June 6, 2016

Congratulations on your progression into the P1 year of the Bachelor of Science in Pharmaceutical Sciences program, a most significant achievement. This year, our Professional Orientation Programs will begin on Wednesday, August 17 and conclude on Friday, August 19, 2016. In your Professional Division acceptance packet, you committed to participation in the mandatory orientation programs and advancement ceremony. The complete Orientation schedule will be available later this summer via the Pharmacy Portal under CPPS News and Events, P1 Orientation.

A major highlight is the Professional Advancement Ceremony, Thursday, August 18th at 4:30 pm in the Nitschke Auditorium on the Main Campus. Invite your family and/or significant others to attend this special event.

Here are several important points as you plan for your Orientation events:

- **All students entering the BSPS program MUST attend all three days of this program.**
- Bring your laptop or the tablet you plan to use for exams on Wednesday for ExamSoft practice.
- The composite class photo is taken on Wednesday afternoon; please review the dress code below.
- Friday’s program concludes with a cookout and lunch with your faculty adviser. Business casual attire is appropriate for this day only.
- Lunch will be provided on Wednesday and Friday; only water and snacks will be provided on Thursday. Indicate your food allergies/dietary restrictions only--please respond by Aug. 1st to BSPSOffice@utoledo.edu.

**Professional Dress** is required for Orientation: Days 1 and 2, including the Advancement Ceremony, where you will walk across the stage in Nitschke Auditorium:

- **Men:** Dress slacks, dress shirt and appropriate tie, along with dress shoes (closed-toe only) and socks. Additional information for each major is listed below.
- **Women:** Dress or skirt of professional length (knee-length or longer for Advancement Ceremony), or slacks with dress shirt, blouse, or sweater (no visible cleavage) and dress shoes (closed-toe only) and socks or hosiery. See below for additional major-specific information.
  - Visible facial piercings (including tongue rings) should be removed.
  - **MBC, Cosmetic Science, PTOX, and Pharmaceutics** students: Do not wear jackets since you will be wearing your lab coat for the photo on Wednesday and at the ceremony on Thursday evening.
  - **Pharmacy Administration** students: Men should wear business jackets and ties and women should dress per instructions above for the photo on Wednesday and at the ceremony on Thursday evening.

We will be providing an overview of our computerized examination system, ExamSoft, on Wednesday, August 17th. Please bring your laptop or the tablet you plan to use for exams in the professional division curriculum. Visit this website to review system requirements for SofTest v12 (BETA):
http://support.examsoft.com/link/portal/15157/15194/Article/162/What-are-the-minimum-system-requirements-to-run-SofTest

I am looking forward to your participation in this program. Please contact me if you have any questions.

Sincerely yours,

Mary Jo Borden, M.Ed.
Internship Coordinator