness preparation, and oral advocacy.
- As an Associate Attorney gains experience, typically her or his case load will include both cases for which he or she has primary responsibility under the supervision of a Staff Attorney, and cases on which he or she works in a supporting role with Staff Attorneys.

The Associate Attorney program comprises a two-year position with a possible extension for a third year. This program is designed to help attorneys develop into thoughtful, professional, and effective advocates skilled in the various phases of public interest litigation. Many Associates have gone on to other positions within Earthjustice or with other public interest organizations.

**Required Qualifications**
- Law school graduate by fall of 2016 admitted to, or willing to apply for admission to, the Washington State Bar.
- Excellent research, analytic, writing and communication skills.
- Strong work ethic, initiative, sound yet creative judgment.
• Strong desire to fight for the right of all to a healthy environment.
• Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
• Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.
• Commitment to public interest work and a passion for the role of Earthjustice and its mission.
• Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
• Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>3L, Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>January 11, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 14, 2017</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
</tbody>
</table>

Default email for resumes: hmorar@earthjustice.org

How To Apply: Interested candidates should submit a:
- Resume
- One or two page cover letter that addresses (1) why you are drawn to Earthjustice’s mission; and/or, (2) any experiences you have working with people or communities from backgrounds that differ from your own or with those who have been disproportionately affected by environmental harms.
- Writing sample, preferably a legal brief or memorandum that primarily reflects your work.
- Law school transcript.
- List of three references.

To this dedicated URL: https://app.jobvite.com/j?aj=ojax4fwQ&s=LawMatch

### Inside Client Representative
Thomson Reuters (Eagan, MN)

**Position Type:** Full-time

**Practice Area(s):** All Practice Areas

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Inside Client Representative Position

The Client Representative is responsible for leveraging their expertise to retain and increase Thomson Reuters’ solution and product revenue, usage and market-share in small law firm accounts in an assigned territory / small law firm segment. The Client Representative works with the customer over the phone and via the web utilizing skills related to legal research, teaching, sales and marketing.

Responsibilities include:

- Meets and exceeds goals of increasing Westlaw customer revenue and usage in the assigned territory through telephone and web trainings and other related activities.
- Contacts via phone required number of customers to provide customers with training on Westlaw and Thomson Reuters solutions to ensure customer’s satisfaction.
- Maintains a superior level of knowledge and understanding/expertise on Westlaw, other business of law products and practice areas relevant to law firm customers.
- Maintains high level of knowledge and understanding of the business, systems, promotions and Thomson Reuter's objectives and all other applications as appropriate.
- Promotes new products
- Closely partners with appropriate field team and others on a formal and informal basis to achieve customer training and usage/revenue goals as well as overall customer satisfaction.
- Accurately log and report daily activities via various business systems and departmental processes.
- Perform other related duties/special projects as directed by management in a timely and accurate manner.

**Qualifications**

**Qualifications:**
- J.D. required; license preferred
- 1-2 years legal experience preferred
- Experience in law firm setting or with law firm customers preferred
- Strong communication and presentation skills (both verbal and written), especially via telephone required.
- Self-starter
- Interested in working independently and in determining how best to get through to users
- Desire to work closely with other departments
- Customer retention and revenue focus required
- Experience/background in online legal research tools
- High degree of professionalism and flexibility
- Strong customer-centric focus
- Computer proficiency, including Microsoft Office suite and internet required
- Ability to multi-task using phone and computer eight hours per day

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
In addition to competitive pay and benefits, Thomson Reuters offers specific sales and product training to ensure our employees have the abilities to meet and/or exceed expectations.

Thomson Reuters employees take pride in providing our customers around the world with information that is timely, accurate, unbiased and trusted. We have a profound respect for the professions and customers we serve and define our success in terms of their success. Our work environment is dynamic, innovative and entrepreneurial. We have a result-oriented culture that demands excellence, agility, and the desire to move quickly and precisely to seize opportunities. Our environment is both challenging and supportive - we give employees the opportunity to develop their skills and do their best work.

Thomson Reuters values diversity of culture and thought and seeks talented, qualified employees in all its operations around the world regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.

Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>December 12, 2016</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 13, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Mr. Robert A. Duncan</td>
</tr>
<tr>
<td></td>
<td>Duncan</td>
</tr>
<tr>
<td></td>
<td>610 Opperman Drive Eagan, Minnesota 55123 United States</td>
</tr>
<tr>
<td></td>
<td><a href="http://thomsonreuters.com">http://thomsonreuters.com</a></td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How To Apply:</td>
<td><a href="https://goo.gl/7dSG0T">https://goo.gl/7dSG0T</a></td>
</tr>
<tr>
<td>ID:</td>
<td>7818</td>
</tr>
</tbody>
</table>

**Inside Client Manager**
Thomson Reuters (Eagan, MN)

**Position Type:** Full-time

**Practice Area(s):** All Practice Areas

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Inside Client Manager

**Overview:**

The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience, and product mastery to increase product usage, remove obstacles, and communicate overall product value to their customers.

**MAJOR AREAS OF CLIENTABILITY**

- Increase customer retention in assigned territory via dynamic customer interactions.
- Effectively meet customer needs and build lasting customer relationships to drive customer satisfaction and loyalty.
- Take courses of action or develop client solutions that appropriately consider available facts, constraints, competitive circumstances, and probable consequences.
- Retain and grow assigned revenue within assigned accounts through
  - Pre-sale demonstrations/trainings
  - Developing sales opportunities
  - Effectively negotiating ancillary credit disputes
  - Renew existing contracts
- Help guide and execute marketing strategies to increase retention, focusing on customer risk and other intelligence.
- Demonstrates strong negotiation skills by effectively exploring alternatives and positions to reach outcomes that gain the support and acceptance of all parties.
- Maintain a high level of knowledge and expertise in Westlaw and solutions products, pricing, subscription plans, customer workflow, and usability.
- Accurately log and report daily activities via applicable business systems.
• Perform other related duties/special projects as directed by Manager in a timely and accurate manner.

Qualifications

Qualifications:

• J.D. preferred
• Strong communication and presentation skills, especially via telephone required.
• High degree of professionalism required.
• Customer centric focus required.
• Well-developed negotiation skills required.
• Strong leadership skills.
• Excellent verbal and written communication skills.
• Thorough knowledge of Thomson Reuters products, as well as sales policies, procedures, practices, and pricing.
• Strong attention to detail and excellent organizational skills.
• Ability to work independently and as part of a team in a fast-paced, changing environment.
• Demonstrates superior CRM knowledge and technical skills.
• Ability to travel occasionally to training sessions, meetings and to customer locations

In addition to competitive pay and benefits, Thomson Reuters offers specific sales and product training to ensure our employees have the abilities to meet and/or exceed expectations.

Thomson Reuters employees take pride in providing our customers around the world with information that is timely, accurate, unbiased and trusted. We have a profound respect for the professions and customers we serve and define our success in terms of their success. Our work environment is dynamic, innovative and entrepreneurial. We have a result-oriented culture that demands excellence, agility, and the desire to move quickly and precisely to seize opportunities. Our environment is both challenging and supportive - we give employees the opportunity to develop their skills and do their best work.

Thomson Reuters values diversity of culture and thought and seeks talented, qualified employees in all its operations around the world regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.

Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>December 12, 2016</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 13, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Mr. Robert A. Duncan</td>
</tr>
<tr>
<td></td>
<td>Duncan</td>
</tr>
<tr>
<td></td>
<td>610 Opperman Drive Eagan, Minnesota 55123 United States</td>
</tr>
<tr>
<td></td>
<td><a href="http://thomsonreuters.com">http://thomsonreuters.com</a></td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>Other (see below)</td>
</tr>
<tr>
<td>How To Apply:</td>
<td><a href="https://goo.gl/H7X9hu">https://goo.gl/H7X9hu</a></td>
</tr>
<tr>
<td>ID:</td>
<td>7817</td>
</tr>
</tbody>
</table>
### Corporate/Finance Associate - Columbus, Ohio
Calfee Halter & Griswold (Cleveland, OH)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Attorney</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Calfee, Halter &amp; Griswold LLP is looking for an associate, with three to five years of corporate transactional experience, to join our Columbus office. The ideal candidate will have law firm experience in a wide variety of corporate transactions, including mergers and acquisitions and commercial financing. Qualified candidates must possess excellent academic credentials and strong writing/drafting skills. Send your resume to Catherine Davis, Professional Recruiting Coordinator, Calfee, Halter &amp; Griswold LLP, The Calfee Building, 1405 East Sixth Street, Cleveland, Ohio 44114 or e-mail to <a href="mailto:cdavis@calfee.com">cdavis@calfee.com</a>. Learn more about us at <a href="http://www.Calfee.com">www.Calfee.com</a></td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>Graduate</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 12, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 13, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Ms. Catherine Davis  
Professional Recruiting Coordinator  
The Calfee Building 1405 East Sixth Street Cleveland, Ohio 44114 United States  
http://www.calfee.com |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Send your resume to Catherine Davis, Professional Recruiting Coordinator, Calfee, Halter & Griswold LLP, The Calfee Building, 1405 East Sixth Street, Cleveland, Ohio 44114 or e-mail to cdavis@calfee.com. Learn more about us at www.Calfee.com |
| **ID:** | 7958 |
Staff Attorney
Legal Council for Health Justice

Position Type: Attorney
Geographic Preference: Nationwide

Description: The Legal Council for Health Justice (LCHJ) seeks two attorneys to provide a wide range of civil legal aid services to low-income persons impacted by HIV in our AIDS Legal Council program.

LCHJ was founded in 1987 as the AIDS Legal Council of Chicago to respond to the urgent legal and human needs of persons impacted by HIV and AIDS. We expanded services in 2014 to address discrimination, disadvantage, and disparities in health, equity, and well-being across the lifespan of vulnerable populations. We changed our name in 2015. Today, we have three programs: the AIDS Legal Council (assisting individuals with HIV/AIDS); the Chicago Medical-Legal Partnership for Children (serving families with children 0 to 22 with disabilities and chronic health conditions); and the Homeless Outreach Project (targeting persons with severe mental health issues who are homeless or at risk of homelessness).

The AIDS Legal Council program works closely with social service agencies, community groups, AIDS service organizations, and medical providers across the city. Our team of attorneys and legal advocates works on-site at medical settings to interview and counsel clients impacted by HIV – including Howard Brown Health, Mercy Hospital, Austin CBC Clinic, and the CORE Center (one of the country’s largest outpatient HIV clinics). Issues include eligibility for public benefits (Social Security, SSI, state-funded cash benefits), access to medical care and medical care payment (Medicaid, Medicare, marketplace insurance coverage, etc.), discrimination, employment rights, and confidentiality. Our legal work encompasses individual representation, policy work with legislative bodies and administrative agencies, and impact work including class action litigation on issues important to our clients.

All applicants must demonstrate a commitment to the mission of LCHJ. Experience in one or more of the following areas is preferred:
• Social Security, Medicaid and other public benefits programs,
• Disability discrimination and healthcare confidentiality,
• Excellent writing and communication skills are essential.
• General intake in poverty law;
• Models of harm reduction and trauma-informed care;
• Working with people with HIV and/or AIDS and people with mental issues or substance abuse issues.

Experience and competence working with the LGBT community is a must.

Relevant experience includes not only professional advocacy on behalf of others, but personal experience with poverty, chronic illness, HIV, mental illness, public housing or other issues affecting our client population. Spanish proficiency is a plus.

Principal Responsibilities: The staff attorney will work with AIDS Legal Council on a variety of legal matters. Responsibilities include:
• Providing legal representation, legal counsel, and referrals to eligible clients in a wide range of legal areas, including: public benefits such as Social Security and SSI, employment; health coverage including private insurance, Medicaid, Medicare and other programs; discrimination; guardianship; estate and permanency planning; and transgender legal issues.
• Coordinating on-site legal clinics and intake at several medical outreach sites;
• Planning, implementing, and documenting outreach and training programs;
• Engaging, where appropriate, in impact litigation, administrative, and legislative advocacy; and
• Assisting in supervision and support of paralegals, law students, and volunteer attorneys.

Applicants must have a J.D. degree and be admitted to the Illinois Bar or be eligible for admission through reciprocity.

Desired Class Level: Graduate
Posting Date: January 10, 2017
Expiration Date: February 10, 2017
Resume Receipt: Other (see below)

How To Apply: Applications will be accepted through February 10, 2017. To apply, email a resume, compelling cover letter, writing sample, and three professional references to:

Thomas Yates, Executive Director
job@legalcouncil.org
Transactional Attorney
Marathon Petroleum Company (Findlay, Ohio)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Overview:

The successful candidate will be responsible for providing due diligence management and general legal support on business development transactions, including asset or equity purchases or sales, joint ventures, business combinations and other business development-related transactions pursued by Marathon Petroleum Corporation and its subsidiaries and affiliates ("Marathon"). The position will also involve schedule drafting, contract review, negotiation, legal research, advising clients and providing preventive law counseling. The position entails heavy interaction with in-house senior business development attorneys, Marathon client organizations, third parties and outside counsel.

Responsibilities:

1. Provides professional legal advice, counsel, and guidance, as a practicing attorney at law, to assure that the Company, its assets and its activities are legally safeguarded, are in conformity with all the applicable laws and regulations and will not unduly expose the Company to litigation, penalties or claims.

2. Manages and coordinates the due diligence process for all business development projects and transactions. Performs initial reviews of all due diligence material, including, but not limited to, material agreements, information technology agreements, and information and documentation related to real estate, intellectual property, health, environmental or safety, and human resources, and coordinates and manages subject matter expert reviews consistent with due diligence strategies.

3. Performs project management duties with regard to due diligence process and day one readiness initiatives led by the Law Organization and assists in developing reports and presentations to executive management on a project-specific basis.

4. Evaluates contractual content of proposals, provides interpretation of contract language, drafts internal contracts or responses to external contracts, evaluates the need for additional legal review and evaluates and analyzes contracts and other documentation reviewed in due diligence process.

5. Develops, recommends and implements improvements to Marathon’s due diligence strategies and philosophies for the full variety of business development projects.

6. Tracks and analyzes industry trends with respect to mergers and acquisitions, with specific focus on the energy industry, and analyzes and recommends best practices or market-based norms for use in negotiating business development transactions.

7. Participates in continuing legal education programs and other activities as necessary to keep informed of developments in the law, new and proposed statutes and regulations, economic and social issues and other matters of interest to the Company and the energy industry.

Qualifications:

Degree Required: J.D. The preferred candidate will be licensed and authorized to practice law in Ohio or another state. However, candidates who have not yet graduated from law school and who plan to sit for the next offering of the Ohio or other state bar exam following graduation will be considered. Continued employment will be conditioned upon obtaining and maintaining membership in the Ohio or other State Bar.

Years of Experience Required: 0 to 1 years

Desired Class Level: 3L, Graduate
Posting Date: January 30, 2017
Expiration Date: February 10, 2017
Contact: Talent Acquisition
539 S. Main St. Findlay, Ohio 45840 United States
http://www.marathonpetroleum.com/careers
Resume Receipt: Other (see below)
How To Apply: To be fully considered for this position, please apply at the following link:
https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
Thirteenth Annual Employee Benefits Writing Prize
The American College of Employee Benefits Counsel

Position Type: Other

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: The American College of Employee Benefits Counsel is hosting its Thirteenth Annual Employee Benefits Writing Prize.

Winners will be honored during the College’s annual black tie dinner on October 14, 2017 in San Francisco, CA. They will receive a plaque and an employee benefits treatise published by Bloomberg BNA Books. The winning papers will also be distributed to the Fellows of the American College of Employee Benefits Counsel, experienced attorneys who have made significant contributions to the advancement of the employee benefits field in a wide range of practice settings including law and consulting firms, universities, labor unions, advocacy organizations and government agencies throughout the United States. The College will also use its best efforts to have one or more of the winning papers published in the Benefits Law Journal or another professional or scholarly publication, if deemed suitable by the College’s Writing Prize Committee and the editors of the publication.

Please see the attached document for competition rules and more information.

Desired Class Level: 1L, 2L

Posting Date: January 6, 2017

Expiration Date: June 1, 2017

Resume Receipt: Other (see below)

How To Apply: Papers must be submitted as email attachments to brian.dougherty@morganlewis.com and should be submitted as Word or pdf documents.

Additional Documents: Other Documents

Requested Document Notes: Papers must be submitted as email attachments to brian.dougherty@morganlewis.com and should be submitted as Word or pdf documents.

ID: 7935
## 2017 Student Essay Competition
**Canadian American Bar Association**

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Nationwide</td>
</tr>
</tbody>
</table>

**Description:**
CABA is proud to announce the 2017 edition of its annual student essay competition. This competition is an integral part of CABA's mission to provide a voice to Canadians in the United States and Americans in Canada and to foster a greater understanding of rules with cross-border implications as well as an engagement in their development.

**Admissibility**
Any student registered in a Canadian or American law school for the Winter and/or Spring semesters of 2017 (whether in the J.D., LL.B., B.C.L. or equivalent first degree program, or in the LL.M. program). However, students completing doctoral or postdoctoral studies are not admissible.

Please see the attached document for more information and on the writing topic.

<table>
<thead>
<tr>
<th><strong>Desired Class Level:</strong></th>
<th>1L, 2L, 3L</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 9, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>May 31, 2017</td>
</tr>
<tr>
<td><strong>Resume Receipt:</strong></td>
<td>Other (see below)</td>
</tr>
</tbody>
</table>

**How To Apply:**
The essays should be drafted in English or French, submitted in both Word and PDF formats, and have no more than 3500 words, including the title and the footnotes. It should be submitted no later than May 31, 2017 via email at policyandadvocacy@canambar.com. In the cover email, the student should include the following information: (a) full name; (b) city of origin; (c) school; (d) program; (e) year level; (f) address; and (g) phone number.

**Additional Documents:**
Other Documents

**Requested Document Notes:**
The essays should be drafted in English or French, submitted in both Word and PDF formats, and have no more than 3500 words, including the title and the footnotes. It should be submitted no later than May 31, 2017 via email at policyandadvocacy@canambar.com. In the cover email, the student should include the following information: (a) full name; (b) city of origin; (c) school; (d) program; (e) year level; (f) address; and (g) phone number.

**ID:** 7941
**Law Clerk**
The Lyon Firm (Cincinnati, OH)

**Position Type:** Law Clerk, Part-time

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Law clerk needed at plaintiff's firm.

**Desired Class Level:** 1L, 2L, 3L

**Posting Date:** January 10, 2017

**Expiration Date:** May 1, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Email Joe Lyon at jlyon@thelyonfirm.com to apply.

**ID:** 7952
| **Law Clerk**  
Frankovitch, Anetakis, Simon, Decapio & Pearl, LLP (Weirton, West Virginia) |
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Position Type:</strong> Law Clerk, Summer Associate</td>
</tr>
<tr>
<td><strong>Practice Area(s):</strong> Corporate, Criminal - Defense, Disability, Employment, Energy/Utility, Environmental, Estate Planning &amp; Probate, Family Law, Litigation, Malpractice - Plaintiff, Negligence &amp; Personal Injury, Real Property</td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong> Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong> Full service law firm seeking law clerk to assist attorneys in personal injury, oil and gas, real estate, corporate, probate, estate planning and family law practice areas.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong> 2L</td>
</tr>
<tr>
<td><strong>Posting Date:</strong> January 6, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong> May 1, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** Anthony S. DaDamo  
337 Penco Road Weirton, West Virginia 26062 United States |
| **Resume Receipt:** E-mail  
Default email for resumes: anthony@facslelaw.com  
**Additional Documents:** Cover Letter, Unofficial Transcript  
**ID:** 7922 |
### 2017 Hogan / Smoger Access to Justice Essay Competition

**Public Citizen (DC)**

**Position Type:** Other

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** This competition is sponsored by R. Ben Hogan III of Hogan Law Office, PC, in Birmingham, Alabama, and Gerson H. Smoger of Smoger & Associates in Dallas, Texas, and Oakland, California. The competition is administered by Public Citizen, a nonprofit organization. With more than 350,000 members and supporters nationwide, Public Citizen advocates for a healthier and more equitable world.

Eligibility: The competition is open to all current law students and all masters of law students. Co-authored submissions are eligible; if selected, the co-authors will share the prize. Each submission must be an original, unpublished academic work, but simultaneous submissions will be accepted. If a submission has been accepted for publication, the student should include the journal’s written consent to the posting of the paper on Public Citizen’s website, which will feature appropriate attribution.

Content: Essay submissions are sought on the topic: "What Does the Trump Presidency Mean for Access to Justice?"

For more information, please visit: [http://www.citizen.org/law-school-contest](http://www.citizen.org/law-school-contest)

**Desired Class Level:** 1L, 2L, 3L

**Posting Date:** January 13, 2017

**Expiration Date:** April 28, 2017

**Contact:** Amanda Fleming
1600 20th street NW Washington, DC Washington D.C District of Columbia

**Resume Receipt:** Other (see below)

**How To Apply:** Essays must be submitted by email no later than 11:59 p.m. on April 28, 2017, to Amanda Fleming at afleming@citizen.org. Papers emailed after this date will not be considered.

**Additional Documents:** Other Documents

**Requested Document Notes:** Essays must be submitted by email no later than 11:59 p.m. on April 28, 2017, to Amanda Fleming at afleming@citizen.org. Papers emailed after this date will not be considered.

**ID:** 7967
**Description:** The Wisconsin judicial system is offering 1st and 2nd year law students the opportunity to work as unpaid interns with circuit court judges throughout our state during the summer of 2017. A limited number of internships with Wisconsin Supreme Court Justices may also be available.

Although we have no funds to compensate or reimburse these interns for the expenses they incur in participating, we hope to reward them with practical experience, our thanks, and a summer in wonderful Wisconsin. We encourage the student to discuss with you the possibility of earning credits for completing this internship.

**Desired Class Level:** 1L, 2L

**Posting Date:** January 31, 2017

**Expiration Date:** March 20, 2017

**Contact:** Melissa Lamb
Attn 110 E. Main Street Suite 410, Madison Wisconsin 53703-3356

**Resume Receipt:** Other (see below)

**How To Apply:** Interested individuals should forward a completed application and resume to: melissa.lamb@wicourts.gov

**Additional Documents:** Cover Letter, Other Documents

**ID:** 8028

---

**2017 Legal Studies Institute**
The Legal Studies Institute (Washington DC)

**Position Type:** Internship

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** PROGRAM COMPONENTS
- Legal Internship: Participants will be placed in a legal internship where they will work full-time and gain substantive experience in the legal profession. Internship sites include private and public interest law firms.
substantive experience in the legal profession. Internship sites include private and public interest law firms, D.C. Courts, various nonprofits, and the legal departments of trade associations, corporations and government agencies. Click here for a list of sample sites.

- Economic and Constitutional Law Course at Antonin Scalia Law School: Students will take a course on the economic foundations of legal studies as well as a complimentary component on constitutional originalism that will give students a unique perspective on the importance of limited government and free enterprise in shaping today's law and policy. Students who successfully complete the course will receive three academic credits through Scalia Law.


- Professional Development Seminars: Students will have the opportunity to hear from recruiters and practitioners within various practice areas including private firms, contract and election law, international law, the Department of Justice, commercial litigation, public interest law and the Army JAG Corps. Workshops will be held to help prepare participants for success in their law careers, and planned networking events will facilitate professional interaction.

- Attorney Mentor Program: Each participant will be matched with a practicing attorney who will serve as a professional mentor during and after the program. He or she will provide tips for living in Washington as well as career advice and networking contacts.

- Housing: Students are encouraged to find their own housing accommodations that meet their personal preferences for the summer, but the Institute also provides a limited number of fully-furnished apartments in downtown Washington, DC. Slots are filled on a first-come first-served basis and students will be matched with other Institute participants as roommates. The apartments provide easy access to the DC metro transportation system and other convenient amenities.

- Scholarships: Fed Soc members will receive a $1,500 scholarship to attend the program and may also be eligible for one of five full-tuition scholarships.

**Desired Class Level:** 1L, 2L  
**Posting Date:** February 1, 2017  
**Expiration Date:** March 14, 2017  
**Resume Receipt:** Other (see below)  
**How To Apply:** Applications are reviewed and accepted on a rolling basis until the final deadline of March 14, but applicants are encouraged to apply by the February 10 Priority Deadline in order to receive special admissions and scholarship consideration as well as a 5% tuition discount. Application requirements include a topical essay, statement or purpose, resume, official transcript, letter of recommendation and $25 application fee. An application checklist is available here:  
Please visit www.DCinternships.org/LSI for more program details and to begin an application. Questions may be directed to Colin Parks, Legal Studies Institute Director, at cparks@tfas.org or 202.986.0384.

**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents  
**ID:** 8035

---

McGuireWoods/NLF Law Clerkship Program Summer 2017  
National Asian Pacific American Bar Association (NAPABA) (Washington)

**Position Type:** Fellowship, Internship, Judicial Externship, Legal Externship  
**Description:** McGuireWoods LLP, the National Asian Pacific American Bar Association (NAPABA), and the NAPABA Law Foundation (NLF) invite you to apply for the McGuireWoods/NLF Law Clerk Program Summer 2017. The Program supports students interested in the legal profession and helps students develop a commitment to advocacy on behalf of the Asian Pacific American (APA) community.

Law Clerkship Placement  
The Program seeks to achieve these goals by providing law students with meaningful internship experiences at the NAPABA office in Washington, D.C.
Responsibilities
The law clerk will work on projects that will further the mission of NAPABA, including:
Conducting legal and policy research on issues affecting APAs and the legal profession;
Drafting talking points and letters on issues affecting APAs and the legal profession;
Analyzing proposed state and federal legislation;
Updating and drafting NAPABA reports and white papers; and
Drafting memoranda regarding policy-oriented operations within NAPABA.

Qualifications
High degrees of resourcefulness, problem-solving, and initiative;
Ability to handle multiple tasks and projects;
Excellent writing skills;
Keen attention to detail; and
Interest in law, events, and/or public policy.

To Apply
To apply, email a cover letter, rsum, list of three references, and a writing sample in a single PDF document to AuriaJoy Asaria at aasaria@napaba.org with the subject line McGuireWoods/NLF Law Clerkship Program Summer 2017. The cover letter should discuss your interest in working at NAPABA and/or working on issues of importance to the APA community. Deadline to submit an application is March 15 at 6 p.m. Eastern. Applications for the Summer 2017 Law Clerk will be reviewed on a rolling basis.

Global Internship for Non-Profit
Hands 4 Others

Position Type: Fellowship, Internship, Judicial Externship, Legal Externship

Description: About Hands 4 Others
Hands 4 Others (H4O) is a non-profit organization that trains and empowers students to be globally-minded leaders. H4O specializes in award-winning leadership training and mentorship through global projects and internships. H4O alone has mobilized a generation of young, globally minded, leaders to bring clean water to over 215,000 people around the world.

The Global Internship Program
The Global Internship Program (GIP) is an award-winning volunteer internship program that trains leaders to make a global impact. In the program, you will receive leadership resources that set you up for success. You will also gain tangible experience in the global arena. The GIP is about setting goals and completing a global challenge that makes a difference in the world. You will leave the program with skills, resources, and support. Global Interns get the satisfaction of gaining leadership skills as well as being a positive force for change in people's lives. Global interns are also connected with mentors who have...
positive force for change in people's lives. Global interns are also connected with mentors who have experienced success in business, philanthropy, education, and the nonprofit world. Current mentors include: founders of publicly traded companies, non-profit executives, marketing executives, and more. At the end of the program, some interns may have the opportunity to go abroad on a Vision Trip to see first-hand the positive change they have contributed to.

Program Overview:
Choose a Global Challenge Project
Set goals around completing your Global Challenge Project
Make connections and build a team
Implement goals
Connect with a successful mentor
Consider going on a Vision Trip

What you gain from Hands 4 Others
Leadership resources that set you up for success
Experience working with a global non-profit
The ability to mobilize teams and engage in a community
The title of Global Intern Graduate for resumes and applications
The satisfaction of helping save lives in developing countries
Letter of recommendation for future exploits and interviews
Access to the prestigious Global Intern Network

Timeframe
Applications due by February 13th. Internship is a semester long internship (ends based on your schedule).

Must be globally minded, self-motivated, and interested in learning about non-profits and leadership.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>1L, 2L, 3L</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>January 31, 2017</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>March 8, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Dusebout Spencer Dusebout</td>
</tr>
<tr>
<td></td>
<td>1 N Calle Cesar Chavez # 102 Santa Barbara, California 93103 United States</td>
</tr>
<tr>
<td>Resume Receipt:</td>
<td>E-mail, Accumulate Online</td>
</tr>
<tr>
<td>Default email for resumes.:</td>
<td><a href="mailto:intern@hands4others.org">intern@hands4others.org</a></td>
</tr>
<tr>
<td>ID:</td>
<td>8020</td>
</tr>
</tbody>
</table>

Leadership Council on Legal Diversity - 1L LCLD Scholars Program
Leadership Council on Legal Diversity

<table>
<thead>
<tr>
<th>Position Type:</th>
<th>Private Practice, Summer Associate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geographic Preference:</td>
<td>Nationwide</td>
</tr>
</tbody>
</table>
| Description: | The 1L LCLD Scholars Program is designed to strengthen the legal pipeline by expanding the number of opportunities for diverse first-year law students. The program offers you the rare opportunity to spend a summer working alongside attorneys from LCLD Member organizations. How to Apply to the 1L Scholars Program: 1. Starting December 1, click the link in the "How to Apply" section to apply directly to summer internships made available by LCLD Member organizations. We encourage you to apply to as many as possible. 2. If you have questions about any of the job opportunities, please use the contact information listed for that organization. 3. Note that to be eligible as a 1L Scholar, you must be enrolled as a first-year law student and in good standing in an ABA-approved school. 4. Member organizations will make the final hiring decision at their discretion. They will also make the
Member organizations will make the final hiring decision at their discretion. They will also make the decision to nominate you as a 1L LCLD Scholar.

NOTE: Member organizations will also register their Scholar(s) for the 1L Scholars Summit.

5. You will attend the Scholars Summit at the beginning of the summer, where you will be exposed to three days of distinguished speakers, panel discussions, and networking opportunities. Please contact Nancy Richardson, LCLD Program Manager, if you have questions about the Summit.

6. If hired, plan to spend your summer with that LCLD Member organization working side-by-side with attorneys, learning new skills, and building networks.

Benefits for Scholars:
1L LCLD Scholars Summit: LCLD invites each class of Scholars to this annual event, which includes panel discussions, distinguished speakers, and networking opportunities for the Scholars with LCLD Members and each other.

Substantive Work Assignments: LCLD Scholars spend their summer side by side with attorneys from Fortune 500 legal departments and Am Law 350 law firms.

Networking: There is a LinkedIn group dedicated to articles and discussions relevant to 1L LCLD Scholars. All are invited to join.

Group Mentoring Program (GMP) Events: After the Summit, LCLD Scholars can look forward to invites to attend GMP events. Be on the lookout for invitations from the LCLD community!

If you have any questions about the 1L LCLD Scholars Program, please contact Nancy Richardson, LCLD Program Manager.

Desired Class Level: 1L
Posting Date: December 1, 2016
Expiration Date: February 28, 2017
Resume Receipt: Other (see below)

How To Apply: NOTE: Deadlines Vary. Earliest Deadline is December 31st.

• Candidates apply directly through the LCLD website (link below). Member organizations independently identify, select, and hire their respective 1L LCLD Scholar(s).

http://www.lcldnet.org/programs/1l-scholars/program-participants/

ID: 7850

Pacific Legal Foundation's Liberty Clerkships
Pacific Legal Foundation (Sacramento, CA)

Position Type: Law Clerk
Practice Area(s): Appellate, Environmental, Litigation, Real Property
Geographic Preference: Nationwide

Description: Pacific Legal Foundation is offering paid, full-time summer law clerkships in each of its offices: National Litigation Center in Sacramento, California; Atlantic Center in Palm Beach Gardens, Florida, Pacific Northwest Center in Bellevue, Washington, and D.C. Center in Washington, D.C. Clerkships run June - August, 2017.

Pacific Legal Foundation promotes the principles of limited government, private property, individual rights, and economic freedom. Its law clerk program includes hands-on litigation training, an introduction into the field of public interest law, and education in the liberty movement. PLF law clerks are assigned legal research and writing projects in environmental law, private property rights, racial equality, economic liberty, or other areas. Clerks may also participate in media outreach programs.

In addition, clerks will have a unique opportunity to study the constitutional and philosophical framework of liberty—subjects often overlooked in the law school setting—alongside some of the best known litigators in the nationwide freedom-oriented legal reform movement.

Clerks are paid $14/hour.

Applications are due February 28th, 2017. Applications are considered in the order received.

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs____nosub_tab4_SMPL_jobsearch
Applications are due February 28, 2017. Applications are considered in the order received.

Applicants must submit a cover letter, resume, writing sample, and references (via email, fax or mail) to:

Ms. Tawnda Elling  
Hiring Committee Coordinator  
Pacific Legal Foundation  
930 G Street  
Sacramento, California 95814  
phone: (916) 419-7111  
fax: (916) 419-7747  
email: attyjobs@pacificlegal.org

The Foundation is an equal opportunity employer and is committed to policies to achieve equitable hiring, assignment, and promotion practices. The Foundation encourages applications from all individuals interested in working to promote the principles of free enterprise, private property, limited government, and freedom of the individual.

<table>
<thead>
<tr>
<th>Desired Class Level:</th>
<th>1L, 2L</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting Date:</td>
<td>December 20, 2016</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>February 28, 2017</td>
</tr>
<tr>
<td>Contact:</td>
<td>Ms. Tawnda Elling</td>
</tr>
<tr>
<td></td>
<td>Hiring Comm. Coordinator</td>
</tr>
<tr>
<td></td>
<td>930 G Street Sacramento, California 95814 United States</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.pacificlegal.org">http://www.pacificlegal.org</a></td>
</tr>
</tbody>
</table>

Resume Receipt: E-mail

Default email for resumes: attyjobs@pacificlegal.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Other documents: list of references

ID: 7856

Legal Intern (posting # 154571BR)  
FedEx Ground

Position Type: Fellowship, Internship, Judicial Externship, Legal Externship

Description: FedEx Ground will offer multiple intern positions in the legal department this summer. These positions will offer first year law students the opportunity to gain experience in many areas of a corporate law department such as employment law, regulatory law, labor law, etc. The positions will be located at the FedEx Ground corporate headquarters near Pittsburgh, PA.

Minimum Education: Must be currently enrolled in an accredited College/University law program, and have completed first year.

Preferred Education: First year law students (or, second year evening law students).

Minimum Experience: None required

Please see posting 154571BR on fedex.com for additional information and to apply online.

FedEx Ground is an equal opportunity / affirmative action employer (Minorities/Females/Disability/Veterans) committed to a diverse workforce.

Desired Class Level: 1L

Posting Date: January 19, 2017

Expiration Date: February 25, 2017

Contact: Denise Radocaj  
1000 FedEx Dr Moon, Pennsylvania 15108 United States

Resume Receipt: Other (see below)
2017 Law Fellow Program
NAACP (Baltimore, MD)

**Position Type:** Fellowship, Other

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:**

The National Association for the Advancement of Colored People (NAACP) is the nation's oldest and largest civil rights organization. The principal objectives of the NAACP are to ensure the political, educational, social and economic equality of all minority group citizens. As part of its mission, the NAACP seeks to enforce federal, state, and local laws securing civil rights and to educate persons about their constitutional rights.

Throughout its history, the NAACP has provided attorneys the opportunity to make significant, historic contributions to the field of civil rights law. Past NAACP attorneys include Charles Hamilton Houston, Thurgood Marshall, Constance Baker-Motley, Robert Carter and Nathaniel Jones. The NAACP hopes to inspire attorneys to enter the field of civil rights law and to provide broad exposure to various strategies utilized by grass roots civil rights organizations.

The NAACP Law Fellow Program is designed to give students who have completed at least one year of law school the opportunity to work for the summer at NAACP Headquarters in Baltimore, Maryland. The NAACP Law Fellow Program is made possible through the generous support of the Kellogg's Corporate Citizenship Fund, which has funded the program since its inception in 2003. This year, the NAACP Law Fellow Program celebrates its 14th Anniversary. The Law Fellow Program is contingent upon continued funding.

The Law Fellow Program continues to provide law students with first-hand exposure to civil rights advocacy and many other facets of the legal profession. Through working with the Legal Department and networking with lawyers in many different legal arenas, our summer Law Fellows see the multiple roles lawyers play in shaping American society. One recent Law Fellow participant emphasized the program's importance to her: "I met lawyers and judges and participated in discussions with practitioners about law and policy. I've gained a new and different perspective that has made a tremendous contribution to my personal and professional growth." In our 14th year, we look forward to continuing and building upon our work growing the next generation of civil rights advocates.

**Summary of Duties:**

Those selected for the program will:
Those selected for the program will:
• Work with civil rights attorneys on relevant issues concerning economic justice, education, housing, voting rights and environmental justice
• Perform case investigation and assist with emerging litigation and administrative complaints
• Attend the NAACP National Convention and Continuing Legal Education Seminar in Cincinnati, Ohio
• Examine and evaluate citizen complaints of civil rights violations
• Interact with civil rights leaders and attorneys

Qualifications:
The ideal candidate for this position will possess many, if not all, of the following professional qualifications, competencies and personal qualities:

• Ability to work full time for 37.5 hours per week from June 5, 2017 to August 11, 2017
• Must have, at minimum, completed the first year of law school
• Interest in civil rights law and commitment to public interest law
• Demonstrated commitment to the NAACP’s mission
• Strong academic credentials

Selected participants will be awarded a stipend of $6,000 to offset living and travel expenses while participating in the program. This stipend will be paid on a bi-weekly basis through our payroll system and is subject to applicable state, local, and federal taxes. Fellows will be responsible for securing their own housing.

Nondiscrimination:
It is the continuing policy of the NAACP to take affirmative action to assure equal opportunity for all current and prospective employees without regard to race, color, national origin, ancestry, age, gender, gender identity or expression, sexual orientation, personal appearance, marital status, familial status, family responsibility, pregnancy or other pregnancy-related conditions, childbirth, disability, military/veteran status, citizenship status, religion or political affiliation, past convictions or incarceration, prior psychiatric treatment, or any other status protected by federal or state law, local ordinance or Executive Orders. The NAACP is an Equal Opportunity Employer.
Access to Justice Tech Fellow- Ohio State Legal Services Association
ATJ Tech Fellows Program (Seattle, Wa)

Position Type: Fellowship, Full-time, Internship, Public Interest
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)
Description: The legal fellow will assist in the development of self-help legal information kiosks in Ohio rural communities that would include live chat, in an urban community, increase the efficiency of intake systems, and develop social media communication platforms statewide.

The fellow will also work on a range of substantive projects and initiatives during the summer that use technology to lower barriers to the law so that people can understand their legal options, make informed decisions, and when necessary, represent themselves in court. The summer fellow will receive training, support, and the opportunity to make a real impact in the way legal services are delivered.

Competencies Include
Excellent oral and written communication skills.
Excellent legal research skills.
Commitment to the mission and vision of Ohio State Legal Services Association.
Ability to prioritize and manage projects and tasks to meet deadlines.
Self-motivated and able and work independently.
Creativity and willingness to take on challenging projects.

Desired Class Level: 1L, 2L
Posting Date: January 20, 2017
Expiration Date: February 20, 2017
Salary Range: < 10,000
Contact: Mr. Miguel H Willis
Program Director
1215 E Columbia St , Seattle Washington 98122
http://www.atjtechfellows.org
Resume Receipt: E-mail, Other (see below)
Default email for resumes.: fellowship@atjtechfellows.org
How To Apply: https://www.atjtechfellows.org/apply/
Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: You may apply through our Online Application Portal or Download the Application and email us your
https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs____nosub_tab4_SMPL_jobsearch
Summer Law Clerk  
Legal Aid Society of Columbus (Columbus, OH)  

Position Type: Law Clerk, Part-time, Public Interest  
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)  

Description: The Legal Aid Society of Columbus (LASC) and Southeastern Ohio Legal Services (SEOLS) are looking for dedicated, public-interest minded students to clerk for the 2017 calendar year. 

Summer clerks are expected to work full-time, although exceptions can be granted. School-year clerks are expected to work part-time. LASC and SEOLS represent low income clients in civil legal proceedings, including evictions, divorces, domestic violence proceedings, federal tax controversies, special education, administrative hearings regarding public benefits, car and other repossession, wage garnishments, bank and other attachments, bankruptcies, and consumer matters. LASC and SEOLS attorneys engage in some transactional work, including the drafting of wills, powers of attorney and certain probate matters for persons 60 and over. Both programs work together to address larger systemic issues facing its client base through affirmative litigation and other impact advocacy. 

Law clerks will be assigned to a substantive or non-substantive team at the LASC and SEOLS Columbus office or to one of the rural offices in Marion, Newark, Chillicothe, New Philadelphia, Steubenville, Athens, or Portsmouth. Although each clerk experience is unique, generally, they will interview clients, draft court pleadings, research relevant legal issues, engage in hearing/trial preparations, observe meetings, hearings and other legal proceedings, analyze evidence, and participate in community education activities. 

Requirements: Clerk applicants should have completed their first year of law school before commencing work in the summer of 2017. We will give special consideration to students with a demonstrated commitment to serving disadvantaged individuals and communities.

Desired Class Level: 1L  
Posting Date: January 18, 2017  
Expiration Date: February 18, 2017  
Contact: Ms. Dianna Parker Howie  
Pro Bono Coordinator  
1108 City Park Avenue Columbus, Ohio 43206 United States  
https://www.columbuslegalaid.org/  

Resume Receipt: Other (see below)  
How To Apply: Dianna Parker Howie  
1108 City Park Avenue  
Columbus, OH 43206  
dhowie@columbuslegalaid.org  
614-737-0184  

Additional Documents: Cover Letter, Unofficial Transcript
Legal Intern
US Department of Education, Office for Civil Rights (Cleveland, OH)

**Position Type:** Internship, Law Clerk, Legal Externship

**Practice Area(s):** Civil Rights

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** The Office for Civil Rights (OCR) is an agency within the U.S. Department of Education that is responsible for enforcing civil rights laws prohibiting discrimination on the bases of race, color, national origin, sex, disability, and age in educational institutions that are recipients of Federal financial assistance from the Department and, with respect to disability, in certain public entities such as public school districts. The Cleveland office, which is located at 1350 Euclid Avenue, Suite 325, Cleveland, Ohio, is seeking 1-2 full-time volunteer legal interns for the summer of 2017. Interns will participate in casework and legal research relating to a variety of OCR's areas of practice. All applicants should show strong written and verbal communication skills, as well as initiative and commitment. Applicants must be able to commit to a 12-week internship with OCR.

Students are highly encouraged to seek public interest fellowship funds for the internship. The start date is flexible and may begin as early as May 8, 2017.

To apply, please send a cover letter (which must indicate the dates you will be available for the internship), a résumé, and a legal writing sample by e-mail to Traci Ext, Regional Chief Attorney, at Traci.Ext@ed.gov. Please put "OCR Summer 2017 Internship Application" in the subject line. Applications are due by February 15, 2017, but they will be reviewed on a rolling basis; early applications are encouraged.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor. If you need a reasonable accommodation relating to disability for any part of the application/hiring process, please notify Ms. Ext at the e-mail address given above or at (216) 522-2671.

**Desired Class Level:** 1L, 2L

**Posting Date:** January 11, 2017

**Expiration Date:** February 15, 2017

**Contact:** John Cohen
1350 Euclid Avenue Suite 325, Cleveland Ohio 44115-1812

**Resume Receipt:** E-mail

**Default email for resumes:** Traci.Ext@ed.gov

**Additional Documents:** Cover Letter

**ID:** 7955
Internship - Office of the General Counsel
National Public Radio (Washington, DC)

**Position Type:** Internship

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** Legal interns are crucial contributors to the work of the Office of the General Counsel ("OGC"). The OGC is responsible for providing high quality, cost-efficient, legal and related services to our NPR® clients to achieve its mission of service to the public.

The OGC offers challenging and diverse work assignments for legal interns as it provides legal assistance to all divisions of NPR. The OGC handles a wide variety of legal issues, including: FCC regulatory and other communications; First Amendment; Internet; various aspects of intellectual property, including music rights, content licensing, copyright, trademark, and patents; nonprofit tax; technology, such as software licensing; employment and labor, including Title VII, labor relations, and other aspects of the employer-employee relationship; and corporate law, as well as contracts in all areas.

For more information, please visit: https://interns-npr.icims.com/jobs/1627/internship%3a-the-office-of-the-general-counsel-legal/job

***All students who apply for this position should notify the Center for Professional Development. CPD will reach out to its in-house contact to inform them a Cincinnati Law student has applied.***

**Desired Class Level:** 1L, 2L

**Posting Date:** January 19, 2017

**Expiration Date:** February 15, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Please apply using NPR's online portal by following: https://interns-npr.icims.com/jobs/1627/internship%3a-the-office-of-the-general-counsel-legal/job

Applications for legal internships must include:
- a cover letter;
- a résumé;
- a legal writing sample;
- names and contact information for three references (reference letters are not required), at least two of whom should be familiar with the applicant's legal research and writing skills;
- an unofficial law school transcript

**Additional Documents:** Cover Letter, Writing Sample, Other Documents

**Requested Document Notes:** Please apply using NPR's online portal by following: https://interns-npr.icims.com/jobs/1627/internship%3a-the-office-of-the-general-counsel-legal/job

Applications for legal internships must include:
- a cover letter;
- a résumé;
- a legal writing sample;
- names and contact information for three references (reference letters are not required), at least two of whom should be familiar with the applicant's legal research and writing skills;
- an unofficial law school transcript
# ATJ Tech Fellowship Program

**Ohio State Legal Services Association (Columbus, OH)**

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Fellowship</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
</tbody>
</table>
| **Description:** | The ATJ Tech Fellows program provides law students a unique experiential opportunity to take part in a 10-week paid summer fellowship program, where they'll spend their summer working on a range of innovative projects and initiatives aimed to improve our civil justice system, while paired with a host legal services organization. All fellows will receive:  
  - A 10-week placement at one of our partner legal services organizations.  
  - A full-time workload. (35-40hrs per week).  
  - Designated on-site work space.  
  - $4,000 stipend to cover expenses over the summer.  
  - Training from our nation's leading legal experts in technology and access to justice issues.  
  - A dedicated supervisor who can meet with and provide feedback to the Fellow  
  - Opportunities to gain exposure to and skills legal services - or advocacy-related work  
  - Opportunities to gain exposure to the organization’s priorities and build networks within the organization.  
  - Access to mentors and support from our team  
  - A hosted blog, where fellows journal their summer experience and complete a series of teaming exercises |
| **Desired Class Level:** | 1L, 2L |
| **Posting Date:** | January 27, 2017 |
| **Expiration Date:** | February 15, 2017 |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Please apply online via https://www.atjtechfellows.org/apply. |
| **Requested Document Notes:** | Please apply online via https://www.atjtechfellows.org/apply. |

**ID:** 8019
Summer Externship Program
Supreme Court of Ohio: Justice Maureen O’Connor (Columbus, Ohio)

**Position Type:** Judicial Externship

**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Chief Justice Maureen O’Connor of the Supreme Court of Ohio is accepting applications for judicial externs for the 2017 summer term. All students, including students of color, LGBT students, women, first generation college graduates and “non-traditional” law students, are welcome in chambers.

The externship commences with a mandatory orientation program on Friday, May 19, 2017 and will run through Friday, July 21, 2017. Students accepted into the program may seek academic credit but are not required to do so.

The successful applicants for this program will have excellent research, analytical, writing and interpersonal skills. Due to the sensitive and confidential nature of the work involved, the successful applicant must also be mature, responsible, reliable and discrete. A background check is required for this position.

Please see the attached document for more information.

**Desired Class Level:** 1L, 2L

**Posting Date:** January 13, 2017

**Expiration Date:** February 10, 2017

**Contact:**
Pierce J. Reed
Senior Judicial Attorney to Chief Justice O'Connor
Supreme Court of Ohio 65 South Front Street Columbus, Ohio 45215 United States

**Resume Receipt:** Other (see below)

**How To Apply:** To apply, please submit a resume, law school transcript, and a brief cover letter setting forth your interest in the position. Letters of recommendation are accepted but not required. Please submit applications to:

Pierce J. Reed
Senior Judicial Attorney to Chief Justice Maureen O’Connor*
Supreme Court of Ohio
65 South Front Street
Columbus, OH 43215
Pierce.Reed@sc.ohio.gov
*Lic. MA

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** To apply, please submit a resume, law school transcript, and a brief cover letter setting forth your interest in the position. Letters of recommendation are accepted but not required. Please submit applications to:

Pierce J. Reed
Senior Judicial Attorney to Chief Justice Maureen O’Connor*
Supreme Court of Ohio
65 South Front Street
Columbus, OH 43215
Pierce.Reed@sc.ohio.gov
*Lic. MA

**ID:** 7966
Law Clerk  
Neal D. Jacobs, Attorney at Law (Mason, OH)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Law Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Employment</td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Neal Jacobs, a local solo practitioner in the field of employment and labor law, is seeking a 3L clerk to assist with various active cases, including FMLA and ADA claims. Position would require 4-6 hours approximately 2 days a week.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>3L</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 27, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 10, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Mr. Neal D. Jacobs  
Attorney  
5374A Cox-Smith Mason, Ohio 45040 United States  
http://www.masonlawyers.net |
| **Resume Receipt:** | Other (see below) |
| **How To Apply:** | Contact Neal Jacobs with a resume and cover letter at neal@masonlawyers.net |
| **Additional Documents:** | Cover Letter |
| **ID:** | 8015 |
2017 Summer Associate Program
Catholic Charities Immigration Legal Services (Cleveland, OH)

**Position Type:** Summer Associate

**Geographic Preference:** Midwest (KY, WV, OH, IN, IL, MO, IA, MN, WI)

**Description:** Catholic Charities Immigration Legal Services (ILS) is currently accepting applications for the 2017 Summer Associate Program. ILS is a part of Catholic Charities Migration and Refugee Services and provides extensive legal services for immigrants in need of assistance with removal proceedings, family based petitions, and humanitarian petitions. ILS charges low fees for services provided but offers payment plans, sliding fee scale, and tries to turn no client away due to inability to pay. Summer Associates will interview clients, research immigration issues, draft court pleadings, complete applications for immigration benefits, assemble supporting documentation, attend hearings at the Cleveland Immigration Court, observe interviews with immigration officers, assist attorneys and paralegals with outreach activities and conduct general office management tasks such as answering phones, scheduling appointments, and working with a case management system. Some travel will be required though the eight counties of the Diocese of Cleveland. Summer Associates should have their own reliable transportation, but will be compensated for mileage and travel related expenses.

Summer Associates will be expected to work for a minimum of 10 weeks, 40 hours a week. Hours may vary as some nights and weekends will be required for outreach activities. Summer Associates may choose their start date, but cannot start any later than May 22, 2017.

**Desired Class Level:** 1L, 2L

**Posting Date:** January 19, 2017

**Expiration Date:** February 10, 2017

**Contact:** Camille R. Gill
Managing Attorney
7800 Detroit Avenue Cleveland, OH 44102 Cleveland Ohio

**Resume Receipt:** Other (see below)

**How To Apply:** Applicants should email a cover letter, resume, and list of 3 references to Camille Gill, Managing Attorney, at cgill@ccdocle.org with the subject “Summer Associate Program”. Writing samples are not required with the initial application, but may be requested at the interview stage.

The deadline for submitting an application is Friday, February 10, 2017.

Interviews will be conducted on a rolling basis in February. Phone interviews will be available for students who are not in Northeast Ohio. Please request a phone interview in your cover letter. Offers will be extended no later than the first week of March and applicants will have 72 hours to accept the offer. If you have a deadline associated with a funding source please state the deadline in your cover letter so it can be taken into account during the interview process.

**Additional Documents:** Cover Letter, Other Documents

**ID:** 7974
# 2017 NFL Summer Internship Program (Legal - Management Council)
The National Football League (New York, NY)

**Position Type:** Full-time, Internship  
**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** The NFL's Management Council Legal department supports all of the NFL's entities by providing legal counsel on a wide range of issues which include employment and labor relations matters and litigation management. The NFL Management Council is the division of the NFL legal department that negotiates and advises NFL clubs regarding the NFL Collective Bargaining Agreement and represents them in grievance arbitrations against the NFL Players Association.

- **Internship description:**
  - NFL Management Council Law Clerks are required to commit to a 40 hour work week assisting attorneys with various labor relations matters, which may include and are not limited to:
    - The administration of the NFL Collective Bargaining Agreement and League Policies.
    - The representation of NFL Clubs in all aspects of labor arbitration cases (i.e. grievances).
    - Research and legal writing assignments.

For more information, please visit:  

**Desired Class Level:** 1L, 2L  
**Posting Date:** January 3, 2017  
**Expiration Date:** February 10, 2017  
**Resume Receipt:** Other (see below)

**How To Apply:** Please apply via:  

A completed application constitutes the completion and submission of all relevant fields in the profile, including the program specific questions and résumé. Applications must be submitted no later than Wednesday, February 10, 2017 at 11:59 PM EST. No exceptions will be made for those who miss the application deadline.

**Additional Documents:** Other Documents  
**Requested Document Notes:** Please apply via:  

A completed application constitutes the completion and submission of all relevant fields in the profile, including the program specific questions and résumé. Applications must be submitted no later than Wednesday, February 10, 2017 at 11:59 PM EST. No exceptions will be made for those who miss the application deadline.

**ID:** 7893
**1L Summer Associate**  
Krugliak, Wilkins, Griffiths & Dougherty Co., LPA (Canton, OH)

**Position Type:** Summer Associate  
**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

**Description:** Krugliak, Wilkins, Griffiths & Dougherty is an experienced and professional law firm of over 50 attorneys specializing in 25 legal practice areas and serving individuals and entities locally, regionally, and nationally. We are privileged to serve. The firm is seeking highly qualified 1L Students who are interest in practicing law in one of the region’s fastest growing firms.

Candidates should be in the top 30% of their class and have an interest in practicing law in this region.

Attorneys from the firm will be in town on Friday, 1/27 to meet 1L students who are interested in this position and have local ties to the Canton/Akron area. Please email kate.christoff@uc.edu if you are interested in meeting with attorneys from the firm.

**Desired Class Level:** 1L  
**Posting Date:** January 13, 2017  
**Expiration Date:** February 9, 2017

**Contact:** Mr. Michael Bogdan  
Attorney  
4775 Munson St. NW Canton, Ohio 44718 United States  
http://www.kwgd.com

**Resume Receipt:** Accumulate Online  
**Additional Documents:** Cover Letter, Unofficial Transcript  
**Requested Document Notes:** Please upload a resume, cover letter, and law school transcript.  
**ID:** 7965
2017 Summer Associate  
Kegler Brown Hill & Ritter (Columbus, OH)

**Position Type:** Summer Associate  
**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)  
**Description:** Kegler Brown Hill + Ritter is currently accepting applications from 1L students for a 2017 Summer Associate position. On campus interviews will take place at the College of Law on February 15th. The interviewer will be TBD and interviews will begin at approximately 9 or 10am.

First-year law students interested in applying for a summer associate position with Kegler Brown should upload and submit via Symplicity the following materials for consideration before 11:59PM on Sunday, February 7th:
1. Cover letter  
2. Résumé  
3. Law school transcripts and class rank (when available)  
4. Writing sample

Kegler, Brown, Hill + Ritter grants equal employment opportunity to all qualified individuals without regard to race, color, religion, sex, national origin, age, ancestry, citizenship, or non-disqualifying disability.

**Desired Class Level:** 1L  
**Posting Date:** January 20, 2017  
**Expiration Date:** February 7, 2017  
**Contact:** Heather Smolinski  
65 East State Street Suite 1800 Columbus, Ohio 43215 United States  
**Resume Receipt:** Accumulate Online  
**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample  
**Requested Document Notes:** 1. Cover letter  
2. Résumé  
3. Law school transcripts and class rank (when available)  
4. Writing sample

**ID:** 7995
### Summer Law Clerk
Kohnen & Patton (Cincinnati, OH)

<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Law Clerk, Summer Associate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Practice Area(s):</strong></td>
<td>Corporate, Litigation</td>
</tr>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Full-time summer 2017 law clerk position. Primarily litigation &amp; corporate department. Second year students, top 20% of class only. Submit resume, cover letter, transcript and writing sample. No phone calls please. Deadline for submission is February 6, 2017.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>2L</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 24, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 6, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Ms. Natalie Dougherty  
Office Manager  
201 E. 5th Street Suite 800 Cincinnati, Ohio 45202 United States  
http://kplaw.com |
<p>| <strong>Resume Receipt:</strong> | Accumulate Online |
| <strong>Additional Documents:</strong> | Cover Letter, Unofficial Transcript, Writing Sample |
| <strong>ID:</strong> | 8004 |</p>
<table>
<thead>
<tr>
<th><strong>Position Type:</strong></th>
<th>Law Clerk, Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Geographic Preference:</strong></td>
<td>Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Family lawyer in downtown Cincinnati has an immediate need for a part-time law clerk. 2Ls and 3Ls with an interest in family law, good people skills, and desire to learn the &quot;nuts and bolts&quot; please apply. 15 – 20 hours per week during the school year, full time summer employment possible for the right candidate. Compensation varies by candidate. Feel free to visit <a href="http://www.zdslaw.com">www.zdslaw.com</a>.</td>
</tr>
<tr>
<td><strong>Desired Class Level:</strong></td>
<td>2L, 3L</td>
</tr>
<tr>
<td><strong>Posting Date:</strong></td>
<td>January 6, 2017</td>
</tr>
<tr>
<td><strong>Expiration Date:</strong></td>
<td>February 6, 2017</td>
</tr>
</tbody>
</table>
| **Contact:** | Zachary D. Smith  
895 Central Avenue Suite 305., Cincinnati Ohio 45202 |
| **Resume Receipt:** | Accumulate Online |
| **How To Apply:** | Interested parties should submit resume with cover letter. Cover letter should include availability (proposed work schedule). |
| **Additional Documents:** | Cover Letter |
| **Requested Document Notes:** | Interested parties should submit resume with cover letter. Cover letter should include availability (proposed work schedule). |
| **ID:** | 7926 |
**Position Type:** Internship  

**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

**Description:** The American Bar Association's (ABA) Commission on Disability Rights is pleased to partner with Prudential Financial, Inc. (Prudential) to provide a meaningful summer internship opportunity for a highly motivated, first-year law student with a disability. The Commission will select a law student with a disability to join the 2017 summer law intern class at Prudential's New Jersey offices. The 1L summer internship will run 10 weeks— from May 22 to July 28, 2017. Interns will be paid a stipend of approximately $10,000, which shall accrue and be paid on a weekly basis.

The summer internship program will provide interns the opportunity to work with attorneys who support the broad reach of Prudential's businesses. Other features of the program include:

- Paid attendance at the 1L LCLD Scholars Summit in Philadelphia, PA on May 23-25
- Participation in training programs presented by Prudential attorneys highlighting different areas of the business and the legal department
- Pairing with an attorney who will serve as a manager during the program and provide guidance on projects and other substantive work
- Pairing with a mentor who will serve as an additional advisor on resume review
- Interviewing skill development and mock interview practice
- Networking within Prudential and externally with law firms and regulatory groups
- Presentation development and delivery
- Opportunity to shadow attorneys on various projects
- Opportunities to interview with selected local firms for potential 2L internships

You can find out more information via Idealist by following: http://www.idealist.org/view/internship/ZKtnpBC4djNp/

**Desired Class Level:** 1L  

**Posting Date:** January 6, 2017  

**Expiration Date:** February 6, 2017  

**Resume Receipt:** Other (see below)  

**How To Apply:** Submit your cover letter, resume, list of three references, and copy of your transcript to: Amy Allbright at Amy.Allbright@americanbar.org; (T) 202.662.1575; (F) 202.442.3439

Please write "Prudential Internship" in the subject line of all correspondence. All materials must be received by 5:00 p.m. EST on February 5, 2017. Finalists will be selected and notified on or before March 3, 2017.

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** Submit your cover letter, resume, list of three references, and copy of your transcript to: Amy Allbright at Amy.Allbright@americanbar.org; (T) 202.662.1575; (F) 202.442.3439

Please write "Prudential Internship" in the subject line of all correspondence. All materials must be received by 5:00 p.m. EST on February 5, 2017. Finalists will be selected and notified on or before March 3, 2017.

**ID:** 7932

---

**Summer 2017 1L Student Honors Program**  
Securities and Exchange Commission (Washington, DC)

**Position Type:** Full-time, Internship

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** The Securities and Exchange Commission is now hiring first-year (1L) law students for its 2017 Summer Honors Program in Washington, DC. Though these are volunteer positions, they offer students

https://law-uc-csm.symplicity.com/utils/batchPrintJobs.php?&sesskey=manager_jobs___nosub_tab4_SMPL_jobsearch
Honors Program in Washington, DC. Though these are volunteer positions, they offer students responsibilities and experiences that promote their careers. Students work with Commission staff on projects particular to the Division or Office to which they are assigned. Students participate in seminars/workshops on various aspects of the federal securities laws. We ask that our students commit 40-hours per week for at least 10 weeks.

We have high expectations for our students, often assigning them the same work we would give a newly-hired staff attorney. Students assist with tasks such as drafting regulations, reviewing filings, or preparing for interviews and testimony. They spend hours every day with line attorneys and they support senior executives.

For more information, please visit: https://www.usajobs.gov/GetJob/ViewDetails/458120200

Desired Class Level: 1L
Posting Date: January 3, 2017
Expiration Date: February 5, 2017
Resume Receipt: Other (see below)
How To Apply:
1. Resume - must list your educational and work and/or internship experience and include your current contact information
2. Cover Letter - Please address your cover letter "Dear Hiring Committee". Please address your cover letter to the appropriate regional office. The Regional Office address can be found here.
3. Transcript(s)/Enrollment Verification - Unofficial transcripts and/or enrollment verification are REQUIRED to prove current/future enrollment and eligibility. Failure to provide this information will immediately disqualify you from further consideration (copies are sufficient).
4. Writing Sample - No more than 5-10 pages (the system will not allow any writing samples over 10 pages)

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: Please apply via https://www.usajobs.gov/GetJob/ViewDetails/458132700#btn-req-docs
1. Resume - must list your educational and work and/or internship experience and include your current contact information
2. Cover Letter - Please address your cover letter "Dear Hiring Committee". Please address your cover letter to the appropriate regional office. The Regional Office address can be found here.
3. Transcript(s)/Enrollment Verification - Unofficial transcripts and/or enrollment verification are REQUIRED to prove current/future enrollment and eligibility. Failure to provide this information will immediately disqualify you from further consideration (copies are sufficient).
4. Writing Sample - No more than 5-10 pages (the system will not allow any writing samples over 10 pages)

ID: 7895

2017 1L SUMMER INTERNSHIP PROGRAM Prudential Financial, Inc.
National Asian Pacific American Bar Association (NAPABA) (Washington)

Position Type: Fellowship, Internship, Judicial Externship, Legal Externship
Description: The National Asian Pacific American Bar Association (NAPABA) is pleased to partner with Prudential Financial, Inc. (Prudential) to provide a meaningful summer internship opportunity for a highly-motivated first-year law student. Through this partnership, NAPABA, in conjunction with Prudential, will select a student to join the 2017 summer law intern class at Prudential for a 10-week internship at Prudentials Newark, New Jersey offices, with a stipend of approximately $10,000.

Internship Description
The 1L summer internship will provide interns the opportunity to work with attorneys who support the broad reach of Prudentials businesses. Other features of the 1L summer internship program include:

- Paid attendance to the LCLD Scholars Summit in Philadelphia PA, May 23-25, 2017
- Participation in training programs presented by Prudential attorneys highlighting different areas of the business and the legal department
- Pairing with an attorney who will serve as a manager during the program and will provide guidance on projects and other substantive work
- Pairing with a mentor who will serve as an additional advisor on resume review
- Interviewing skill development and mock interview practice
- Networking both within Prudential and externally with law firms and regulatory groups
- Presentation development and delivery
- The opportunity to shadow attorneys on various projects
- Opportunities to interview with selected local firms for potential 2L internships

The 1L summer internship will run for 10 weeks, from May 22 to July 28, 2017. Summer interns will be paid a stipend of approximately $10,000, which shall accrue and be paid on a weekly basis.

Applicants must be members of NAPABA. They need to be enrolled at an ABA-accredited law school and have successfully completed the first year of law school with a minimum 3.0 GPA on a 4.0 scale (or equivalent). The applicant must be scheduled for graduation in spring 2019 (full-time students) or spring 2020 (part-time students). The ideal applicant will have financial or business-related experience or interest.

Interns not local to New Jersey will be responsible for their own housing and transportation to and from Prudentials office in Newark, New Jersey.

### Desired Class Level:
1L

### Posting Date:
December 16, 2016

### Expiration Date:
February 5, 2017

### Contact:
AuriaJoy Asaria
1612 K Street NW Suite 1400, Washington District of Columbia 20006

### Resume Receipt:
E-mail, Accumulate Online

### Default email for resumes.: aasaria@napaba.org

### Additional Documents:
Cover Letter, Unofficial Transcript, Other Documents

### Requested Document Notes:
How to Apply

To apply, you must submit a cover letter, resume, a list of three references, and a copy of your transcript to:

NAPABA Prudential Selection Committee
c/o AuriaJoy Asaria via email at aasaria@napaba.org.

Please write "Prudential Internship" in the subject line of all correspondence. All materials must be received by 5:00 p.m. EST on February 5, 2017. The finalist shall be selected and notified by a Prudential HR Staff member on or about March 3, 2017.

**ID:** 7852
Legal Intern
Blue Cross Blue Shield (Durham, North Carolina)

**Position Type:** Internship

**Geographic Preference:** Southeast (NC, SC, GA, FL, MS, AL, TN)

**Description:** The internship requires a self-motivated individual with an appetite to learn and a strong desire to pursue a career as a health care attorney. The internship will assist in further developing your professional skills as an in-house attorney and will give you exposure to the wide variety of legal, regulatory, and business issues that in-house attorneys at BCBSNC work with on a daily basis. You will have the opportunity to better understand the different facets of an effective organization and gain practical experience as you work alongside business professionals.

The Law Office at BCBSNC is responsible for managing all of the legal needs of the company. The team consists of a legal team of 11 in-house attorneys that work together to support all aspects of the business, including group and individual health insurance products, federal and state government programs business segments, vendor and provider contracting, human resources, health and medical policy, provider credentialing, internal corporate governance, and privacy. The summer intern will provide legal services and counsel to the Company on various legal matters including interpretation &
application of laws and regulations, as well as contractual relations and liability matters. The summer intern will be responsible for the following:
- Preparing for and attending business meetings with in-house attorneys.
- Researching and analyzing complex legal and regulatory issues in the area of health care and managed care.
- Preparing written work product on assigned projects.
- Assist with drafting, negotiating, and reviewing legal agreements.
- Draft and review correspondence and other documents on behalf of the company.
- Providing support on internal projects.

For more information, please follow: https://bcbsnc.wd5.myworkdayjobs.com/en-US/BCBSNC/job/Durham-800/Legal-Intern_RQ0001578

Desired Class Level: 1L, 2L
Posting Date: January 3, 2017
Expiration Date: February 3, 2017
Resume Receipt: Other (see below)
How To Apply: Please apply by following: https://bcbsnc.wd5.myworkdayjobs.com/en-US/BCBSNC/job/Durham-800/Legal-Intern_RQ0001578
Requested Document Notes: Please apply by following: https://bcbsnc.wd5.myworkdayjobs.com/en-US/BCBSNC/job/Durham-800/Legal-Intern_RQ0001578
ID: 7888

2017 Summer Law Clerk
National Juvenile Defender Center (Washington, DC)

Position Type: Law Clerk
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: The National Juvenile Defender Center (NJDC) is soliciting law clerk applications for Summer 2017.

NJDC provides national leadership on juvenile indigent defense and due process deprivations that young people face in the delinquency system by providing training, technical assistance, policy development, community-building, leadership opportunities, legislative advocacy, litigation support, and research.

Responsibilities: Law Clerks will assist on a wide range of juvenile justice projects. Responsibilities will include researching and writing on issues related to juvenile justice, with a particular emphasis on juvenile indigent defense. Assignments could include: assisting with the drafting of publications regarding juvenile defense issues; evaluating current and proposed federal/state legislation related to juvenile justice; addressing the special needs of discrete client populations (e.g., girls; lesbian, gay, bisexual and transgender youth); researching issues for amicus briefs; developing training materials for juvenile court professionals; and helping to organize a national conference of juvenile defenders around the country.

Desired Class Level: 1L, 2L
Posting Date: January 3, 2017
Expiration Date: February 3, 2017
**Expiration Date:** February 3, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Applications will be reviewed on a rolling basis and candidates are encouraged to apply as early as possible. Candidates should send a cover letter, resume, law school transcript (unofficial is fine), and short (approx. 250 word) summary and analysis of the landmark juvenile rights case In re Gault, 387 U.S. 1 (1967), with the subject line "Law Clerk Application – [Last Name]" to inquiries@njdc.info as a single .pdf file.

Women, people of color, LGBTQ-GNC people, and people with disabilities are especially encouraged to apply.

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** Applications will be reviewed on a rolling basis and candidates are encouraged to apply as early as possible. Candidates should send a cover letter, resume, law school transcript (unofficial is fine), and short (approx. 250 word) summary and analysis of the landmark juvenile rights case In re Gault, 387 U.S. 1 (1967), with the subject line "Law Clerk Application – [Last Name]" to inquiries@njdc.info as a single .pdf file.

Women, people of color, LGBTQ-GNC people, and people with disabilities are especially encouraged to apply.

**ID:** 7884

---

**Internship Opportunities**
**Center on Budget and Policy Priorities (Washington, DC)**

**Position Type:** Internship, Public Interest

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** The Center seeks highly motivated undergraduate and graduate students (including law), in the following areas for full- and occasionally part-time paid internships: Media, Federal Legislation, Health Policy, Housing Policy, Food Assistance, National Budget and Tax Policy, Outreach Campaigns, State Fiscal Project and Welfare Reform and Income Support Division.

The positions are designed to reflect an intern’s interests in conjunction with the Center’s needs and the legislative climate. Applicants should have research, fact-gathering, writing, analytic, and computer skills and a willingness to do administrative as well as substantive tasks.

For more information, please follow: http://www.cbpp.org/careers/intern

**Desired Class Level:** 1L, 2L

**Posting Date:** January 6, 2017

**Expiration Date:** February 1, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Please apply by following: http://www.cbpp.org/careers/internships/internship-application-form

Please be ready to provide a resume, cover letter, transcript, and two references.

**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

**Requested Document Notes:** Please apply by following: http://www.cbpp.org/careers/internships/internship-application-form
Internship
National Health Law Program (Washington, DC)

Position Type: Internship, Public Interest

Geographic Preference: Multiple Locations

Description: The National Health Law Program (NHeLP) is seeking law students to intern during the summer. Interns work closely with NHeLP staff attorneys who are among the most experienced, knowledgeable, and respected health law advocates in the nation.

With offices in D.C., Chapel Hill, and Los Angeles, NHeLP manages a broad array of national, state, and local projects, including complex analyses of federal and state laws, class action litigation, and individualized technical support. We provide legal expertise to non-profit law offices and health organizations. We also frame new legal theories, and work with policy makers to implement programs grounded in the experience and needs of underserved communities. NHeLP works on a day-to-day basis with other national and state advocacy and community-based organizations on strategy, analysis, and litigation.

For job responsibilities and more information, please follow: http://www.healthlaw.org/about/job-opportunities/154-internships

Desired Class Level: 1L, 2L

Posting Date: January 6, 2017

Expiration Date: February 1, 2017

Resume Receipt: Other (see below)

How To Apply: Interested applicants should e-mail a cover letter, resume, and writing sample to Romon Thomas-Brown at nhelp@healthlaw.org, and indicate in their cover letter the office(s) with which they seek a position.

Additional Documents: Cover Letter, Writing Sample
Internship
The White House Council on Environmental Quality (Washington, DC)

**Position Type:** Government, Internship

**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

**Description:** The White House Council on Environmental Quality (CEQ) interns are given a wide range of assignments including conducting research, managing incoming inquiries, attending meetings, and writing memos on a variety of environmental issues. Interns have the opportunity to be involved in groundbreaking projects, working closely with staff from all levels and a variety of backgrounds. The pace in the office is fast, so accuracy and attention to detail are absolute requirements. Interns can expect to begin with the basics and gradually add more specialized projects as they gain experience.

Other essential intern duties include answering phones, routing mail, copying documents, filing and retrieving information (conventionally or electronically), assembling briefing materials and performing assigned research tasks.

For more information, please follow: [https://www.whitehouse.gov/administration/eop/ceq/internships/ceq-internships](https://www.whitehouse.gov/administration/eop/ceq/internships/ceq-internships)

**Desired Class Level:** 1L, 2L

**Posting Date:** January 6, 2017

**Expiration Date:** February 1, 2017

**Resume Receipt:** Other (see below)

**How To Apply:** Please complete the attached application form and follow the instructions provided.

**Additional Documents:** Other Documents

**Requested Document Notes:** Please complete the attached application form and follow the instructions provided.

**ID:** 7929