OFFICIAL TRANSCRIPT REQUEST
for ERAS Upload

Rev 2013Sept11

THE UNIVERSITY OF
TOLEDO
1872
Office of the Registrar

Health Science Campus
Mulford Library, Room 114
Mail Stop 1041
Toledo, OH 43614
Phone: 419.383.3600
Fax: 419.383.4003
HSCregistrar@utoledo.edu

College of Medicine M4 Students

- **Please complete this form to request release of your academic transcript for uploading to ERAS.** All Graduate and Medical coursework will be included. Undergraduate coursework at The University of Toledo, if any, will not be included.

- Before submitting this form, it is your responsibility to verify there are no transcript holds on your account. Please check the portal at http://myut.utoledo.edu or inquire at the Student Service Center or Office of the Registrar on the Health Science Campus if you are unsure of the status of your account.

- Transcripts will be released as-is, so please verify your transcript through the myUT portal before submitting this form. Be sure "DF" grades are resolved.

- Do not use the online transcript service for submitting your transcript to ERAS.

- Your transcript will be uploaded only with your written authorization.

- If there are changes to your transcript after the initial upload to ERAS, and you wish to have those changes reflected in ERAS, you must submit a new transcript request form authorizing release of your updated transcript.

Student Information/Authorization   Please Print Legibly.

R _____
ROCKET ID# (SSN if R# unknown)

Name _____ (Last, _____ First _____ Middle) _____

Street Address _____

City/State/ZIP _____

Phone _____ Personal E-Mail (for contact purposes) _____

Your transcript cannot be released without your signature.

I affirm that I am the above-named student. In compliance with FERPA, I hereby give my written consent and authorize The University of Toledo to release my academic record to ERAS.

X _____   Date:_____

Your official transcript will be forwarded to the Office of Student Affairs for uploading to ERAS.
Please allow 3-5 business days for processing.